C. Faucheux called the meeting to order at approximately 10:30am on Thursday, March 14, 2019 at the St. John the Baptist Parish Council Chambers, LaPlace LA.

Members present were, C. Faucheux, R. Drexel, H. Banquer, J. Dias, and R. LeBlanc thus achieving a quorum. Also present were E. Martin-Jackson (Transdev), S. Van Sickle (Transdev), and C. Ash (Solutient). Members not in attendance included R. Lemons and I. Bergeron.

C. Faucheux asked all board members to review the minutes from the March 6, 2019 board meeting. It was moved to accept by R. LeBlanc and seconded by R. Drexel. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. None were received.

E. Jackson-Martin presented Transdev's Operations Report for February 2019. The number of passengers transported was 1,329. The daily average was 55.38 riders. Average scheduled trips per hour was 1.37. The on-time rate was 98.85%. Revenue collected was $2,640 and 23 vouchers. There were 18,086 miles traveled at an average cost of $4.90 per mile. Average miles per trip was 13.60. The ADA denial rate was 0%. The highest percentage of denials were in the 9:00 – 9:29am, 11:00-11:29 am and 12:00 – 12:29pm and time frames.

C. Ash presented the January Secretary/Treasurer's Report. Profit and Loss through February is ($49,731.60). Profit and Loss from inception through February 2019 shows a net income of $157,999.73. Total Equity & Liabilities as of February 2019 was $566,544.95. The Statement of Cash Flows shows total cash as of February 28, 2019, and inception through February 28, 2019 to be $130,179.16. C. Ash then covered then directed the board to the budget to actual report and the notes/interpretations.

C. Faucheux requested a motion approving the February 2019 Secretary/Treasurer's Report. It was moved by J. Dias and seconded by R. LeBlanc. Motion carried unanimously.

C. Ash listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11129 (February 2019 Services), $5,772.50, Check No. 1165; Transdev, Invoice No. 0301-2019 (February 2019 Services), $88,617.24, Check No. 1166; and Port Arthur Newsmedia, Invoice No. 91750/0219 (Meeting Notice), $32.50, Check No. 1167.

C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by R. LeBlanc and seconded by R. Drexel. Motion carried unanimously.

C. Ash discussed the Collateralization Report, showing that any funding over the amount of $250,000 has been insured. No collateralization report was included in the packet as the funding did not meet the threshold in February.

E. Jackson-Martin presented the pass program selection. L. Thompson was selected.

S. Van Sickle presented the extra hour of service performance review. The 5:00-5:29am, 6:30 – 6:59am, and 5:00-5:29pm were the peak service periods in February.

S. Van Sickle discussed the Saturday service performance review. The February total of 140 rides is higher than February totals 2015-2018. The ridership average was also greater than the averages for February 2015-2018.

S. Van Sickle directed the board to the grant activity status report updated as of March 12, 2019. Discussion ensued regarding looking into partnerships with corporations and donor advised funding.
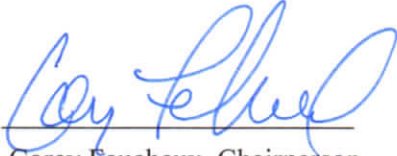
E. Jackson-Martin went over the passenger survey form and requested suggestions from the board. It was suggested that there be an open-ended question for passengers to share any additional thoughts with the RPTA.

C. Ash directed the board to the Tier 2.1 personal financial disclosure form and reminded them that it is due on or before May 15th.

C. Faucheux requested a motion to adjourn. Approval was moved by R. Drexel and seconded by H. Banquer. Motion carried unanimously.

Having no more business to discuss, the meeting was adjourned at approximately 11:30am.

_____   4-11-19
Corey Faucheux, Chairperson   Date