



PURCHASING OFFICE

Mike Constantin
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REQUEST FOR FAX QUOTATION

NUMBER OF PAGES (including cover): 3

DATE: 10/27/09

INSTRUCTIONS/GENERAL CONDITIONS

QUOTATION # 091017

DUE DATE/TIME 11/03/09 2:00 p.m.

TITLE Camcorders

1. Quotations subject to the conditions stated herein and attached hereto, are hereby invited and will be received at this office until the above noted due date and time for furnishing the items and/or services as specified. **Fax response-225-216-8039.**
2. **ALL PRICES MUST BE FIRM AND ARE TO BE QUOTED COMPLETE AND FOB Baton Rouge Community College, Baton Rouge, LA unless otherwise stated by the College. Freight to be Prepaid and Allowed.**
3. Unless otherwise specified, all quotations shall be binding for 30 calendar days from due date.
4. Do not include State Sales Tax or Federal Excise Tax; same will be added if applicable.
5. Discount terms for less than 30 days will not be considered for award purposes.
6. The College reserves the right to award the order by individual items, related items, or by total, whichever it deems to be in its best interest and the College also reserves the right to reject any and all quotations and to waive informalities.
7. Unless otherwise called for in the specifications, all products are to be new, current model, and of best quality as measured by acceptable standards of the trade, and any defects in any product may cause its rejection. **WHEREVER MANUFACTURER'S TRADE OR BRAND NAMES APPEAR IN THE SPECIFICATIONS, IT IS TO BE ASSUMED THAT EQUAL PRODUCTS WILL BE CONSIDERED UNLESS OTHERWISE SPECIFIED BY THE COLLEGE. ANY BIDDER PROPOSING EQUAL PRODUCTS IS TO SUBMIT WITH QUOTATION COMPLETE INFORMATION, INCLUDING SPECIFICATION AND PICTURES DEPICTING PROPOSED EQUALS. QUOTATIONS NOT SPECIFYING BRAND NAME AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCT SPECIFIED.** Where applicable, all products are to be covered by standard factory warranty unless otherwise specified by College.
8. If unable to quote, return only cover sheet marked "No Quote" with signature in order to assure remaining on bidder's list.
9. Email inquiries may be directed to Mike Constantin, Purchasing with above quotation number at constantinm@mybrcc.edu. Facsimile telephone number is **225/216-8039**.

**QUOTATION
PLEASE FILL IN ALL BLANKS**

In compliance with the above Request for Quotation and subject to the conditions thereof, the undersigned offers and agrees, if this quotation be accepted within _____ days from the due date, to furnish any and all of the items (or sections) at the price set opposite each item (or section).

TERMS _____ SHIPMENT WILL BE MADE FROM _____ WITHIN _____ DAYS AFTER RECEIPT OF ORDER. SHIPMENT IS TO BE FOB BRCC, BATON ROUGE UNLESS OTHERWISE STATED BY THE COLLEGE.

BIDDER _____ ADDRESS _____

BY _____

TITLE _____ PHONE NO. () _____

E-MAIL _____ FAX NO. () _____

NOTE: By accepting a purchase order resulting from this Invitation to Bid, non-resident firms certify they have paid all taxes duly assessed by the State of Louisiana and its political subdivisions, including franchise taxes, privilege taxes, sales taxes, and all other taxes for which they are liable, to the state and its political subdivisions

10. SPECIFIC INSTRUCTIONS

10.1 Award:

- 10.1.1 _____ Items are awarded individually.
- 10.1.2 _____ Items are awarded by group.
- 10.1.3 x All items awarded as all or none.
- 10.1.4 x A purchase order will be issued to successful bidder.
- 10.1.5 _____ The contract period is for 12 months.
- 10.1.6 x This is for a one time purchase.
- 10.1.7 _____ Other:

10.2 Delivery Requirements:

- 10.2.1 _____ Deliver in hours after contact.
- 10.2.2 1 Deliver in days after receipt of purchase order.
- 10.2.3 _____ Deliver in weeks after receipt of purchase order.
- 10.2.4 _____ Service response time in hours after contact.
- 10.2.5 _____ Turn around time for service or repair.
- 10.2.6 _____ Assembly required.
- 10.2.7 _____ Installation / set in place required.
- 10.2.8 _____ Debris and packing material are to be removed from site.
- 10.2.9 _____ Other:

10.3 Other Instructions:

- 10.3.1 x Vendor submitting a bid must be in the business covered herein, either wholesale or retail.
- 10.3.2 x Vendor submitting a bid must be a factory authorized agent for the manufacturer of the equipment quoted.
- 10.3.3 _____ Vendor submitting a bid shall employ a local staff of full time service technicians.
- 10.3.4 _____ Vendor submitting a bid must have a local stocking warehouse for “will call” pickups.
- 10.3.5 _____ Other:

10.4 Deliver To: BRCC, 201 Community College Dr., Baton Rouge, La 70806

11. BID FORM

1 EACH:

Camcorder, Sony PMW-EX3 XDCAM EX HD, Interchangeable Lens Mount, 3x 1/2" Exmor CMOS Sensors, 1080p, 24p, HD-SDI Interface, 8-Pin Remote Connection.

Unit Price \$ _____ Extended Price \$ _____

Please designate the brand offered on the following lines.

1 EACH:

Camcorder, Panasonic AG-HMC150 AVCCAM, AVC HD, 1080p, 24p, **SHOOTER'S PACKAGE** which includes 1 each Panasonic AGYUSC150H soft case w/3.0 LCD hood, 1 each Panasonic MC-70 Phantom powered shotgun microphone, 1 each Scandisk 8GB video HD SDHC memory card, 1 each VW-VBG6 7.2v 5800mAh battery pack.

Unit Price \$ _____

Extended Price \$ _____

Please designate the brand offered on the following lines.

2 EACH:

Camcorder, Canon VIXIA HV40 high definition, HDV / DV Recording, miniSD Card Slot, 2.96Mp 1/2.7" Full HD CMOS, Canon 10x HD Video Lens, 10x Optical Zoom, 2.7" LCD, SuperRange Optical Image Stabilization, 1920 x 1080 HD, HDMI, Advanced Accessory Shoe.

Unit Price \$ _____

Extended Price \$ _____

Please designate the brand offered on the following lines.

GRAND TOTAL \$ _____