

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

July 13, 2012

Attending:

**Paula Weeks, RD, LDN, Chairperson
Tavis Piattoly, MS, RD, LDN, Vice Chairperson
Terry Compton, APRN, RN, MS, CDE, Secretary-Treasurer
Beth Fontenot, MS, RD, LDN, Board Member
Jeanine Songy Latham, MPH, RD, LDN, Board Member
Teena Doxey, RD, LDN, Public Member, Board Member**

Paula Weeks called the meeting to order at 1:10 p.m. in the Conference Room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Terry Martin, Administrative Assistant, were present for the meeting.

Roll call was conducted by Terry Compton.

PUBLIC COMMENTS:

Martina Salles, MPH, RD, LDN, was present for the public portion of the meeting. Ms. Salles is the Louisiana Dietetic Association's (LDA) liaison to the Board.

AGENDA:

Motion was made by Teena Doxey, seconded by Beth Fontenot and unanimously carried, to approve the agenda as presented.

MINUTES:

Motion was made by Jeanine Songy Latham, seconded by Teena Doxey and unanimously carried, to approve the minutes of the April 20, 2012 meeting as presented.

FINANCIAL:

a. Financial statement for the period ending May 31, 2012

Members of the board reviewed the financial statement prepared by Susan Sevario, CPA, for the period ending May 31, 2012. Emily Efferson provided the board with a comparison summary of the Board's financial status as of May 31, 2012 in comparison with the budget for the July 1, 2011 – June 30, 2012 fiscal year. Members of the board discussed the probability that the Practice Act will need to be opened in order to increase licensing fees.

b. Professional Licensing Report

Motion was made by Teena Doxey, seconded by Terry Compton and unanimously carried, to continue purchasing the Professional Licensing Report at \$40.00 per year.

CORRESPONDENCE:

a. Letter from Avis Domingue regarding renewing every 2 years

The Board will send a letter out to Ms. Domingue advising that according to Louisiana Board of Examiners in Dietetics and Nutrition Practice Act §3088(B), “licenses granted under this Chapter shall be subject to annual renewal and shall expire unless renewed in a manner as prescribed by the board.”

Board/Staff Issues:

a. Legislation with potential impact on board

Emily Efferson provided the board with a summary of legislation with potential impact on the board. She further advised that Act No. 276 mandates that the Board promulgate rules to expedite licensing applications for military personnel and the spouse’s of military personnel. Jeanine Latham volunteered to work with Ms. Efferson in drafting language for rules relative to the Act.

HB295 – ACT No. 486

A person shall not be disqualified or held ineligible to practice or engage in any trade, occupation, or profession for which a license, permit, or certificate is required to be issued by the state of Louisiana or any of its agencies or political subdivisions, solely because of a prior criminal record, except in cases in which a conviction directly relates to the position of employment sought, or to the specific occupation, trade, or professional for which the license, permit, or certificate is sought.

HB580 – ACT No. 747

Public meetings: Provides for the posting of the notice of a meeting of a public body on the official website of the public body.

HB732 – ACT No. 276

Provides for expedited licensing of military personnel or the spouse of military personnel. Board shall issue a temporary practice permit. Board shall promulgate rules to address temporary practice permit...

HB1143 – ACT No. 461

Meeting agendas of public bodies: Agenda shall not be changed less than 24 hrs prior to meeting. Items on agenda shall be listed and described with reasonable specificity. Before the public body takes action on any item, the presiding officer or designee shall read aloud the description. Upon

unanimous approval of members present at meeting, a matter not on agenda may be taken up.

SB422 – ACT No. 781

Emergency rules: Additional requirements for emergency rules relative to fees.

b. Update on renewals processed as of June 30, 2012

Board members were provided with a report showing that as of June 30, 2012, 793 licensees renewed online and 220 renewed in office, totaling 1013 licenses.

EXECUTIVE SESSION:

Motion was made by Teena Doxey, seconded by Tavis Piattoly and unanimously carried, to move in to Executive Session at 1:53 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct, or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Beth Fontenot, seconded by Teena Doxey and unanimously carried, to come out of Executive Session at 3:50 p.m. to make the following motions:

a. Evaluation of Administrator

Emily Efferson and Terry Martin were excused from the meeting while Tavis Piottly presented and discussed the summary of Ms. Efferson's annual evaluation.

b. New Complaint #2013-01

Motion was made by Beth Fontenot, seconded by Jeanine Songy Latham and unanimously carried, to accept the complaint and request a written response.

c. Pending Complaint #2012-04

Motion was made by Terry Compton, seconded by Teena Doxey and unanimously carried, to dismiss complaint number 2012-04.

d. Review of Applications

Motion was made by Beth Fontenot, seconded by Terry Compton and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Cruse, Lauren	2376	Hood, Brittany	2377
Miller, Amanda	2378	Tuchek, Teresa	2379
Weakley, Susan Louise	2380	Zavala, Alejandra R.	2381
Brasseaux, Courtney	2383	Mone, Katherine	2386

Ceuvas, Marie C.	2387	Webster, Emily	2395
Deubell, Rebecca	2396	Childers, Clarissa	2399
Crishi, Barbara L.	2400	Martin, Christina	2401

Motion was made by Jeanine Songy Latham, seconded by Tavis Piattoly and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Teddle, Anna K.	2384	Ballard, Jill	2385
Mone, Katherine	2386	Chauvin, Katherine	2388
Dixon, Kristine	2389	Knowles, Sarah	2390
Smith, Tara E.	2391	Buffington, Hannah	2392
Carter, Samantha	2393	Hebert, Genee'	2394
Faulk, Lindsay	2397	Mannon, Elizabeth M.	2398

Motion was made by Jeanine Songy Latham, seconded by Beth Fontenot and unanimously carried, to **upgrade** the following licenses:

Wehmeier, Katherine	2305	Townsend, Danielle T.	2205
Sonnier, Brittany Lane	2293	Davis, Jacie	2346
Veronie, Michael J.	2368	Petro, Lindsey	2382
Boudreaux, Lauren	2369		

Motion was made by Terry Compton, seconded by Tavis Piattoly and unanimously carried, to **reinstate** the following licenses:

Fisher-West, Cynthia	640	Williams, Robin Peterson	1274
Hampton, Lydia Brossette	517	Kidd, Zack A.	886
Webster, Emily	965		

Motion was made by Beth Fontenot, seconded by Teena Doxey and unanimously carried, to adjourn the meeting at 4:55 p.m.

Paula Weeks, MS, RD, LDN
Chairperson

Terry Compton, APRN, RN, MS, CDE
Secretary-Treasurer