

**Minutes of the Meeting of the  
Louisiana Board of Examiners in Dietetics and Nutrition**

**August 16, 2019**

**Attending:**

**Martina Musmeci Salles, MPH, RDN, LDN, FAND, Chairperson  
Stephenie Marshall, MS, RDN, LDN, Vice Chairperson  
April Cintron, RD, LDN, Board Member, Secretary/Treasurer  
Monica Pierson-McDaniels, RD, LDN, Board Member, Board Liaison  
Jennifer Jackson, EdD, RD, LDN, Board Member  
Meghan Kavanaugh, MS, RN, RD, LDN, CDE, Board Member  
Susan Julius, MD, Medical Advisor  
Vacant, Consumer Member**

Martina Musmeci Salles called the meeting to order and read the board's mission statement at 8:30 a.m. in the Conference Room of the board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director, and Tracy Jeanmarie, Administrative Specialist, were present for the entire meeting.

**PUBLIC COMMENTS:**

Beth Sloan, Consumer Protection Coordinator for the Louisiana Academy of Nutrition and Dietetics (LAND) was present for the public portion of the meeting.

**AGENDA:**

**Motion** was made by Monica Pierson-McDaniels, seconded by Stephenie Marshall and unanimously carried, to approve the agenda as amended to remove "2. Financial Statement for the quarter/year ended June 30, 2019" from "Financial", as the final report has not yet been received.

**MINUTES:**

**1. Meeting of May 3, 2019**

**Motion** was made by April Cintron, seconded by Stephenie Marshall and unanimously carried, to approve the minutes of the May 3, 2019 meeting, as presented.

**LOUISIANA ACADEMY OF NUTRITION AND DIETETICS (LAND):**

**1. Update on Law and Rules for January 1, 2024 Master's Degree Requirement**

Beth Sloan, the Consumer Protection Coordinator for the Louisiana Academy of Nutrition and Dietetics (LAND), inquired as to the Board's plans for revising the Practice Act in relation to the changing standards for a Master's Degree, which will take effect in January 1, 2024. Ms. Sloan inquired as to what the Board would

ask from LAND in this regard. LAND would like to be involved in the revisions to ensure that the correct language is in place.

The Board discussed that they would like to start drafting in 2021 and that they would like to have the LAND Consumer Protection Coordinator and a Didactic Program Director (DPD) to serve on the committee on LAND's behalf. The drafting committee board members for LBEDN will be Martina Musmeci Salles, Stephenie Marshall, and Monica Pierson-McDaniels. The Board will plan to go the legislature in 2022 and allow one additional year in case the bill does not go through as planned. This will also allow time for the Board to make any rules revisions necessary.

## **2. Verification statements for new applicants and CDR website verification**

Beth Sloan mentioned to the Board that several internship directors and DPD directors have asked her about the requirement for internship directors to submit program verification statements directly to the Board. Board members clarified that a DPD verification is not needed, it is only the Dietetic Internship (DI) verification that is required. Ms. Sloan explained that providing verification statements can be inconvenient. Board members and staff explained that verification statements could be submitted at one time to the Board at the time of graduation for all students annually. Other directors are already utilizing this procedure. Board staff will send out a memo to all Directors informing them that they can send all verification statements to the Board at one time at the time of graduation, if desired.

Ms. Sloan feels that LBEDN should just accept CDR for licensure and not require transcripts and documentation otherwise. Board members explained that they have a responsibility to protect the public by ensuring that qualified professionals are allowed to practice. In upholding this mission, the Board feels that it is necessary to review all supporting documentation, as is currently being required.

Ms. Sloan also mentioned that the wording on the Board's website is not completely reflective of the Board's degree requirements. The Board agreed to expand the degree requirement on the website to completely spell out the requirements according to the Practice Act.

## **FINANCIAL:**

### **1. Financial Statement for the Quarter Ended March 31, 2019**

Members of the board reviewed the financial statements prepared by Champagne and Associates, for the quarter ended March 31, 2019.

## **ADMINISTRATIVE REVIEW:**

### **1. Board Operations**

The Board reviewed data from April 27, 2019 – August 8, 2019. The summary is as follows:

LDN Applications Received	22
PL-LDN Applications Received	31
Reinstatement Requests	4
Upgrade Requests	5
LDN Applications Approved	25
PL-LDN Applications Approved	16
Reinstatement Requests Approved	4
Upgrades Approved	6
Renewals	990
Inactive Renewals	47
Delinquent Renewals	118
Delinquent Inactive Renewals	11
Verifications Requested	29
Abandoned Applications	2
Complaints Received	4

## 2. Executive Director Update

Jolie Jones, Executive Director, provided board members with an update that Maine's Dietetic Licensure Board will no longer issue verifications of licensure. Board staff will retrieve the latest information from their website and provide it at the time of application.

## 3. List of Non-renewed Dietitians/Nutritionists

The Board reviewed the list of non-renewed Dietitians/Nutritionists to date.

### CORRESPONDENCE:

#### 1. Email dated July 1, 2019, from Avis Domingue requesting waiver of late renewal fee

Board members reviewed an email from Avis Domingue requesting waiver of the late renewal fee.

**Motion** was made by April Cintron, seconded by Stephenie Marshall and unanimously carried, to deny Avis Domingue's request for waiver of the late renewal fee.

#### 2. Email dated July 1, 2019, from Michelle Musso requesting reconsideration of late renewal fee

**Motion** was made by April Cintron, seconded by Stephenie Marshall and unanimously carried, to deny Michelle Musso's request for waiver of the late renewal fee.

#### 3. Email dated July 2, 2019, from Paula Tillman Warner requesting refund of late renewal fee

**Motion** was made by April Cintron, seconded by Stephenie Marshall and unanimously carried, to deny Paula Tillman Warner's request for refund of the late renewal fee.

**4. Email dated July 3, 2019, from Karen Lee requesting refund of late renewal fee**

**Motion** was made by April Cintron, seconded by Stephenie Marshall and unanimously carried, to deny Karen Lee's request for refund of the late renewal fee.

**5. Letter dated July 15, 2019, from Marilyn Mitchell requesting refund of late renewal fee**

**Motion** was made by April Cintron, seconded by Stephenie Marshall and unanimously carried, to deny Marilyn Mitchell's request for refund of the late renewal fee.

**6. Email dated July 17, 2019, from Hailey Story requesting refund of late renewal fee**

**Motion** was made by April Cintron, seconded by Stephenie Marshall and unanimously carried, to deny Hailey Story's request for refund of the late renewal fee.

**Motion** was made by Jennifer Jackson, seconded by Dr. Susan Julius and unanimously carried, to create a policy that all renewal refund requests will be considered at the discretion of the Executive Director.

**CONFERENCE(S):**

**1. Report from new board members regarding CLEAR New Board Member Training**

Jennifer Jackson discussed the CLEAR New Board Member Training and how helpful it was to remember her role as a board member.

**EXECUTIVE SESSION:**

**Motion** was made by April Cintron, seconded by Monica Pierson-McDaniels and unanimously carried, to move into Executive Session at 10:04 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

**Motion** was made by Dr. Susan Julius, seconded by Stephenie Marshall and unanimously carried, to come out of Executive Session at 10:50 a.m. to make the following motions:

## 1. Review of Pending Complaints

### a. Complaint #2016-06

**Motion** was made by Monica Pierson-McDaniels, seconded by Meghan Kavanaugh and unanimously carried, to release Respondent from the terms of the Consent Agreement and Order for successful completion.

### b. Complaint #2018-07

Respondent's license remains suspended. Board members suggested that Respondent apply for Medicaid.

### c. Complaint #2019-06

**Motion** was made by Meghan Kavanaugh, seconded by Jennifer Jackson and unanimously carried, to refer complaint #2019-06 to the Attorney General's Office.

### d. Complaint #2019-07

**Motion** was made by Jennifer Jackson, seconded by Dr. Susan Julius and unanimously carried, to send a letter that Respondent must remove the term "nutritionist". Notify Respondent that the AFPA certification is not recognized in Louisiana without a valid license.

## 2. Receipt of New Complaints

### a. Complaint #2019-08

**Motion** was made by Meghan Kavanaugh, seconded by Jennifer Jackson and unanimously carried, not to accept Complaint #2019-08, as it is not in the Board's jurisdiction. The concerns mentioned need to be directed to WIC. Recused: April Cintron.

### b. Complaint #2019-09

**Motion** was made by April Cintron, seconded by Monica Pierson-McDaniels and unanimously carried, to send a letter regarding scope of practice and title protection.

Board members discussed the need to send out an email to Kinesiology programs in Louisiana regarding scope of practice. The Board will discuss again after the Practice Act revisions are made.

### c. Complaint #2019-10

**Motion** was made by Dr. Susan Julius, seconded by Stephenie Marshall and unanimously carried, to send a letter regarding scope of practice and title protection.

### d. Complaint #2019-11

**Motion** was made by Monica Pierson-McDaniels, seconded by Meghan Kavanaugh and unanimously carried, to send a letter regarding scope of practice and title protection.

### 3. Review of Renewal Applications

#### a. AS

**Motion** was made by Jennifer Jackson, seconded by April Cintron and unanimously carried, to renew AS' Licensed Dietitian/Nutritionist license.

**Motion** was made by Dr. Susan Julius, seconded by Jennifer Jackson and unanimously carried, to create a policy that the Board Chairperson and the Executive Director review and approve renewals with discipline that has been completed.

#### b. KL

**Motion** was made by Meghan Kavanaugh, seconded by Dr. Susan Julius and unanimously carried, to renew KL's Licensed Dietitian/Nutritionist license.

#### c. SN

**Motion** was made by Monica Pierson-McDaniels, seconded by Meghan Kavanaugh and unanimously carried, to renew SN's Licensed Dietitian/Nutritionist license. Recused: April Cintron.

### 4. Review of Applications

**Motion** was made by Dr. Susan Julius, seconded by April Cintron and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Froimson, Samantha	3011	Ray, Kasie	3012
Poole, Julie	3013	Peteet, Christina	3014
Yen, Valerie	3015	Kennedy, Ross	3017
Cottier, Brigitte	3020	Shulman, Stacey	3022
Baker, Fern	3023	Hunter, Cindy	3027
Szekely, Cheryl	3029	Frakes, Matthew	3031
Goldstein, Jennifer	3036	Mickens, Lydia	3037
Plaggemeyer, Angie	3038	Doerle, Rebecca	3039
Lee, Eunice	3040	Vink, Malindi	3041
Rodriguez, Brittany	3043	Flores, Carlee	3045
Crank, Maurine	3046	Thomas, Catherine	3048
Adams, Layne	3049	Greene, Matthew	3050
Onnebane, Hannah	3051	Greenberg, Kaitlynn	3052

**Motion** was made by Jennifer Jackson, seconded by Meghan Kavanaugh and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Courville, Jade	3016	LaFountain, Kendra	3018
Anderson, Aquierra	3019	Burgess, Brianne	3021
Breaux, Brenna	3024	Stansbury, Gabrean	3025
Gillespie, Ashley	3026	Hutchison, Hailey	3028
Eusea, Ashley	3030	Loup, Darien	3032
Cureaux, Paisley	3033	Yates, Ryan	3034

Horne, Janie	3035	Knigge, Miryam Rose	3042
Mula, Allison	3044	Plant, Bianca	3047

**Motion** was made by April Cintron, seconded by Dr. Susan Julius and unanimously carried, to **upgrade** the following licenses:

Hebert, Emma	2996	Courville, Jade	3016
Breaux, Brenna	3024	Yates, Ryan	3034
LaFountain, Kendra	3018	Faucheux, Brandie	3004
Winder, Emilie	2939		

**Motion** was made by Monica Pierson-McDaniels, seconded by Dr. Susan Julius and unanimously carried, to **reinstate** the following licenses:

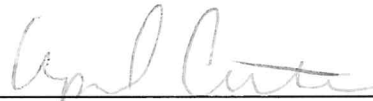
Keyser, Katrina	2623	Enos, Tanya	1897
Hooge, Lydia	1878	Georgewill, Kayla	2654

**Motion** was made by Monica Pierson-McDaniels, seconded by Stephenie Marshall and unanimously carried, to adjourn the meeting at 10:53 a.m.




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Martina Musmeci Salles, MPH, RDN,  
LDN, FAND  
Chairperson




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April Cintron, MS, RD, LDN  
Secretary/Treasurer