

Louisiana State Board of Embalmers And Funeral Directors

Minutes of the Meeting

For

September 1, 2020

Board Members present:

Edward Muhleisen, President
Duplain W. Rhodes, III, Secretary
Rodney McFarland, Vice President
Willie P. Davis, Jr., Treasurer
Terry Luneau
S. J. Brasseaux
Rev. Shelton C. Dixon, Consumer Representative
Maurice Southall

This meeting was a continuation from the August 4, 2020 meeting which was concluded due to zoom technical issues.

The meeting was called to order by the Board's President, Mr. Muhleisen at 9:00 AM, at the Board's office, located at 3500 N. Causeway Blvd. Ste. 1232 Metairie, Louisiana. Also present was Kim W. Michel, Executive Director, Heidi Penouilh, Administrative Coordinator, IV. Ms Aquillard and Jude Daigle was not present at today's meeting.

Topic: My Meeting

Time: Sep 1, 2020 09:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96453249159?pwd=aEU0ZS8zbTNjUzYxOGxabms0Q0dKdz09>

Meeting ID: 964 5324 9159

Passcode: 651822

One tap mobile

+13017158592,,96453249159#,,,,,0#,,651822# US (Germantown)

+13126266799,,96453249159#,,,,,0#,,651822# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 964 5324 9159

Passcode: 651822

Find your local number: <https://zoom.us/u/ac5vKgEuC>

PUBLIC COMMENTS:

There were no public comments made at today's meeting.

COMPLIANCE, HEARING and/or ADMISSION AND CONSENT

There were no hearings and/or admissions and consent for today's meeting.

The Complaint Review Committee's report was presented to the Board by Ms. Chanel Debose, Prosecuting Attorney.

Ms. Debose reiterated that complaints are presented to the Board summarily by facts only. Names, funeral establishments and licensees remain anonymous during the summary presentation in an open meeting and remain anonymous while a complaint is pending further investigation and/or until such time as the complaint file has been closed.

Ms. Debose outlined the summary of facts of thirteen (13) complaints presented during today's meeting and after discussions of all matters, it was passed, that the allegations presented do not appear to be a violation of the laws, rules and regulations under which the Board is empowered with and that each licensee must operate, all as per the recommendations of the Complaint Review Committee.

For the record, as to complaint numbers:

19.20.0023; a motion was made by Mr. Rhodes, seconded by Mr. Southall and unanimously passed that a formal hearing be scheduled for this matter.

19.20.0024; a motion was made by Mr. Brasseaux, seconded by Mr. Southall and unanimously passed that an informal hearing be scheduled to ascertain additional information in order for a decision to be made re this matter.

EXECUTIVE DIRECTOR'S REPORT

Ms. Michel advised the board that in keeping with the rules and protocols of the Dept of Civil Service for classified staff, a three percent salary increase was granted to the unclassified staff.

Ms. Michel presented the board with The Conference exam stat update as well as the following license and registry update;

License & Registry Update

Updated on 7/29/20 from March 2020 meeting

Funeral Establishments - new issue

Duplain Rhodes Funeral Home 2946

Establishment Ownership/Location/Name Change**Crematory Establishment - new issue****Embalmer and Funeral Director License - new issue**

Kenan Buchert	E2899	Jamie Kobylski	E2903
Jerry Twyman	E2900	Corey Delmar	E2904
Amanda Atchley	E2901	Christine White	E2905
Macy Perret	E2902		

Funeral Director License - new issue

JaCorian Coleman	U1704	Andre Benoit	U1708
Amber Ledet	U1705	Sylvia Mantia	U1709
Zelda Baines	U1706	Bobby Ginn, Jr.	U1710
Maura Eagan	U1707	Stefan Bernard	U1711

Retort Operator License - new issue

Ryan Dugas	342	Amanda Atchley	349
Morgan Ball	343	Keimond Gibson	350
Megan Broussard	344	Parris George	351
Yamilet Reina	345	Corey Ducote	352
Kenan Buchert	346	Donna Sibley	353
Adrienne Barrows	347	James Mancuso	354
Peyton Borne	348		

Reinstated Licenses - E / U / RO

Brandon Patterson	E2623
-------------------	-------

Temporary License - new issue

Kedrick Jenkins	511
-----------------	-----

Internships Registered

Harriet Harmon	0437	Spenser Wells	0452
Drusie Marcelle	0438	Dakota Nolen	0453
Mary Sellers	0439	John Williams	0454
Martez Miley	0440	Paul Pellerin	0455
Elise Lathrop	0441	Demetric Preston	0456
Stacie Ralph	0442	Brittain White	0457
Delisa Taylor	0443	Shantell Sylve	0458
Kennette Bardell	0444	Cecil Wiltz	0459
Charles Muse	0445	Destiny Larkin	0460
John Hooper	0446	Charles Thomas	0461
Samanthat Trahan	0447	Jennifer Authement	0462
Shannon Jamie	0448	Dione White	0463
Keimond Gibson	0449	Arnold Lewis	0464
Hali Barousse	0450	Toni Palestina	0465
Britnee Phillips	0451		

Motion was made by Mr. McFarland, seconded by Mr. Luneau and unanimously passed that the Executive Director's report be accepted as presented.

INSPECTOR'S REPORT

65, 550 miles is the total mileage on the 2017 Ford Fusion as of today on meeting day. Since the beginning of 2020 a total of 305 inspections have been done so far.

Motion was made by Mr. Brasseaux, seconded by Mr. Luneau and unanimously passed that the Inspector's report be accepted as presented.

MINUTES

The minutes from the March 10, 2020 meeting was presented to the Board Members for review.

Motion was made by Mr. Davis, seconded by Mr. McFarland and unanimously passed that the minutes be approved as presented.

FINANCIAL REPORT

Motion was made by Mr. Brasseaux, seconded by Mr. Luneau and unanimously passed that the financial report and FY 19/20 and 20/21 budget outline be accepted as presented.

NEW BUSINESS

There being no further business, the meeting was concluded at 11:30 PM.



Duplain W. Rhodes, Secretary



Edward L. Muhleisen, President



