

West Calcasieu Port Board Meeting Minutes

July 3, 2018

I. Call to order

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on July 3, 2018, at West Calcasieu Port, 200 Old Ferry Road, Sulphur, Louisiana.

II. Invocation

Tim Dougherty led the invocation.

III. Pledge of Allegiance

Pledge led by Dave Aguillard and recited by all board members and guests.

IV. Roll call

Tim Dougherty conducted a roll call. The following persons were present:

- ✓ Dick Kennison
- ✓ Wilmer Dugas
- ✓ Scott Foreman
- ✓ Dave Aguillard
- ✓ Tim Dougherty

(Others also present at the meeting were: Lynn Hohensee, Darla Perry, Chuck Stutes, Glen James and Sheila Burton.)

V. Approval of minutes of the June 5, 2018 regular monthly

President Dick Kennison entertained a motion to approve the minutes of the June 5, 2018 regular monthly meeting. A motion was made by Wilmer Dugas to approve the minutes of the June 5, 2018 regular monthly meeting, 2nd by Dave Aguillard. No opposition. Motion carried.

VI. Amendments, additions and deletions to the proposed agenda

There were no additions or deletions to the proposed agenda at this time.

VII. Discuss and take action on any change order necessary on basin dredging project

Chuck Stutes told the Board that Attorney Glen James has requested for this item to be moved into Executive Session. Tim Dougherty made a motion to go into Executive Session, 2nd by Scott Foreman. No opposition. Motion carried. Executive Session began at approximately 3:03 pm.

President Dick Kennison entertained a motion to come out of Executive Session and move back into Regular Session. Wilmer Dugas made a motion to come out of Executive Session and move back into Regular Session, 2nd by Dave Aguillard. No opposition. Motion carried. Executive Session ended at approximately 3:20.

VIII. Committee Reports

There were no Committee Reports given at this time.

IX. Port Director Report

{Port Director Lynn Hohensee reported that he spoke with S.T.A.R. Concrete Pumping, and they have a new marketing director that will be in contact soon. Lynn said they have expanded operations along the Gulf Coast; and even though their work in this area has slowed down, they want to continue to lease their land, property and buildings here at the Port.

Lynn reported to the Board there was a safety plate that pulled apart off of the bulkhead, on the far east end, approximately a week and a half ago. Lynn said he spoke with Jerry Jones with Orion about it and gave him the green light to repair it. Lynn said it has been repaired, but he has not seen an invoice for it yet. Lynn briefly explained the issue with the safety plate. Lynn told the Board they are trying to locate the party responsible for the damage.

Lynn announced that the large mounds of dirt spotted across the Intracoastal from the port is dirt taken from the Cameron LNG facility. Lynn said he has not heard from any State or Federal regulatory agencies regarding the dirt disposal, and he doesn't know any of the details.}

Marketing/Business Development/Retention –

- US Coast Guard Captain of the Port (Houston) was provided a water-borne tour of the West Calcasieu Port by local USCG command. Drone video photography of the port has been shared with the US Coast Guard as the port continues to encourage the USCG to establish operations at the port, as well as PowerPoint presentation on the port..
- Communications are ongoing re: potential tenant's interests in setting up a remote pipeline pump station at the west end of the port's spoils reception area for possibly up to two years.
- Work continues on a new lease agreement with Tubal-Cain Marine Services.
- The port director continues to coordinate with Devall Towing and the Port of Vinton re: ongoing discussions for possible movement of construction soil by barge from western Calcasieu and Cameron Parishes to industrial sites planned or under construction on the Calcasieu River Waterway. The WCP would play an instrumental role in the movement of dirt by barge.

- Presentation on the West Cal Port was made to Fenstermaker Engineering management team.
- Port director met with local economic development team leader that was successful in securing rezoning for 10,000 acres between Vinton and Sulphur.
- Met with Tellurian, Inc. CEO Meg Gentile. The company is planning to construct the Driftwood LNG Terminal which will be located about 2.5 miles from the West Cal Port and hosted a reception for the CEO to meet community leaders.
- S.T.A.R Concrete Pumping business activity in SWLA has slowed over the past several months. Truck assets have been temporarily reassigned to new operation centers in Beaumont and Baton Rouge, but will return to SWLA with the development of new business.
- Coordination continues with SWLA Economic Development Alliance and Entergy to seek certification for a parcel of property at the port that will be supported by proposed new waterfront improvements.
- Attended the annual LCIA Tradeshow.

Port Operations –

- Actual dredging activities is underway at the port's west barge basin, where an estimated 140,000 cubic feet of spoil will be transferred to the port spoils reception area.
- Civil work continues on the spoils reception area south levee to lessen the slope from the top of the levee to the basin.
- Recent damage to a deck plate on the port's new bulkhead is continuing to be investigated re: cause, responsible party. Orion Marine has been retained to reattach the plate to the bulkhead.
- Civil work continues at the new Tubal-Cain lease site that facilitates movement of storage tanks from the west end of the spoils area levee prior to the commencement of dredge spoil pumping.
- Arrangements are progressing well with port tenants to realign dedicated space in the port's barge basin for Devall Enterprises, River Barge Works and Tubal-Cain Marine Services.
- Discussions continue with T-C and Entergy officials re: 3 Phase electricity support to the port.
- The port director and port engineer remain in communication with the new point-of-contact at Louisiana State Office of Facility Planning and Control re: funding for engineering/design for new port bulkheading project.
- Communications continue with IMCAL to seek their assistance in securing Economic Development Administration (Dept. of Commerce) federal grant for port infrastructure development. Response was promising, and our port team is working with IMCAL on next steps in the application process.
- Port Director continues to work with consultants who are developing an effort to capture Homeland Security grant funding for several south Louisiana ports, including the West Calcasieu Port.

Professional Organizations & Networking –

- In June, the WCP director (and/or board members) represented the port at:
 - a. PAL board meeting
 - b. PAL executive director search committee meeting
 - c. Meeting w/mayors of Vinton, Sulphur and Westlake hosted by the West Calcasieu Chamber/Commerce
 - d. Calcasieu River Waterway Harbor Safety Committee quarterly meeting
 - e. West Cal Chamber monthly lunch meeting
 - f. Meetings w/Sen. Blade Morrish and former Speaker of the House Chuck Kleckley (re: interest in PAL executive director position)
 - g. Chamber/SWLA business after hours
 - h. PetroChem meeting.

News Media & Community Relations–

- Ongoing media relations continue through the Lake Charles Ad/Press Club and other networking opportunities.

Wilmer Dugas made a motion to accept the Port Director's Report as presented, 2nd by Scott Foreman. No opposition. Motion carried.

X. Announcements/Reports (Legal, Financial, Engineer)

LEGAL: Glen James reported that he received a draft of the new lease from Tubal-Cain's attorney in Beaumont and requested that the Tenant Committee stay a few minutes after the meeting for a discussion about the lease.

FINANCIAL: Darla Perry presented the Financial Report to the Board. Darla reported the barge days so far this year are 35,676 which is 5,310 more than last year. Darla stated the barge days for May were 3,275. Darla said the ramp was used twice in May, but they were no-charge fees. So, there was no ramp usage reported for May.

Darla reported Devall made 2 payments in May. S.T.A.R. used the last of their credit, so they did not have a payment in May. The only thing at issue with expenditures was start-up fees that were paid in May for the dredging and bulkheading. Darla told the Board the Port will be receiving a small FEMA payment on one of the projects she has been working on. The payment should be approximately \$18,000.

Port Director Lynn Hohensee explained that the Port is still working with IMCAL as the go-between between the Port and the Federal Government to seek some economic development funding for bulkheading on the waterfront. Lynn said that he will be giving IMCAL a tour soon of the port; and then on the 11th he, along with Darla Perry and Chuck Stutes, will be meeting with IMCAL.

Wilmer Dugas made a motion to accept the financial report as presented, 2nd by Scott Foreman. No opposition. Motion carried.

ENGINEER: Chuck Stutes reported that the dredging project is well underway. Chuck said he spoke to the dredging manager Monday to get an update, and he advised him that they are expecting to finish this weekend on the western 1700 feet. Chuck said Devall has been cooperating very closely on the dredging project and has moved all of their barges on the west side out so that the dredging company and surveyors could have access to the area.

Chuck reported that they are working on the bulkhead Intracoastal project. The surveying has been done, and the geotechnical work has also been done.

Chuck stated that there has been a preliminary map drawn up for the new entrance road, and that project should be ready to be submitted to the DOTD in approximately 2 months.

Tim Dougherty asked if the work was done on the levee, and Chuck answered yes. The contractor met on site with Meyer & Associate's inspector and George Landry of Devall, and everyone was satisfied with the work. All that is left to do is the hydroseeding when the weather permits.

President Dick Kennison entertained a motion to accept the Engineer Report as presented. Wilmer Dugas made a motion to accept the Engineer Report as presented, 2nd by Dave Aguillard. No opposition. Motion carried.

XI. Executive Session

There was no Executive Session at this time.

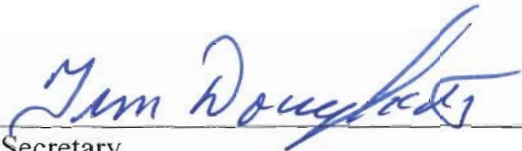
XII. Public Comments

There were no public comments given at this time.

XIII. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:35 p.m.


President


Secretary