

MINUTES OF THE BOARD MEETING
of
LOUISIANA STATE BOARD OF HOME INSPECTORS

Friday, December 3, 2010
9:00 AM
Office of the LSBHI
4664 Jamestown Ave., Suite 220, Baton Rouge

Board Members in Attendance:

District 1 – Terry Hardouin
District 2 – Roy E Burst III
District 3 – Cal Grevemberg

District 4 – Foxe Smothers
District 5 – Michael Burroughs
District 6 – Michael LeBas, P.E.
District 7 – Ceil Fuselier

I

Those members being in attendance, Chairman Michael LeBas called the meeting to order at 9:03 AM followed by the Pledge of Allegiance.

The Board reviewed the minutes from the previous Board Meeting. Mr. Cal Grevemberg motioned to approve the minutes as written. Mr. Burroughs seconded and the motion carried unanimously.

II

C-10-020 LSBHI v. Zalfen retired LHI#10229- Mr. Warren Zalfen addressed the Board in regards to the complaint filed against him. Prior to the Board meeting Mr. Zalfen removed all information in regards to Home Inspections and added “retired” behind his license number on his website. The Board requested that he add a disclaimer to his website making it very clear that he no longer does Home Inspections. Mr. Hardouin motioned to dismiss this complaint subject to the requested changes being made. Mrs. Fuselier seconded the motion and the motion was carried.

C-10-024 LSBHI v. Boudoin LHI#10684- Mr. Boudoin addresses the Board in regards to the complaint filed against him, LAC46XL 501B.1&12. Mr. Boudoin produced a disclosure he had his clients sign prior to do the inspection. The Board commended Mr. Boudoin for planning ahead by creating the disclosure. Mr. Hardouin motioned to dismiss the complaint. Mrs. Fuselier seconded the motion and the motion was carried.

III

Education sub-committee meeting update- The Board reviewed the changes suggested by the Sub – committee and amendments noted by Mr. Nicaud. Mr. Hardouin motioned to approve all changes and amendments. Mrs. Fuselier seconded the motion and the motion was carried.

IV

Review Education and CE applications for the following:

Delgado Community College (online)-Pre-licensing

House Call Training Institute (online) - Pre-licensing

LSU Alexandria (online) – Pre-licensing and Continuing Education

La Technical College Hammond Campus (online) – Pre-licensing

Bossier Parish Community College (AHIT)(online)- Pre-licensing

Mr. Smothers motioned to accept the above schools contingent upon the institution meeting the new guidelines made by the board. These guidelines will be published into the State Register in 2011. Mr. Burroughs seconded the motion and the motion was carried. The Board also requested that the COO notify each school of all the new guidelines.

Kary Stevens - Continuing Education- Mr. Smothers motioned to approve Mr. Stevens as a continuing education provider. Mr. Burroughs seconded the motion and the motion was carried.

V

Victor Lonigro addressed the Board in regards to his renewal and lack of approved continuing education. Mr. Lonigro stated that the CE hours he submitted have been approved in the past. Mr. Smothers motioned to allow Mr. Lonigro to continue performing inspections but has 90 days to fulfill his required continuing education by an approved CE provider. Mr. Hardouin makes a motion to amend the motion made by Mr. Smothers. Mr. Smother's motion died. Mr. Hardouin motioned to allow these hours since they were approved in the past and will be approved in the future. Mrs. Fuselier seconded the motion and the motion was carried.

VI

Board Attorney, Mr. Albert Nicaud updated the Board on what will be the amended changes to the LSBHI Standards of Practice and Code of Ethics. The amended changes will be entered into the State Register. All Louisiana Home Inspectors must follow the new Standards beginning January 2011. The Board advised the COO to broadcast the changes and effective dates to all home inspectors several times. All changes were posted to the LSBHI website.

VII

The Board decided to re-start the annual report reviews. Mr. Burroughs offered to review all reports for the Board without compensation. The annual Report reviews would take place at each Home Inspectors annual renewal.

VIII

Election of 2011 Officers-

Chairman-

Mr. Grevemberg nominated Mr. Smothers. Mr. Smothers nominated Mr. Burroughs. Sidney Chaisson nominated Mr. Grevemberg. Dick Chance nominated Mr. Hardouin. Mr. Hardouin seconded the motion to nominate Mr. Mike Burroughs, all in favor and the motion was carried. Nominations for chairman were closed. Mr. Mike Burroughs was elected the Chairman of the Board.

Vice Chairman-

Mr. Hardouin nominated Mr. Smothers. Dick Change nominated Mr. Hardouin. Mrs. Fuselier seconded the motion to nominate Mr. Smothers, all in favor and the motion was carried. Nominations for Vice Chairman were closed. Mr. Foxe Smothers was elected Vice Chairman of the Board.

Executive Session 11:10 A.M.

Open Session 11:42 A.M.

Meeting Adjourned 11:43 P.M.

Mr. Smothers motioned to adjourn, Mrs. Fuselier seconded and the motion was carried.

Other attendees: Albert Nicaud, Board Attorney; Morgan Dampier, COO; Joe Cook; Sidney Chaisson Jr; Dick Chance; Nathan Brenner; Nathan Lemoine; Debra Milligan; Wayne Tyler; Sidney Holmes; Jim Lonigro; David Aloisio; Steve Boudoin; Warren Zalfen Jr.; Barbara Tetlow; Patrick Knight; Douglas Frickey

Minutes recorded by: COO