

Louisiana State Board of Embalmers And Funeral Directors

Minutes of the Meeting

For

June 14, 2022

Board Members present:

Rodney McFarland , President
Willie P. Davis, Jr. , Vice President
Terry Luneau , Secretary
Maurice Southall
Juan M. Joseph
Stephen Boudreaux
Louis Charbonnet
Gregory McKneely via Zoom

The meeting was called to order by the Board's President, Mr. McFarland, at 9:00 AM, at the Board's office, located at 3500 N. Causeway Blvd. Ste. 1232, Metairie, Louisiana. Also, present was Kim W. Michel, Executive Director, Heidi Penouilh, Administrative Coordinator, IV, Jude Daigle, Inspector, Christopher Lento, General Counsel and Chanel R. Debose, Prosecuting Attorney. Mr. Dixon was not present for today's meeting.

PUBLIC COMMENTS:

There were no public comments made at today's meeting.

PRESENTATIONS:

A Resolution for Sonja Loren LeDay Alfred was presented and read into the minutes by Mr. Juan Joseph;

Resolution

Whereas: Almighty God in His infinite wisdom and wise providence has called unto himself our beloved former licensee,

Sonja Loren LeDay-Alfred

Embalmer-funeral director license, E-2266, of Opelousas and Crowley, Louisiana, who departed this life on May 28, 2022;

Whereas: Sonja Loren LeDay has always exemplified the attributes of high idealism by her courteous manner and personality and has made valuable contributions to our profession and to the interest and welfare of the people of her community;

Whereas: Sonja Loren LeDay offered her counsel, judgment and time to the funeral profession for over twenty-nine years; and,

Whereas: Sonja Loren LeDay has further extended her energy to our state by having served in various capacities within her community;

Therefore, be it resolved, that the Louisiana State Board of Embalmers and Funeral Directors extends to the family of the late Sonja Loren LeDay our deepest sympathy and condolences for their great loss which we so keenly feel; and,

Be it further Resolved that this tribute be written into the minutes of the Louisiana State Board of Embalmers and Funeral Directors and suitable replicates of this resolution be conveyed to the members of her family.

An employee dedication award was presented to Jude Daigle for his service of seventeen years with the Board as the State Board Inspector. Mr. Daigle will officially retire on June 30, 2022.

COMPLIANCE, HEARING and/or ADMISSION AND CONSENT

Ms. Michel presented information sent to the board from the Treasury for the State of Louisiana's Unclaimed Property Division with regard to their audit of SCI concerning preneed monies that have not been distributed to the beneficiaries and/or the estates of numerous decedents from those preneed accounts. The beneficiaries and/or the estates are not aware that monies exist and therefore, the funds are considered unclaimed. The LA Unclaimed Property Division's audit will retrieve the funds for the beneficiaries and/or estates to be returned to the families.

A discussion ensued with regard to the embalming log information with a reference as to what is required versus what is recommended. A directive was issued by the Chair, Mr. McFarland, for Ms. Michel to place both embalming log examples on the website with a notation of which is required and recommended.

A discussion ensued with regard to the inspection report to adjust for and make minor revisions for the implementation of the report for Certemy and the online process for inspections.

The minutes of the May 2022 meeting were incomplete for today's meeting.

Ms. Michel presented the Executive Director's report with the Conference quarterly report of testing result with personal information redacted and the license and registry update.

License and registry since the last meeting;

Funeral Establishments - new issue

Lynn, Rose Funeral Services	2971
Schaffer Family Funeral Home	2972

Establishment Ownership/Location/Name Change

James Funeral Home	2970
James Funeral Home	712

Crematory Establishment - new issue**Embalmer and Funeral Director License - new issue**

Chantell Young	E-2943
Fieldrose Cunningham	E-2944
Kirk Barrow	E-2945

Funeral Director License - new issue

Constance L. Osum	U-1752	Keimond Gibson	U-1756
Brittnee Phillips	U-1753	Christian Slaughter	U-1757
Lyndsey Satcher	U-1754	Pamela Jeane	U-1758
Loranzo Magee	U-1755	Barbara Hardesty	U-1759

Retort Operator License - new issue

Tywanna Kaigler 429

Internships Registered

Brittany Stewart	0636	Larry James	0644
Dennis Everett	0637	Delaney Byron	0645
Kiandre Bardell	0638	Terese Singleton-Cooper	0646
Donnie Rayford	0639	Alexandra Mahoney	0647
James Worley	0640	Christine Gill	0648
Bernard Williams	0641	Brandon Gill	0649
Helen Tranchina	0642	Hannah Glisson	0650
Amanda Ebard	0643	Kayla Petes	0651
		Erick Fauntleroy	0652
		Kade Hornsby	0653

Motion was made by Mr. Southall a second by Mr. Luneau and unanimously passed to accept the Executive Director's report as presented.

The Inspector's report was presented by Mr. Daigle and noted that there is 106,250 miles on the 2017 Ford Fusion, and that 188 inspections have been completed so far in 2022 with 30 inspections completed since the last meeting. Mr. Daigle noted that this will be his last inspection report before his retirement.

Motion was made by Mr. Davis, with a second by Mr. Southall and unanimously passed that the Inspector's report be accepted as presented.

The financial report and budget for FY 21/22 and proposed FY 22/23, was presented for review and consideration.

Motion was made by Mr. Luneau, with a second by Mr. Joseph and unanimously passed that the financial report be accepted as presented.

The Complaint Review Committee's report was presented to the Board by Ms. Debose, Prosecuting Attorney.

Ms. Debose reiterated that the complaints are presented anonymously in numerical format to the Board with the Complaint Review Committee's decision based upon the information presented at the time of review. The numbered complaints presented in an open meeting remain anonymous while a complaint is pending further investigation and/or until such time as the complaint file has been closed.

Five complaints were presented; two complaints were recommended for a formal hearing, two complaints were recommended for an informal hearing and one complaint will be placed on hold pending the conclusion of civil litigation, all as per the recommendations of the Complaint Review Committee.

Motion was made by Mr. Luneau, with a second by Mr. Boudreaux and unanimously passed that the complaint report be accepted as presented per the recommendations of the Complaint Review Committee.

A discussion ensued with regard to the employment of two inspectors.

Mr. McFarland noted that eight of the board members as well as Ms. Michel, met with and interviewed applicants on Monday, June 13, 2022. Upon completion of the interviews, the members discussed and decided upon two candidates for the inspector position. The board will make a decision by vote without naming the individuals so as to

not cause any issues with their current employers.

Motion was made by Mr. Boudreaux, with a second by Mr. Joseph and unanimously passed that Candidate "B" will be accepting the position as inspector for the board.

Motion was made by Mr. Luneau, with a second by Mr. Charbonnet and passed, by a majority vote, that Candidate "C" will be accepting the position as inspector for the board. For the record, Mr. Boudreaux voted against the motion.

A discussion ensued with regard to the admissions and consents and the possibility of a time frame to be implemented for submitting the admission and consent documents.

After a discussion with Mr. Lento, General Counsel for the board, he advised that is acceptable for the board to determine a time frame for requiring that the admissions and consents be submitted to the office. Mr. Lento suggested that a letter be drafted to accompany the admission and consent noting the time frame for submission of same and to acknowledge the preparation of the hearing should the admission and consent document not be received in the office but the deadline noted in the letter.

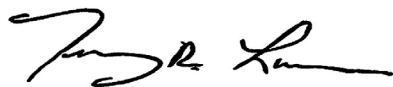
Mr. Charbonnet wanted to announce that the National Funeral Director and Morticians Association (NFDMA) will hold their convention during the first week in August in New Orleans.

Mr. McFarland wanted to congratulate Sonia Jackson, who has received her license, U-1760, and is an employee with Mr. McFarland's funeral establishment.

NEW BUSINESS

The next scheduled meeting of the board will be on Wednesday, September 14, 2022.

There being no further business, the meeting was concluded.



Terry Luneau, Secretary



Rodney McFarland, Sr., President

