

# Louisiana State Board of Embalmers And Funeral Directors

## Minutes of the Meeting

For

January 13, 2022

### Board Members present:

Rodney McFarland , President

Willie P. Davis, Jr. , Vice President

Terry Luneau , Secretary

Shelton Dixon, Treasurer and Consumer Representative via Zoom

Maurice Southall

Juan M. Joseph via Zoom

Stephen Boudreaux

Gregory McKneely via Zoom

Louis Charbonnet

The meeting was called to order by the Board's President, Mr. McFarland at 9:00 AM, at the Board's office, located at 3500 N. Causeway Blvd. Ste. 1232 Metairie, Louisiana. Also, present was Kim W. Michel, Executive Director, Heidi Penouilh, Administrative Coordinator, IV, Jude Daigle, Inspector, Christopher Lento, General Counsel and Chanel R. Debose, Prosecuting Attorney.

Meeting of the Board via Zoom - NO PUBLIC ATTENDANCE ALLOWED AT THIS TIME DUE TO THE PANDEMIC

### PUBLIC COMMENTS:

There were no public comments made at today's meeting.

### PRESENTATIONS:

There were no presentations at today's meeting

### COMPLIANCE, HEARING and/or ADMISSION AND CONSENT

Ms. Michel presented the Board with an email from an individual requesting permission to install and operate a hydro cremation unit.

A directive was issued from the Chair, Mr. McFarland, to pass this information on to the Laws and Rules Committee for review and evaluation and due to the Board not having specific regulations in place for hydro cremation, there could be no decision made regarding this request.

For informational purposes only, the Board was presented with AG Opinion 21-0131 with regard to; reimbursement or responsibility of burial costs is dependent upon whether the remains are considered abandoned or are a pauper. The fees associated with a Coroner's Emergency Certificate or a Physician's Emergency Certificate is paid by the governing authority of the parish in which the individual is domiciled or residing.

The Executive Director's report was presented by Ms. Michel and advised that the licensing program, Certemy, is being utilized, slowly, but it is taking some time for licensees to get used to the format.

# License & Registry Update

Updated on 01/10/2022

## Funeral Establishments - new issue

Shreveport Funeral Home &amp; Cremation Tribute Center 2965

## Establishment Ownership/Location/Name Change

## Crematory Establishment - new issue

Blanchard St. Denis Crematory

## Embalmer and Funeral Director License - new issue

Parris George	E-2927	Joel Brinkley	E-2930
Tywanna Kaigler	E-2928	Ashley Wilson	E-2931
Jeremy Wood	E-2929	Heather Jenkins	E-2932

## Funeral Director License - new issue

Graham Hankins	U-1736	Marcus Lewis	U-1741
Jalon Chatmon	U-1737	Chera Ward	U-1742
Vincent Hebert	U-1738	Bryan Patterson	U-1743
Angela Martin	U-1739	Peter Tuberville	U-1744
Jourdan Baudoin	U-1740	Jamie Brumfield	U-1745

## Retort Operator License - new issue

Jodi Bertolino	405	Samantha Cadwell	411
Suzette Ganaway	406	Roger Benoit	412
Michelle Breaux	407	Racheal Streety	413
Nicholas Cazalot	408	Shawnika Joseph	414
Robert W. Laurent	409	Lemuel D. Draper	415
Bryan Dauphin	410	Samuel Moon	416

## Internships Registered

Hillary Darder	0576	Noah Moncla	0587
Earlquincy Knox	0577	Haley Essenheimer	0588
Michael Jones	0578	Curtis Randle	0589
Michelle Stringer	0579	James Welch	0590
Jason Lupo	0580	Dartavious Norman	0591
Jacques Dupre'	0581	Alex Devillier	0592
Daniel Griffin	0582	John McElligott	0593
Hunter Crader	0583	Cortney Burleigh	0594

Kristin Bruce	0584	Jenirose McCormick	0595
Natalie Bruhn	0585	Bruce Parsee	0596
Kristen Bourgeois	0586		

Mr. Daigle presented his inspector's report as; 98,200 MILES IS THE TOTAL MILEAGE ON THE 2017 FORD FUSION AS OF TODAY ON MEETING DAY; Since the beginning of 2021 a total of 482 inspections have been done so far. 2022, 26 Inspections since the last meeting; This represents the total number of inspections since the beginning of 2022.

Motion was made by Mr. Southall, seconded by Mr. Luneau and unanimously passed that the Executive Director's report and the Inspector's report be accepted as presented.

The minutes of December meeting was presented to the board for review and approval.

Motion was made by Mr. Davis, seconded by Mr. Dixon and unanimously passed that the minutes be approved as presented.

The financial report and budget for FY 21/22 was presented for review and consideration.

Motion was made by Mr. Luneau, seconded by Mr. Davis and unanimously passed that the financial report be accepted as presented.

The Complaint Review Committee's report was presented to the Board by Ms. Debose, Prosecuting Attorney.

Ms. Debose reiterated that the complaints are presented anonymously in numerical format to the Board with the Complaint Review Committee's decision based upon the information presented at the time of review. The numbered complaints presented in an open meeting remains anonymous while a complaint is pending further investigation and/or until such time as the complaint file has been closed.

Three complaints were recommended for a formal hearing, five complaints were recommended for an informal hearing, one complaint was recommended for further discovery. There were no complaints in which there did not appear to be a violation of the laws, rules and regulations under which licensees operate, all as per the recommendations of the Complaint Review Committee

Motion was made by Mr. Southall, seconded by Mr. Luneau and unanimously passed that the complaint report be accepted as presented per the recommendations of the Complaint Review Committee.

Motion was made by Mr. Davis, seconded by Mr. Dixon and unanimously passed that the board move into Executive Session at 9:25AM for the following;

Discussion with regard to board staff and any issues or concerns

Motion was made by Mr. Southall, seconded by Mr. David and unanimously passed that the board move out of Executive Session at 10:45 AM for discussion of the following:

Jude Daigle, Inspector for the Board, has submitted his letter of resignation/notice of retirement effective June 30, 2022 to the Board's Chair, Mr. McFarland. Mr. Daigle has been employed with the Board for sixteen years.

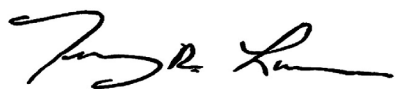
Motion was made by Mr. Luneau, seconded by Mr. Southall, and unanimously passed to accept Mr. Daigle's letter of resignation/notice of retirement effective June 30, 2022.

The Board's Chair, Mr. McFarland, has implemented a committee comprised of himself, Mr. Joseph, and Mr. Boudreaux to develop and prepare procedures for the submission of applications, the method of interviews and a course of action for hiring for an inspector to replace Mr. Daigle. The process will be presented to the Board at the March meeting for a vote of acceptance.

**NEW BUSINESS**

The next schedule of meetings for the board will be on January 28, 2022 for a Laws & Rules Committee meeting, February 15, 2022 for a board meeting, and March 15, 2022 for a board meeting.

There being no further business, the meeting was concluded.



Terry Luneau, Secretary



Rodney McFarland, Sr., President

