

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

July 12, 2013

Attending:

**Paula Weeks, RD, LDN, Chairperson
Jeanine Songy Latham, MPH, RD, LDN, Vice Chairperson
Terry Compton, APRN, RN, MS, CDE, Secretary-Treasurer
Beth Fontenot, MS, RD, LDN, Board Member
Lori Roy, MS, RD, LDN, Board Member**

Absent:

**Teena Doxey, RD, LDN, Public Member, Board Member
Howard Wetsman, MD, Medical Advisor**

Paula Weeks called the meeting to order at 1:00 p.m. in the Conference Room of the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Terry Martin, Administrative Assistant, were present for the meeting.

Roll call was conducted by Terry Compton.

PUBLIC COMMENTS:

Carol O'Neil was present for the public portion of the meeting. Ms. O'Neil replaces Martina Salles as the Louisiana Dietetic Association's (LDA) liaison to the Board. In addition, Ryan McNeil, Accountant for SSA Consultants introduced himself to Board and staff.

AGENDA:

Motion was made by Lori Roy, seconded by Beth Fontenot and unanimously carried, to approve the agenda as amended with the following changes: Omit D. Update on Renewals under board/staff issues and add Update on Renewals under 6.f financial.

MINUTES:

Motion was made by Terry Compton, seconded by Beth Fontenot and unanimously carried, to approve the minutes of the April 10, 2013 meeting as presented.

FINANCIAL:

a. Financial statement for the period ending February 28, 2013

Members of the board reviewed the financial statement prepared by Susan Sevario, CPA, for the period ending February 28, 2013.

b. Financial statement for the period ending March 31, 2013

Members of the board reviewed the financial statement prepared by Susan Sevario, CPA, for the period ending March 31, 2013.

c. Financial statement for the period ending April 30, 2013

Members of the board reviewed the financial statement prepared by Susan Sevario, CPA, for the period ending April 30, 2013.

d. Financial statement for the period ending May 31, 2013

Members of the board reviewed the financial statement prepared by Susan Sevario, CPA, for the period ending May 31, 2013.

Motion was made by Lori Roy, seconded by Jeanine Songy Latham and unanimously carried, to accept financial reports from February 28, 2013 through May 31, 2013.

e. Essential Solutions – IT Provider

Motion was made by Lori Roy, seconded by Terry Compton and unanimously carried, for Louisiana Board of Examiners in Dietetics and Nutrition (LBEDN) to reimburse Louisiana State Board of Social Work Examiners for 10% of the maintenance fee and to pay \$90.00 per hour for any changes made to the website.

BOARD/STAFF ISSUES:

a. LBEDN Vacancies Update

Board members were advised that Governor Bobby Jindal has not signed approval for the vacancy on the board. Board members requested that Teena Doxey submit her intentions in writing regarding serving on the board.

b. October meeting – discussion relative to changing date

Members of the Board agreed not to change the October meeting date.

c. Update on Rules

Emily Efferson informed board members the new rules will go into effect on October 20, 2013. Notification will be sent to licensee via email blast requesting any comments.

EXECUTIVE SESSION:

Motion was made by Terry Compton, seconded by Lori Roy and unanimously carried, to move in to Executive Session at 1:30 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Terry Compton, seconded by Lori Roy and unanimously carried, to come out of Executive Session at 3:05 p.m. to make the following motions:

a. Long Range Planning

Motion was made by Beth Fontenot, seconded by Lori Roy and unanimously carried to allow Paula Weeks to act on behalf of the Louisiana Board of Examiners in Dietetics and Nutrition to explore options for Long Range Planning and represent the Board with SSA Consultants.

b. Renewal Application

Motion was made by Terry Compton, seconded by Jeanine Songy Latham and unanimously carried, to approve renewal conditioned upon a statement from physician stating that she is fit to practice and submit an update of her status with the pre-trial diversion program.

c. Review of Applications

Motion was made by Beth Fontenot, seconded by Terry Compton and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Linda Anne Gllmore	2457	Kimberly Donohue	2461
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Motion was made by Lori Roy, seconded by Terry Compton and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Michelle Bradford	2459	Megan Boyd	2460
Erin Dunaway	2462	Germaine Guy	2463
Talbot C. Flournoy	2464	Carly N. Hill	2465

Motion was made by Terry Compton, seconded by Beth Fontenot and unanimously carried, to **upgrade** the following licenses:

Taylor Burgmon	2449	Alexis Motley	2442
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Motion was made by Lori Roy, seconded by Beth Fontenot and unanimously carried, to **reinstate** the following licenses:

Jennifer L. Sabourin	1669	Naomi Lonseth	1644
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Motion was made by Beth Fontenot, seconded by Jeanine Songy Latham and unanimously carried, to adjourn the meeting at 3:26 p.m.

Paula Weeks, MS, RD, LDN
Chairperson

Terry Compton, APRN, RN, M S, CDE
Secretary-Treasurer