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STATE OF LOUISIANA

P. O. Box 3677
Baton Rouge, LA 70821-3677
Phone (225) 342-4253, FAX (225) 342-9318
www.laregents.edu

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Minutes **Board of Regents' Proprietary Schools Advisory Commission** **November 14, 2023**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met Tuesday, November 14, 2023, in Room 153 in the Claiborne Building. Prior to the meeting, the newest Commission member, Benjamin Baudoin, an appointed representative of the Louisiana Association of Private Colleges and Schools was sworn in and introduced himself to the Commission. Chair James Fontenot called the meeting to order at 10:06 a.m. The roll was then called by Ms. Courtney Britton and a quorum was established. There were no public comments to be read.

Commission Members Present

Melanie Amrhein, Vice Chair
Benjamin Baudoin
Chris Broadwater
James Fontenot, Chair
Carmen Million
Randy Plaisance

Staff Members Present

Elizabeth Bentley-Smith
Courtney Britton
Dr. Susannah Craig
Mighan Johnson
Deesi Kirkland
Antonio Williams

Commission Members Absent

Jada Lewis
Susana Schowen
Sherrie Despino

Guests Present

(See Appendix)

The first item of business was the approval of minutes from the Commission's meeting on September 12, 2023.

On motion of Chris Broadwater, seconded by Melanie Amrhein, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the September 12, 2023, Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was operating license renewals. Over the previous two months, 29 schools submitted complete renewal applications.

On motion of Melanie Amrhein, seconded by Randy Plaisance, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents renew the licenses of the following proprietary schools:

1. 160 Driving Academy - Metairie - License #2340
2. Academy of Interactive Entertainment, Lafayette, LA - License #2136
3. Ayers Career College, New Orleans, LA - License #828
4. Becker Online, Downers Grove, IL - License #2368
5. Coastal College - Baton Rouge - License #2019
6. Coastal Truck Driving School of New Orleans, Harvey, LA - License #2200
7. Crescent City School of Gaming & Bartending, Shreveport, LA - License #594
8. Delta College Inc. - Slidell Branch - License #2066
9. Delta College, Inc. - Covington - License #947
10. Diesel Driving Academy - Shreveport - License #369
11. Durham Transport Academy, Shreveport, LA - License #2341
12. iWeld Institute, Houma, LA - License #2323
13. Joshua Career Institute of Louisiana, Shreveport, LA - License #2307
14. Lafayette Dental Assistant School - License #2251
15. Mia's Medical Academy, Baton Rouge, LA - License #2202
16. National Aesthetic Laser Institute, Baton Rouge, LA - License #2295
17. New Orleans Dental Assistant School, Metairie, LA - License #2252
18. Nursing Assistant Network Association (NANA), New Orleans, LA - License #920
19. Over Drive Truck Driving School of Louisiana, Deville, LA - License #2283
20. Pelican Chapter, ABC - Baton Rouge Campus - License #2172
21. Pelican Chapter, ABC - Southwest Campus, Westlake, LA - License #2173
22. Road Ready Driving Academy, Houma, LA - License #2367
23. Shreveport Dental Assistant School - License #2253
24. The Captain School, Marrero, LA - License #2161
25. The Microblading Institute, Maurice, LA - License #2324
26. Thomas Training and Developmental Center, Franklin, LA - License #948
27. Unitech Training Academy - Baton Rouge - License #2256
28. Unitech Training Academy - West Monroe - License #2068
29. Woodland Healthcare Training, Denham Springs, LA - License #2284

There was one school who chose not to renew their license for this renewal period and they have already turned in student transcripts in electronic form.

- License # 2342 - Excel Health Careers - LaPlace, LA

The next agenda item was an update on program approvals. Chair Fontenot reminded the Commission that program approvals were being shared for informational purposes only. No questions were brought forward regarding the following program approvals.

1. ABCDL Truck Driving Academy, LLC, Hammond, LA
Amend – CDL Class A – 120.0 clock hours
2. Coastal College – Hammond
Add - Vocational Truck & Trailer Class A CDL – 80 clock hours

The next agenda item explained reports on the Fiscal Year 22-23. After Ms. Britton presented the numerical summary of the fiscal year, Ms. Deesi Kirkland presented the fiscal year 2022-2023 financial updates. Discussion including the consistency of the carryovers of revenues (self-generated), expenditures; specifically the retirement contributions and the contributing factors, Student Protection Fund-Student Record Administration Account; specifically the difference between the protection and records maintenance accounts, the amount currently in the student protection fund, the consistency of the expenditures on the account since last year, potentially dropping another rental unit for student record housing, suggestions for breakdowns for the next year including a ten-year analysis.

The next agenda item was voting on the upcoming meetings and hearings. Discussion included the possibility of Commission members receiving additional evidentiary items prior to any upcoming hearing dates, the number of open applications for January and timing of due dates and meeting dates in regard to state holidays.

On motion of Carmen Million seconded by Benjamin Baudin, the Proprietary Schools Advisory Commission unanimously voted to conduct the administrative hearing at the next commission meeting scheduled for January 16, 2024.

The next agenda item was other business. Discussion included Advanced Welding school closure, and student reimbursement, school bonds, student-level data submission and violations, discussion with potential applicant guests including auditing the financials yearly and staff assistance with applications, common questions commission members ask, and mistakes potential applicants make.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for January 16, 2024, at 10:00 a.m., in Room 1-153 of the Claiborne Building. There being no further business, the meeting adjourned at 11:00 a.m.

APPENDIX A
GUESTS

Amanda LaGroue	LA Department of Justice
Jermey McKeever	LA Tex CDL Driving Academy
LaMarus Preston	La Tex CDL Driving Academy