

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

November 15, 2019

Attending:

**Martina Musmeci Salles, MPH, RDN, LDN, FAND, Chairperson
Stephenie Marshall, MS, RDN, LDN, Vice Chairperson
Monica Pierson-McDaniels, MS, RDN, LDN, Board Member, Board Liaison
Dr. Jennifer Jackson, EdD, RD, LDN, Board Member
Dr. Susan F. Julius, MD, Medical Advisor
Vacant, Consumer Member**

Absent:

**April Cintron, MS, RD, LDN, Board Member, Secretary/Treasurer
Meghan Kavanaugh, APRN, FNP-C, RD, LDN, CDE, BC-ADM, Board Member**

Martina Musmeci Salles, Board Chairperson, called the meeting to order and read the board's mission statement at 8:37 a.m. in the Conference Room of the board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director, and Tracy Jeanmarie, Administrative Specialist, were present for the entire meeting. George Papale, the Board's legal counsel, was present for a portion of the meeting. Meghan Kavanaugh was excused from this board meeting.

PUBLIC COMMENTS:

No one was present for the public portion of the meeting.

AGENDA:

Motion was made by Monica Pierson-McDaniels, seconded by Stephenie Marshall and unanimously carried, to approve the agenda as amended to add "3. Email dated November 14, 2019 from Patricia Clark regarding electrolyte management" to "Correspondence".

ADMINISTRATIVE REVIEW:

1. Certified Nutrition Specialists

Board members discussed certified nutrition specialists. The Commission on Dietetic Registration (CDR) does not accept the certified nutrition specialist certification and it is not recognized by the Board.

George Papale, the Board's legal counsel, entered the meeting at 8:45 a.m. at the request of the Board and discussed the changes in the landscape of boards, the role of the Attorney General, Office of Risk Management, and Division of Administration.

EXECUTIVE SESSION:

Motion was made by Monica Pierson-McDaniels, seconded by Stephenie Marshall and unanimously carried, to move into Executive Session at 9:32 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Monica Pierson-McDaniels, seconded by Dr. Jennifer Jackson and unanimously carried, to come out of Executive Session at 11:21 a.m. to make the following motions:

1. Review of Pending Complaints

a. Complaint #2019-07

Motion was made by Dr. Jennifer Jackson, seconded by Monica Pierson-McDaniels and unanimously carried, to dismiss complaint #2019-07.

b. Complaint #2019-09

Motion was made by Dr. Susan Julius, seconded by Stephenie Marshall and unanimously carried, to send a follow up letter for clarification. If no response, the Board will forward this to the Attorney General's office.

c. Complaint #2019-10

Motion was made by Monica Pierson-McDaniels, seconded by Dr. Jennifer Jackson and unanimously carried, to dismiss complaint #2019-10.

d. Complaint #2019-11

Motion was made by Stephenie Marshall, seconded by Dr. Susan Julius and unanimously carried, to send a letter that the Board understands the law you referred to; however, refer to LA R.S. 37:1742.1.G.(5) with the implication of practicing as a dietitian/nutritionist. This prohibits individuals from "holding out, stating, indicating, advertising, or otherwise implying he is a health care provider", as defined in LA R.S. 40:1231.1.(A) which includes licensed dietitians and licensed nutritionists as part of the defined list of healthcare providers. If necessary, forward to Attorney General's office.

2. Review of New Complaints

a. Complaint #2020-01

Motion was made by Dr. Jennifer Jackson, seconded by Monica Pierson-McDaniels and unanimously carried, to dismiss complaint #2020-01.

b. Complaint #2020-02

Motion was made by Dr. Susan Julius, seconded by Stephenie Marshall and

unanimously carried, to send a letter that the Board received the complaint and inquiring who she is trying to reach.

c. Complaint #2020-03

Motion was made by Dr. Jennifer Jackson, seconded by Monica Pierson-McDaniels and unanimously carried, to send a letter regarding scope of practice and title protection.

d. Complaint #2020-05

Motion was made by Dr. Susan Julius, seconded by Monica Pierson-McDaniels and unanimously carried, to send a letter regarding scope of practice and title protection.

3. Inquiry if a Dietitian has to be licensed to teach an online course in Louisiana

Board members reviewed correspondence inquiring if a dietitian has to be licensed to teach an online course in Louisiana. The Board will send a letter that the individual must be a Registered Dietitian, but does not have to be licensed in Louisiana to teach an online course.

4. Review of Applications

Motion was made by Monica Pierson-McDaniels, seconded by Stephenie Marshall and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

LeBlanc, Natalie	3053	Houghtaling, Bailey	3054
Becker, Nicole	3056	Martin, Andrea	3057
Ha, Una	3058	Stevens, Nikki	3059
Hargrave-Klein, Tanya	3060	Voyles, Ashley	3062
Cunningham, Abigail	3063	Bennett, Zachary	3064
Beteau, Lauren	3065	Salinas, Isaac	3066
Bison, Jenna	3068	Sarych, Jennifer	3069
Rice, Morgan	3070	Cade, Kaylyn	3071
Cooper, Candace	3072	Halphen, Mary Catherine	3073
McCall, Sara	3074	Manukian, Ani	3075
Parkman, Emily	3076		

Motion was made by Dr. Jennifer Jackson, seconded by Dr. Susan Julius and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Bailey, Andrell	3055	Bernier, Brooke	3061
Serigny, Jill	3067		

Motion was made by Stephenie Marshall, seconded by Monica Pierson-McDaniels and unanimously carried, to **upgrade** the following licenses:

Loup, Darien	3032	Cureaux, Paisley	3033
Hutchison, Hailey	3028	Serigny, Jill	3067
Bernier, Brooke	3061	Knigge, Miryam Rose	3042
Eusea, Ashley	3030	Burgess, Brianne	3021
Anderson, Aquierra	3019		

Motion was made by Dr. Susan Julius, seconded by Stephenie Marshall and unanimously carried, to **reinstate** the following licenses:

Blanchard, Jessica	2506	Gonzales, Angelle	633
Broussard, Kimberly	232	Nieto, Julie	2573
Bethard, Marjorie Kate	2193	Horton, Karla	1618
Slingerland, Lauree'	2581		

MINUTES:

1. Meeting of August 16, 2019

Motion was made by Dr. Susan Julius, seconded by Monica Pierson-McDaniels and unanimously carried, to approve the minutes of the August 16, 2019 meeting, as presented.

FINANCIAL:

1. Financial Statement for the Quarter Ended June 30, 2019

Members of the board reviewed the financial statements prepared by Champagne and Associates, for the quarter/year ended June 30, 2019.

2. Fees Discussion

Motion was made by Monica Pierson-McDaniels, seconded by Dr. Susan Julius and unanimously carried, to add or increase the following operational fees to the Policy Manual:

Delinquent renewal fee for inactive is \$90.

If someone requests to change their status from inactive to active within the fiscal year, charge the difference between the inactive renewal fee paid (\$45) and the active delinquent fee (\$160), so with these rates, it would be \$115 to become active again. This could also be \$90 inactive renewal - \$160 active delinquent fee, so \$70, depending on which time period the individual completed the renewal.

If someone allows their license to lapse and then decides to reinstate within the fiscal year, the delinquent renewal would have been \$160, but if they lapse and submit a reinstatement, the fee is \$150, so \$10 cheaper and a lot more work. I

would suggest that if they reinstate prior to the next fiscal year that they pay the \$150 reinstatement fee plus the \$160 delinquent renewal fee, so a total of \$310.

Verification of licensure fee was increased to \$50, upgrades were increased to \$75, and mailing lists are \$100. The open book examination was increased to \$200.

ADMINISTRATIVE REVIEW:

1. Board Operations

The Board reviewed data for October 1 through November 12, 2019 (Quarter 2 of fiscal year 2019-2020). The summary is as follows:

LDN Applications Received	10
PL-LDN Applications Received	1
Reinstatement Requests	4
Upgrade Requests	3
LDN Applications Approved	8
PL-LDN Applications Approved	0
Reinstatement Requests Approved	4
Upgrades Approved	3
Renewals	N/A
Inactive Renewals	N/A
Delinquent Renewals	N/A
Delinquent Inactive Renewals	N/A
Verifications Requested	5
Abandoned Applications	0
Complaints Received	1

2. Executive Director Update

Jolie Jones, Executive Director, requested that board members check email daily. Ms. Jones informed the Board that she attended training for the Office of Group Benefits on September 12, 2019 and LASERS on September 25, 2019, and that the board is now offering dental insurance as part of employment. Dental insurance costs will be borne fully by the staff member if they elect to take advantage of that offering.

3. Future Newsletter

The Board would like to send out a January 2020 newsletter that includes: meeting dates, renewal reminder, an article that the board is aware of the new education requirements and will begin working with LAND on this, newly elected board members and functions, how to file a complaint and who can, consumer opening, and an article about dietitians writing orders.

4. Identification for Applicants

Motion was made by Monica Pierson-McDaniels, seconded by Stephenie Marshall and unanimously carried, to create a policy that the Board reserves

the right to request additional forms of identification, of any type, at the time of application as deemed necessary for the protection of the consumer.

5. Election of Board Officers

Motion was made by Dr. Susan Julius, seconded by Monica Pierson-McDaniels and unanimously carried, to nominate Martina Musmeci Salles to continue to serve as Chairperson.

Motion was made by Dr. Jennifer Jackson, seconded by Dr. Susan Julius and unanimously carried, to nominate Monica Pierson-McDaniels to serve as Vice Chairperson.

Motion was made by Monica Pierson-McDaniels, seconded by Dr. Jennifer Jackson and unanimously carried, to nominate Stephenie Marshall to serve as Secretary/Treasurer.

Motion was made by Monica Pierson-McDaniels, seconded by Stephenie Marshall and unanimously carried, to nominate Dr. Jennifer Jackson to serve as Board Liaison to Louisiana Academy of Nutrition and Dietetics (LAND).

6. Scheduling of 2020 Board Meetings

Motion was made by Monica Pierson-McDaniels, seconded by Dr. Jennifer Jackson and unanimously carried, to schedule the 2020 board meetings to begin at 8:30 a.m. at the Board office in Prairieville on the following dates:

January 10, April 24, August 14, and November 6

CORRESPONDENCE:

- 1. Email dated September 18, 2019, from Tabitha Nicholas, inquiring if Dietitians are allowed to do finger sticks for capillary blood testing**
Board members reviewed the email from Ms. Nicholas inquiring if dietitians are allowed to do finger sticks for capillary blood testing. Although this is not something that the Board typically handles, board members stated that a Clinical Laboratory Improvement Amendments (CLIA) waiver license is required and this is overseen by Health Standards.
- 2. Email dated September 29, 2019, from Melissa Miceli Reed, requesting guidance**
Board members reviewed an email from Melissa Miceli Reed inquiring if it is within the dietetic/nutrition scope of practice to order consults to other disciplines. The Board indicated that dietitians/nutritionists can make consult recommendations, but not write orders for them.
- 3. Email dated November 14, 2019, from Patricia Clark, regarding electrolyte management**
Board members reviewed an email from Patricia Clark asking for clarification of the dietitian's scope of practice in writing TPN and managing electrolytes.

The Board indicated that management of electrolytes would be covered in the Board's Practice Act in 3083.A. under Enteral and Parenteral nutrition.

CONFERENCE(S):

CLEAR

1. **National Certified Investigator & Inspector Training (NCIT) Programs, December 3-5, 2019**

The Board chose not to send anyone at this time.

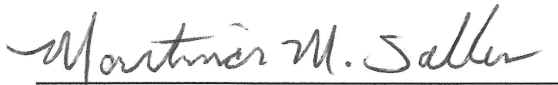
FARB

1. **2020 FARB Forum, Colorado Springs, CO, January 23-26, 2020**

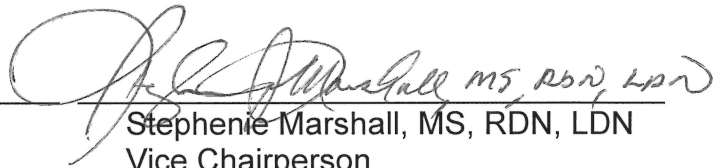
The Board chose not to send anyone at this time.

Monica Pierson-McDaniels provided that Board with an update that she attended the Louisiana Psychology conference last month on behalf of the Board. Dr. Bonnie Caplan, spoke on nutrition deficiencies and mental health. Dr. Caplan was very knowledgeable and passionate.

Motion was made by Dr. Susan Julius, seconded by Monica Pierson-McDaniels and unanimously carried, to adjourn the meeting at 12:40 p.m.



Martina Musmeci Salles, MPH, RDN,
LDN, FAND
Chairperson



Stephanie Marshall, MS, RDN, LDN
Vice Chairperson