

West Calcasieu Port Board Meeting Minutes

7000 Southland Field, Sulphur, LA 70665

August 3, 2021

1. Call to order

In accordance with JBE 2020-30, the West Calcasieu Port's meeting was held via video/telephone conference for anyone not able to attend in person and in a manner that will allow for observation and input by members of the public, as set forth in the notice posted on June 1, 2020. All other Open Meetings Law requirements have been met.

President Dick Kennison called to order the regular meeting of the West Calcasieu Port at approximately 3:00 p.m. on July 6, 2021.

2. Invocation

Invocation was suspended at this time.

3. Pledge of Allegiance

Pledge was suspended at this time.

4. Roll call

Tim Dougherty conducted a roll call. The following persons were present:

Dick Kennison (via video conference call)
Wilmer Dugas
Tim Dougherty
Buddy Reams (via video conference call)

Also present via video conference call was Port Director Lynn Hohensee.

Also present in person at 7000 Southland Field, Southland Airport, were Darla Perry, Chuck Stutes, and Joanne Coleman.

5. Approval of minutes of the July 6, 2021 regular monthly meeting

President Dick Kennison entertained a motion to approve the minutes of the July 6, 2021 regular monthly meeting. A motion was made by Wilmer Dugas to approve the minutes of the July 6, 2021 regular monthly meeting, 2nd by Tim Dougherty. No opposition. Motion carried.

6. Amendments, additions, and deletions to the proposed agenda

The following items were added to the agenda:

1. Discuss and take action on resolution in support of resuming federal offshore oil leasing in the Gulf of Mexico.

A motion was made by Tim Dougherty to add Item 7a. Discuss and take action on resolution in support of resuming federal offshore oil leasing in the Gulf of Mexico, 2nd by Wilmer Dugas. No opposition. Motion carried.

7. Discuss and take action on a proposal for the Orion building

Darla Perry reported that 2 bids were received for repairs on the Orion building: Angelico, and Gunter Construction. The committee recommended that Angelico proceed with repairs to the Orion building.

After a brief discussion, Wilmer Dugas made a motion for a resolution to accept the bid by Angelico Construction and have them being repairs, 2nd by Tim Dougherty. No opposition. Motion carried.

7a. Discuss and take action on resolution in support of resuming federal offshore oil leasing in the Gulf of Mexico

President Dick Kennison entertained a motion to support resuming of federal offshore oil leasing in the Gulf of Mexico. The motion was made by Wilmer Dugas. 2nd by Tim Dougherty. No opposition. Motion carried.

8. Discuss and vote on auditor recommendations.

Darla Perry reported that a proposal was received from Steven Derouen to continue as auditor at the same audit fee of \$10,000. She made the recommendation that the board continue using Derouen as auditor for the June 30, 2021 fiscal year end.

A motion was made by Wilmer Dugas retain Steven Derouen as the auditor for the June 30, 2021 fiscal year end, 2nd by Tim Dougherty. No opposition. Motion carried.

9. Discuss and take action on submissions to EDA on design work

Chuck Stutes stated that no action is needed by the board. This is just to update the board on the status of the new bulkhead and crane pad project. EDA approved and provided a federal grant for the project. During the month of

August they are going to submit plans and specifications and other documents required by the EDA.

10. & 11. Discuss and vote on actions needed for building repairs

CSRS had recommended the board advertise a Statement of Qualifications for design and engineering services for all of the remaining projects that haven't been advertised for. This would be repairs on the STAR building, actions on the VLS building, maintenance dredging, and any design or engineering work needed for the smaller projects, including the yellow house.

President Dick Kennison entertained a motion to accept CSRS recommendation to advertise a Statement of Qualifications for design and engineering services for all remaining projects. A motion was made by Tim Dougherty. 2nd by Wilmer Dugas. No opposition. Motion carried.

12. Recommendation to accept cancellation of CGBM Accutrans lease

President Dick Kennison entertained a motion to accept the buyout proposal for the CGBM Accutrans lease. A motion was made by Wilmer Dugas. 2nd by Tim Dougherty. No opposition. Motion carried.

13. Committee Reports

There were no committee reports given at this time.

14. Port Director Report

Port Director Lynn Hohensee reported that the door for the warehouse at the entrance of the port was installed. He also reported that work on the damaged ramp should be done in a week. Chuck will have Devall check the ramp.

The floor was opened to questions regarding the Port Director Lynn Hohensee's Report.

President Dick Kennison entertained a motion to accept the Port Director's report. A motion was made by Tim Dougherty. 2nd by Wilmer Dugas. No opposition. Motion carried.

15. Announcements/Reports (Legal, Financial, Engineer)

- a. **Legal**: No legal report was given at this time.

- b. **Financial:** Darla Perry reported that the fiscal year June 20-21 ended with 44,417 barge days, down about 10%. She also did an analysis of revenue to see if the port qualified for additional Cares Act funding. She had a positive cash flow of \$45,773 in June. She also reported that she was working on the year end numbers for the auditor.

Darla also reported that a 3-month lease was signed with Mike Hooks and there was an increase on the General Equipment lease.

- c. **Engineer:** Chuck Stutes reported they now have both the Corp of Engineers permit and a Coastal Management permit for the EDA project.

President Dick Kennison entertained a motion to accept the Legal, Financial, and Engineer reports presented above. A motion was made by Wilmer Dugas. 2nd by Tim Dougherty. No opposition. Motion carried.

16. Public Comments

There were no public comments given at this time.

17. Adjournment

President Dick Kennison adjourned the meeting at approximately 3:22 p.m.

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President

✓ 

Secretary