

West Calcasieu Port Board Meeting Minutes

7000 Southland Field, Sulphur, LA 70665

October 5, 2021

1. Call to order

In accordance with JBE 2020-30, the West Calcasieu Port's meeting was held via video/telephone conference for anyone not able to attend in person and in a manner that will allow for observation and input by members of the public. All other Open Meetings Law requirements have been met.

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on October 5, 2021.

2. Roll call

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison (via video conference call)
Wilmer Dugas
Tim Dougherty
Scott Foreman (via video conference call)
Buddy Reams (via video conference call)

Also present in person at 7000 Southland Field, Southland Airport, were Port Director Lynn Hohensee, Darla Perry, Chuck Stutes, and Joanne Coleman and present via video conference call was Oliver Schrupf.

3. Approval of minutes of the September 7, 2021 regular monthly meeting

President Dick Kennison entertained a motion to approve the minutes of the September 7, 2021 regular monthly meeting. A motion was made by Tim Dougherty to approve the minutes of the September 7, 2021 regular monthly meeting, 2nd by Wilmer Dugas. No opposition. Motion carried.

4. Amendments, additions, and deletions to the proposed agenda

There were no amendments, additions, or deletions to the proposed agenda.

5. Discuss and take action on proposed lease

Lynn Hohensee reported that he and Chuck Stutes met with David Devall to discuss the challenges with leasing the yellow house. David agreed to keep the Devall Southern lease for the green house, warehouse, and acre of land in the amount of \$5,250 per month. Oliver put together a package for the lease and it's ready for signatures.

After a brief discussion, Tim Dougherty made a motion to approve the lease with Devall Southern for the green house, warehouse, and acre of land in the amount of \$5,250 per month, 2nd by Wilmer Dugas. No opposition. Motion carried.

6. Committee Reports

There were no committee reports given at this time.

7. Port Director Report

Port Director Lynn Hohensee reported that there are obligated funds by FEMA for dredging (\$240,000) and the STAR and Orion buildings.

Last month the port went through the public bid process for Engineer/Architect for Laura projects. Meyer & Associates was selected. Lynn will be working with Chuck to move forward with those projects.

David Richard with Stream Wetlands Services will be working with contractors and Great Lakes for the Driftwood dredging project.

Lynn also reported that there was an incident last week where a forklift operated by GES slipped off the apron into the ditch. He is working with GES to make sure all damages are corrected.

Additionally, Lynn stated that the West Cal Chamber Banquet was November 11, 2021 if anyone wanted to attend.

Wilmer Dugas made a motion that the West Cal Port would purchase a table at the banquet, 2nd by Tim Dougherty. No opposition. Motion carried.

The floor was opened to questions regarding the Port Director Lynn Hohensee's Report.

8. Announcements/Reports (Legal, Financial, Engineer)

- a. **Financial:** Darla Perry reported that the Port took in \$119K in August which includes the CGBM lease buyout for \$39,163. Under expenditures, there was debris removal for \$20,801 and payment for to CSRS for \$23,510. There was a net cash flow of \$54,294.

Darla also reported that there was a ramp lease, which the Port hasn't had in a while. There were 3,459 barge days. The year-to-date barge days are still trailing last year by approximately 2,300.

She also reported that they are making progress with FEMA reimbursement and funding for several projects have been obligated. Additionally, Darla is waiting for the City of Sulphur to confirm the recommendation for Dick Kennison to continue as the Board Chairman for an additional five years.

- b. **Legal:** Oliver Schruppf reported that there is a hearing scheduled for October 19, 2021 on the abandonment of the Old Ferry Road.

- c. **Engineer:** Chuck Stutes reported that they had a productive phone conference with EDA.

Additionally, the maintenance dredging associated with the FEMA funding and DOTD Port Priority funding should be moving rapidly. They will need an additional survey.

Also, Chuck reported that their architect will be working on plans soon for the STAR building repairs.

President Dick Kennison entertained a motion to accept the Port Director, Financial, Legal, and Engineer reports presented above. A motion was made by Wilmer Dugas. 2nd by Tim Dougherty. No opposition. Motion carried.

9. Public Comments

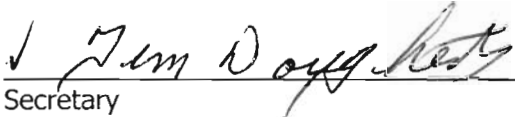
There were no public comments given at this time.

10. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:27 p.m.



President



Secretary