

Statewide Interoperability Executive Committee
 State of Louisiana
<http://gohsep.la.gov/SIEC>

JOHN BEL EDWARDS
GOVERNOR



KEVIN JAMES
CHAIRMAN

APPROVED - MEETING MINUTES

July 24, 2019

The Statewide Interoperability Executive Committee (SIEC) met on Wednesday, July 24, 2019, at the Department of Public Safety Services, Office of Management and Finance Building, Third Floor South Central Training Room, located at 7979 Independence Boulevard, Baton Rouge, LA 70806.

I. Call to Order

- A. Chairman Kevin James called the meeting to order at 1:37 p.m. and welcomed everyone.

II. Roll Call

- A. The SIEC roll call was conducted by GOHSEP Interoperability Program Manager, Ami Clouatre-Johnson, and a quorum was established.
- B. The following SIEC members were present or absent as noted:

Committee Members Present	Representing Agency
Kevin James, Chairman Assistant Deputy Director of Homeland Security & Interoperability Division/SWIC	Governor’s Office of Homeland Security and Emergency Preparedness (GOHSEP)
<i>David Dousay, Division of Administration</i> as designee for Neal Underwood , Deputy Chief Information Officer	State of Louisiana Division of Administration (DOA)/Office of Technology Support (OTS)
Bryan Zeringue, Chief Thibodaux Police Department	Louisiana Association of Chiefs of Police
Ricky Edwards Sheriff Jeff Davis, Ret.	Louisiana Sheriff’s Association
Cpt. Lamar Davis as designee for Layne Barnum, LTC Deputy Superintendent	State of Louisiana Department of Public Safety & Corrections, Public Safety Services, Louisiana State Police
Bill Vincent , Secretary/Treasurer APCO Lafayette Parish Communications District (Ret.)	Association of Public Safety Communications Officials (APCO)
Seth Breaux , Asset Manager	Louisiana Ambulance Alliance

Adam Brickeen , Jefferson Parish Sheriff’s Office as designee for	Region 1
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Jeb Tate, Director, IT & Telecommunications, Jefferson Parish Government	
Billie Metz Giroir, DPTY Chief Civil Deputy, West Feliciana Parish Sheriff's Office	Region 2
John Robichaux as designee for Conrad Baker, LT Technology/911 OPS Center St. John Parish Sheriff's Office	Region 3
Stacey Blanchard, CPT Assistant Director, St. Martin Sheriff's Office/OHSEP	Region 4
Robert Neal Fudge standing designee during deployment of Alan Dunn (MAJ)	Louisiana National Guard
Doyle Dempsey, MAJ Support Bureau / Asset Management Bossier Parish Sheriff's Office	Region 7
Robert "Bobby" Moore, Fire Service & Supply Technician, Ouachita Parish Fire Department	Region 8
Michael "Mike" Moore, SGT Canine & Patrol Division Tangipahoa Parish Sheriff's Office	Region 9

Committee Members Absent	Representing Agency
Robert Benoit (Chief)	Louisiana Fire Chief's Association
Sonya Wiley- Gremillion Director, Rapides Parish 911/ OHSEP	Vice Chair Region 6 Representative
Vacant	Governor's Office of Indian Affairs
Richard "Dick" Gremillion, Director Calcasieu OHSEP	Regional Homeland Security and Emergency Preparedness Director's Committee
Richard McGuire Executive Director Calcasieu Parish Communications District	Region 5 Representative

III. Approval of Minutes



Brian Zeringue made a motion to approve the January 23, 2019 meeting minutes as presented. Doyle Dempsey seconded the motion. The SIEC voted unanimously to approve the minutes of the January 23, 2019 meeting.

IV. Chairman's Report

- A. The following items were presented as topics:
1. Tropical Storm Barry activation
 2. Emergency request for assistance protocol
 3. Interoperability Program Manager vacancy

4. NCSWIC Pittsburg attendance by Julio, discussed importance of IPAWS. Jason Lachney, IPAWS coordinator for the state.
5. Interoperability newsletter input
6. SIEC timeline
7. Ongoing Cyber-attack and ESF 17 activation

Interoperability Synchronization

A. Interoperability Program Initiative

1. Ami Clouatre-Johnson, Interoperability Program Manager reported on the current initiatives and priorities. Ms. Johnson reported the following:
 - a. Upcoming AUXCOMM and COML training at GOHSEP. Upcoming COMT training in Gonzales. Discussed technical assistance for Region 3 communication planning, and technical assistance hosted by Lafayette regarding NG 911.
 - b. Discussed Interoperability Newsletter highlights (Cyber, LMR to cellular, SR 161 / Bossier)

B. Statewide System Maintenance Report

1. Vernon McFadden with Louisiana State Police Radio Communications provided information about 142 tower sites and 6 mobiles sites that will be available for parishes.
2. Reached over 100,000 LWIN subscribers in June 2019. Average 12.9 Million of push to talks over the last three months. 91 percent of operational down-time was due to telephone company issues. LWIN was operational 99.46 percent of the time for the last quarter. There are 584 agencies currently using LWIN.

II. Advisory Committee Reports

A. Budget and Finance

Ricky Edwards provided an overview on the upcoming budget review. Chairman James facilitated the discussion on tower site inclusion into FY 20 budget. No new projects were submitted for inclusion in the FY 20 budget. The following projects were removed: Bourg, Eunice, Lake Charles, Kirby Smith and St. George.

B. Technical

M Billie Giroir presented technical committee Rubric to be used for new project prioritization. Bill Vincent made a motion to accept the Rubric as presented and seconded by Bryan Zeringue. The SIEC voted unanimously to approve the motion.

C. Policy and Planning

M 1. Chairman Bill Vincent proposed changes to policy #6 to address ROIP/EPTT patching, motion was made by Bobby Moore to accept proposed changes and seconded by Stacey Blanchard. The SIEC voted unanimously to approve the motion.

2. **M** Chairman Bill Vincent proposed changes to policy # 2 to address radio deprogramming and an additional requirement by LSP radio maintenance to notify current and future LWIN users of deprogramming requirement. Motion was made by Adam Brickeen and seconded by Billie Giroir to accept the changes as proposed. The SIEC voted unanimously to approve the motion.

D. Broadband

Captain Lamar Davis provided the following report:

1. Provided update on FirstNet cellular sites and current number of FirstNet subscribers.
2. Chairman James provided an update on the progress made to acquire a NMC LMR to LTE solution for the state. Two solutions are being considered, Motorola Critical Connect and a direct ISSI connection to AT&T to support FirstNet subscribers.

E. Training and Outreach

Ami Clouatre-Johnson provided a report on behalf of Chairman Jeb Tate and stated that the Training and Outreach Advisory Committee are developing State certification standards for COMLs and COMTs.

III. Unfinished Business

There was no unfinished business discussed.

IV. New Business

Region 5 has proposed two projects to the technical committee for validation at Starks and Bell City.

V. Public Comments

There were no Public Comments.

Next Quarterly Meeting

Chairman James reminded everyone that the next quarterly meeting of the SIEC would be October 23, 2019 at 1:30 in the same location.

VI. Adjournment

- M** Bill Vincent made a motion to adjourn and was seconded by Bryan Zeringue. The SIEC voted unanimously to adjourn at 3:00 pm.