

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING – February 22, 2023

E. Broussard, III called the meeting to order at approximately 3:00pm on Wednesday, February 22, 2023, within the St. John the Baptist Council Chambers at 1811 West Airline Highway, Laplace, LA. Members present included H. Banquer, S. Jasmin, G. Monti, E. Broussard, III, and K. Bourgeois thus achieving a quorum. Members not in attendance included C. Faucheux.

Also present were S. Van Sickle (Transdev), L. Andrews and A. Thompson (Solutient).

E. Broussard, III asked all board members to review the minutes from the January 12, 2023, meeting. It was moved to accept by H. Banquer and seconded by K. Bourgeois. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. I. Matthieu asked about fixed route and other items from the feasibility analysis. She would like the board to think about leveraging resources and thinking outside the box to best serve existing and potential passengers.

L. Andrews presented the January 2023 Secretary/Treasurer's Report. Profit and Loss through January 31, 2023, is \$2,057.33. Profit and Loss from inception through January 31, 2023, is \$259,841.28. Total Equity & Liabilities as of January 31, 2023, totals \$647,967.83. The Statement of Cash Flows shows total cash as of January 31, 2023, and inception through January 31, 2023, to be \$446,597.98. The collateralization report was included in the financial packet.

Discussion ensued regarding the fees associated with the checking account. E. Broussard, III and G. Monti inquired as to the possibility of changing banks to one with lower/no fees and that was in the RPTA's region. A. Thompson stated that we changed banks a few years ago because our bank was no longer handling government accounts. There were only 2 banks in the region who would handle this type of account. A. Thompson and S. Van Sickle stated that they would look back through their notes.

E. Broussard, III requested a motion approving the January 2023 Secretary/Treasurer's Report. It was moved by K. Bourgeois and seconded by S. Jasmin. Motion carried unanimously.

L. Andrews listed the following checks for accounts payable: Solutient, Invoice No. 12301(January Services), \$6,250, Check No. 2405; Transdev, Invoice No. 101-2023 (January Services), \$93,695.57, Check No. 2406; and Laplace Newsmedia, Invoice No. 190366/0123 (Meeting Minutes and RFP), \$298.96, Check No. 2407.

E. Broussard, III requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by H. Banquer and seconded by G. Monti Motion carried unanimously.

Operations Report for January 2023. The number of passengers transported in January was 1,369. The daily average was 57.04 riders. Average scheduled trips per hour was 1.41. There were 14,973 miles traveled. The ADA denial rate was 0%.

S. Van Sickle reminded the board members that Solutient's contract for the oversight of the operating, administrative, and financial aspects of RPTA's service will be expiring in July of 2023. S. Van Sickle said that she would send the draft RFP prior to the next meeting. She also stated that a one-year extension due to Hurricane Ida's impacts could be possible. E. Broussard, III requested S. Van Sickle contact FTA to inquire.

E. Broussard directed the board to Resolution 04-2023 – A resolution authorizing the River Parishes Transit Authority Board Chair to complete the Federal Transit Administration's Certifications and Assurances for Fiscal Year 2023.

E. Broussard, III requested a motion to approve Resolution No. 04-2023. A motion was moved by G. Monti and seconded by K. Bourgeois. Motion carried unanimously.

E. Broussard directed the board to Resolution 05-2023 - A resolution authorizing the River Parishes Transit Authority General Manager to sign the Affidavit of Certifications and Assurances for Fiscal Year 2023.

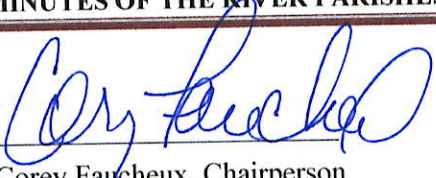
E. Broussard, III requested a motion to approve Resolution No. 05-2023. A motion was moved by G. Monti and seconded by H. Banquer. Motion carried unanimously.

E. Broussard, III discussed the RFP for Auditing Services subcommittee selection. It was decided that he, C. Faucheux and K. Bourgeois would participate.

E. Broussard, III requested a motion to adjourn. A motion was moved by H. Banquer and seconded by G. Monti. Motion carried unanimously.

Having no more business to discuss, the meeting was adjourned at approximately 3:35 pm.

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Corey Faucheux, Chairperson

3/17/23

Date