

West Calcasieu Port Board Meeting Minutes

July 3, 2012

I. Call to order

President Matt Vincent called to order the regular meeting of the West Calcasieu Port at approximately 3:02 p.m. on July 3, 2012, at the offices of West Calcasieu Port, 311 Gross Road, Sulphur, Louisiana.

II. Invocation

Wilmer Dugas led the invocation.

III. Pledge of Allegiance

Pledge led by Dave Aguillard and recited by all board members and guests.

IV. Roll call

Secretary Tim Dougherty conducted a roll call. The following persons were present:

- ✓ Tim Dougherty
- ✓ Dave Aguillard
- ✓ Wilmer Dugas
- ✓ Dick Kennison
- ✓ Matt Vincent

(Others also present at the meeting were: Lynn Hohensee, Chuck Stutes, Glen James, Darla Perry)

V. Approval of minutes of the June 5, 2012 regular monthly meeting

President Matt Vincent entertains a motion to approve the minutes as printed and presented to the Board. Dick Kennison makes a motion to approve the June 5, 2012 regular monthly meeting minutes, 2nd by Wilmer Dugas. No opposition. Motion carries.

VI. Amendments, additions and deletions to the proposed agenda

There were no amendments, additions nor deletions to the proposed agenda. Wilmer Dugas makes a motion to accept the agenda as printed, 2nd by Dick Kennison. No opposition. Motion carries.

VII. Discuss and take action on grounds maintenance

Darla Perry stated that the guy that mows her office will be coming out to give a bid on mowing at the port. If he is reasonable, Darla said she will go ahead and engage him to do it. If that does not work out, Darla said she has someone else in mind that can give them a bid.

VIII. Committee Reports

There were no Committee Reports at this time.

IX. Southland Airfield Report

Tim Dougherty reported the election of officers will be next month. The bids are in for the tank farm, and they all came in over what was estimated.

X. Port Director Report

[NOTE: The following report is a copy of the original sent out by Lynn Hohensee.]

Marketing/Business Development –

- Met with Southwest Louisiana Economic Development Alliance & Chamber/SWLA re: preparing information to identify the West Calcasieu Port as a Louisiana Department of Economic Development “Fast Sight”.
- Remain in contact with Windstar Energy.

Port Operations –

- Construction activities associated with the west barge basin expansion project continue on schedule – this includes preparations of levies using excavated soil from the expansion site.
- Engineering/design work continues for the installation of bulkhead infrastructure along the GIWW waterfront currently under lease to F. Miller Construction.
- Final preliminary steps are being taken for the new gate construction. Construction will include a remote controlled gate opening/closing system that will be operated from the Devall Towing security tower as well as a keycard system. The gate will be closed from 6 p.m. to 6 a.m.

- FEMA continues to require historical data associated with construction work performed to repair the port entrance road following Hurricane Rita.
- A board sub-committee continues to meet to review all tenant lease agreements.

Professional Organizations & Networking –

- The WCP director represented the port at:
 1. Chamber/SWLA economic development alliance meeting
 2. US Coast Guard Change/Command Ceremony
 3. Regional Hurricane Preparedness Forum
 4. Texas A&M Marine Academy social
 5. Ports Assn. of Louisiana board meeting
 6. West Calcasieu Assn. of Commerce monthly meeting
 7. Chamber/SWLA & WCAC business after hours sessions
 8. Leevac Grand Opening/Dry Dock christening ceremony
 9. WIB executive board meeting; quarterly meeting
 10. PetroChem meeting
 11. BV board meeting
 12. Christus/St. Patrick Foundation CAC meeting

News Media & Community Relations–

- Ad/Press Club meeting.
- Ongoing media relations continue through the Lake Charles Ad/Press Club and other networking opportunities.

XI. Announcements/Reports (Legal, Financial, Engineer)

LEGAL: There was no legal report.

FINANCIAL: Darla Perry reported the Port took in \$437,000 in May with a large portion of that being from the grant for the West Barge Basin project. Darla stated there is a water issue with River Barge Works that needs to be addressed. The Water Board bill showed 251,000 gallons of water being used for the days May 12-June 12 at a cost of \$10,000. Darla spoke with Mike Boies, and he told her this is way out of line with what their usage should be. Darla said she thinks the possible reason for the usage is due to workers not shutting the valve off or possibly barges hitting the valve and turning it back on by mistake. Darla proposed giving River Barge Works a one-time prorated credit of \$6,000. The Board agreed that was fair.

Barge days were 2,833 for May. Ramp usage was 2700 for May.

ENGINEER: Chuck Stutes reported that the West Barge Basin project is 50% finished. They will be working on installing the concrete revetment, and this should take about a week to finish.

With regards to the East Barge Basin project, Chuck said he met with Lynn Hohensee and F. Miller representatives last month and has given them a preliminary set of plans.

The F. Miller reps stated they plan on starting work in August and should be completed at the end of the year.

Chuck also reported that the gate project should be starting with the next 30 days.

XII. Public Comments

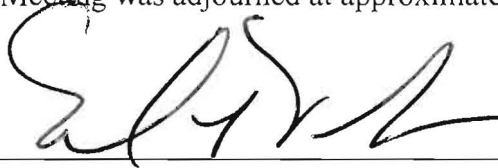
There were no public comments.

XIII. Executive Session

There was no Executive Session held at this time.

XIV. Adjournment

President Matt Vincent entertains a motion to adjourn. Wilmer Dugas made a motion to adjourn, 2nd by Dick Kennison. Meeting was adjourned at approximately 3:35 p.m.



President



Secretary