

**Louisiana Board of Examiners for  
Speech-Language Pathology and Audiology**

**July 27, 2018**

**Attending:**

**Stephen J. Harris, L-AUD/SLP, Chairperson  
Daphne R. Washington, L-SLP, Vice Chairperson  
Deanna B. Hardy, Public Board Member, Secretary/Treasurer  
Ramesh N. Bettagere, L-AUD/SLP, Board Member  
Erica A. Chatelain, L-SLP, Board Member  
Jerrilyn Frasier, L-AUD/SLP, Board Member  
Annette E. Hurley, L-AUD, Board Member**

The meeting was called to order by Stephen Harris at 7:10 a.m. in the conference room at the Board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting. Ayn Stehr, the Board's legal counsel, was present for a portion of the meeting.

**PUBLIC COMMENTS:**

No one was present to provide public comment.

**AGENDA:**

**Motion** was made by Deanna Hardy, seconded by Annette Hurley and unanimously carried, to accept the agenda as amended to include: removing 1. Executive Director Update, 4. Proctor U, and 5. SB504 response from Administrative Review, adding 3. Review travel reimbursement to "Administrative Review", and adding 4. Mary Marchand, 5. Tiffany Francis Smith, and 6. Dedra Williams to "Review of Renewal Applications" for CE past reporting period. The items removed were tabled until the next board meeting, in the interest of time.

**MINUTES:**

1. **Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to adopt the minutes of the meeting held April 12, 2018, as presented.
2. **Motion** was made by Deanna Hardy, seconded by Erica Chatelain and unanimously carried, to adopt the minutes of the meeting held June 14, 2018, as presented.

**FINANCIALS:**

**1. Financial Statements for the period ended April 30, 2018**

Board members were provided a copy of the Financial Statements prepared by Susan Sevario, CPA, for the period ended April 30, 2018.

**2. Financial Statements for the period ended May 31, 2018**

Board members were provided a copy of the Financial Statements prepared by Susan Sevario, CPA, for the period ended May 31, 2018.

**3. Consideration of Purchase of New Computers**

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to purchase two new computers at the price of \$895 each, plus \$434 for accessories each.

**REVIEW OF RENEWAL APPLICATIONS:**

**1. Windie Muller, request to waive delinquent renewal fee**

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to deny the request to refund the delinquent renewal fee.

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to revise the policy to allow board staff to grant renewal if continuing education hours are obtained on or before July 15<sup>th</sup>, without board review.

**2. Ellie Puckett, CE past the reporting period**

**Motion** was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to accept the continuing education activities submitted and renew Ellie Puckett's Speech-Language Pathology license. A letter will be sent stating that the board would like to remind you that continuing education opportunities exist all year, and the Board recommends not waiting until the last minute.

**3. Christal Washington, CE extension request**

**Motion** was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to accept the continuing education activities submitted and renew Christal Washington's Speech-Language Pathology license. A letter will be sent stating that the board would like to remind you that continuing education opportunities exist all year, and the Board recommends not waiting until the last minute.

**4. Mary Marchand, CE past the reporting period**

**Motion** was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to accept the continuing education submitted and renew Mary Marchand's Speech-Language Pathology license. A letter will be sent stating that the board would like to remind you that continuing education opportunities exist all year, and the Board recommends not waiting until the last minute.

**5. Tiffany Francis Smith, CE past the reporting period**

**Motion** was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to accept the continuing education activities submitted and renew Tiffany Francis Smith's Speech-Language Pathology license. A letter will be sent stating that the board would like to remind you that continuing education opportunities exist all year, and the Board recommends not waiting until the last minute.

**6. Dedra Williams, CE past the reporting period**

**Motion** was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to accept the continuing education activities submitted and renew Dedra Williams' Speech-Language Pathology Assistant license. A letter will be sent stating that the board would like to remind you that continuing education opportunities exist all year, and the Board recommends not waiting until the last minute.

**ADMINISTRATIVE REVIEW:**

**1. LBESPA Processing**

The Board reviewed data for the period of June 8, 2018 – July 23, 2018. The summary is as follows:

- initial applications – 124
- upgrade requests – 23
- applications approved - 61
- applications denied - 0
- upgrades approved - 38
- board member requests for additional information – 5
- online renewals – 1,935
- renewals in the board office – 366
- audits completed – 76
- complaints received - 3

**2. Senate Concurrent Resolution No. 83**

Board members reviewed Senate Concurrent Resolution No. 83 which requests that licensing boards prominently display information for military-trained applicants and their family members on the Board's website.

Board staff will add a new tab entitled "Licensing Military Members/Spouses" and post related rules and link back to the Application Info page.

**3. Review Travel Reimbursement for Board Members and Staff**

At the request of Daphne Washington, board members again discussed the cap on travel reimbursement and use of rental cars for board meetings. The rental car policy imposed inconveniences for board members, residing in the northern

part of the state. Discussion included safety of compact cars vs a board member's personal car, cleanliness of rental cars, etc.

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried to lift the cap the Board previously placed on mileage reimbursement for board members/staff at the June 14, 2018 board meeting and return to the original arrangement effective July 27, 2018.

**CORRESPONDENCE:**

1. **Email dated June 18, 2018 from Dr. Kathleen Golisz, inquiring if a Communication Disorders Program would qualify for licensure**  
Board members reviewed the information submitted and noted that the program is accredited or in candidacy, by the Council on Academic Accreditation (CAA). Therefore, the program meets licensure standards.
  
2. **Email dated July 9, 2018 from C. Brown inquiring about Standards of Practice**  
Board members reviewed correspondence regarding standards of practice. The Board agrees the situation presented is an ethical issue. You should not continue to work with this individual on any level, privately or with the skilled nursing facility (SNF). If there has been no progress in the SNF, there will likely be no progress at home. The Board suggests that you educate the family on the therapeutic techniques you used in your sessions to promote the targeted skills so these strategies/skills will be maintained in the home. An individual cannot be on hospice and receiving therapy. The Board recommends that you review the ASHA Code of Ethics related to this situation.

**CONFERENCES:**

**Louisiana Speech-Language-Hearing Association (LSHA)**

1. **Request for Sponsorship for LSHA 2019 Convention**  
**Motion** was made by Annette Hurley, seconded by Deanna Hardy and unanimously carried, to sponsor the LSHA Convention in the amount of \$3,000.00, in accordance with LBESPA's Continuing Education Sponsorship Policy.

**MEETING WITH COVALENT LOGIC RE: PROPOSAL FOR ADDING TELEHEALTH REGISTRANTS IN CMS:**

Stafford Wood and Sami McBride of Covalent Logic met with the Board to present a proposal for \$21,725.00 to incorporate telehealth registration into the board's Content Management System (CMS). The Board decided to manage telehealth registration manually in the office for now and come back with an update at the first meeting of the year to decide if the use of the system is warranted for this purpose.

## **MEETING WITH CHASTITY SMITH:**

Chastity Smith requested and appeared before the Board to discuss her inability to complete the postgraduate/professional employment experience within the three year time frame while holding the Provisional Speech-Language Pathology license. Ms. Smith explained that she finished graduate school in August 2014. Soon thereafter, her daughter was diagnosed with a debilitating disease. Ms. Smith was out of state for treatment consecutively for two months and flew back and forth out of state every other week. In 2015, Ms. Smith returned back to work very part time. Ms. Smith's daughter finished treatment in July 2017. She is now looking to begin her career again and is requesting that the Board reissue her a Provisional Speech-Language Pathology license, in order that she may complete her 36 weeks of postgraduate professional employment experience.

**Motion** was made by Annette Hurley, seconded by Deanna Hardy and unanimously carried, to allow Chastity Smith to apply for a Provisional Speech-Language Pathology license again to complete the requirements.

## **EXECUTIVE SESSION:**

**Motion** was made by Ramesh Bettagere, seconded by Deanna Hardy and unanimously carried, to go in to Executive Session at 8:05 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

**Motion** was made by Deanna Hardy, seconded by Ramesh Bettagere and unanimously carried, to come out of Executive Session at 11:30 a.m. to take the following actions:

### **1. Review of Pending Complaints/Cases**

#### **a. Complaint #2015-04**

**Motion** was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to pre approve all requested continuing education hours in ethics. A letter will be sent to Respondent noting that pictures of signage was received from the investigator implying that you are providing speech services, and requesting that she submit a letter confirming if she has been providing speech services with a suspended license.

**b. Complaint #2017-07**

**Motion** was made by Daphne Washington, seconded by Annette Hurley and unanimously carried, to dismiss complaint #2017-07 based on legal counsel's recommendation.

**c. Complaint #2018-02**

**Motion** was made by Daphne Washington, seconded by Erica Chatelain and unanimously carried, to release Respondent from the terms of the Consent Agreement and Order based upon successful completion.

**d. Complaint #2018-07**

**Motion** was made by Erica Chatelain, seconded by Ramesh Bettagere and unanimously carried, to offer a Consent Agreement and Order for violation of: Rules 117.1.A, 117.A.1.a., 117.A.1.2.ii., 701.F.1.b., 701.3.a., 105.B.1. and violation of the Practice Act 2662.A.4., 2662.A.5., and 2662.A.6. to include: completion of the Board's open book exam, 10 hours of continuing education in addition to the 10 hours required for annual renewal, with a concentration in scope of practice and ethics, \$500.00 fine, double the required supervision for one year, notification to the Louisiana Department of Education, SPALS, and the NDPB. A letter of concern must also be sent to the parish as to the duties and scope of practice of speech-language pathology assistants.

Based on the information discovered during this complaint, an administrative complaint needs to be filed relative to the SLP's supervision practices.

**2. Review of New Complaints/Cases**

**a. Complaint #2018-16**

**Motion** was made by Erica Chatelain, seconded by Annette Hurley and unanimously carried, to accept complaint #2018-16 and refer to investigation. Erica Chatelain has been assigned as the board member consultant in this case.

**b. Complaint #2018-17**

**Motion** was made by Deanna Hardy, seconded by Erica Chatelain and unanimously carried, to accept complaint #2018-17 and refer to investigation. Jerrilyn Frasier has been assigned as the board member consultant in this case.

**c. Complaint #2019-01**

**Motion** was made by Ramesh Bettagere, seconded by Erica Chatelain and unanimously carried, to accept complaint #2019-01 and refer to investigation. Annette Hurley has been assigned as the board member consultant in this case.

**d. Complaint #2019-02**

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to accept complaint #2019-02 and offer a Consent Agreement and Order for violation of: Rule 701.E.2.d. for failure to provide appropriate supervision; Rule 701.E.2.e. for allowing a supervisee to exceed her competence; Rule 701.E.3.b. misrepresentation of the credentials of an assistant licensee under her supervision; Rule 701.E.4.a. individuals shall prohibit anyone under their supervision from engaging in any practice that violates the code of ethics; Rule 127.D. supervision must involve the personal and direct participation of the supervisor; Practice Act 2662.A.(5) has engaged in unprofessional conduct; 2662.A.(6) has violated any lawful order, rule or regulation; 2662.A.(8) has violated any provision of this Chapter.

The Board's legal counsel, Ayn Stehr, will discuss if the Attorney General's office can handle the Board's complaints, and what the process would look like. The Board would like to continue to include a board member consultant in each case. Ms. Stehr will provide an update at the board's next meeting.

**3. Review of Applications**

**a. SK**

**Motion** was made by Daphne Washington, seconded by Erica Chatelain and unanimously carried, to issue SK's Speech-Language Pathology license.

**b. RJ**

**Motion** was made by Jerrilyn Frasier, seconded by Erica Chatelain and unanimously carried, to lift restrictions and upgrade RJ's Provisional Speech-Language Pathology Assistant license.

**c. BH**

**Motion** was made by Erica Chatelain, seconded by Daphne Washington and unanimously carried, to lift the conditions previously placed on BH's Speech-Language Pathology Assistant license.

**d. KJ**

**Motion** was made by Daphne Washington, seconded by Jerrilyn Frasier and unanimously carried, to issue KJ's Speech-Language Pathology license.

**4. Review of Renewal Applications**

**a. LP**

**Motion** was made by Daphne Washington, seconded by Ramesh Bettagere and unanimously carried, to approve the renewal of LP's Audiology license.

**b. LH**

**Motion** was made by Deanna Hardy, seconded by Erica Chatelain and unanimously carried, to approve the renewal of LH's Speech-Language Pathology license.

**c. ML**

**Motion** was made by Erica Chatelain, seconded by Daphne Washington and unanimously carried, to send a letter of concern to ML regarding supervision, as well as a letter of concern to the Director of Special Education regarding the lack of supervision.

**d. DE**

**Motion** was made by Erica Chatelain, seconded by Jerrilyn Frasier and unanimously carried, to send a letter of concern to DE regarding supervision, as well as a letter of concern to the Director of Special Education regarding the lack of supervision.

**e. SC**

**Motion** was made by Daphne Washington, seconded by Deanna Hardy and unanimously carried, to approve the upgrade of SC's license and send a letter of concern regarding the discontinuance of official supervision prior to the upgrade being granted.

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Lalande, Sarah	8154	L-AUD	Corneille, Marissa	8155	L-AUD
Poirrier, Jaci	8156	PL-SLP	Rider, Brittany	8157	PL-SLP
Castilla, Kristin	8158	PL-SLP	De La O, Melissa	8159	L-AUD
Walsh, Nicholas	8160	PL-SLP	McCormick, Amanda	8161	PL-SLP
Tanenbaum, Ali	8162	PL-SLP	Trosclair, Grace	8163	PL-SLP
Boesch, Shelby	8164	PL-SLP	Perrodin, Adele	8165	PL-SLP
Barrett, Cari	8166	PL-SLP	Kaufmann, Anna	8167	PL-SLP
Crooks, Rachel	8169	L-SLP	Cooley, Camille	8170	PL-SLP
McGavern, Julia	8171	PL-SLP	Champagne, Maegan	8172	PL-SLP
Farrish, Paulisha	8173	L-SLP	Fuller, Laura	8174	PL-SLP
Boucher, Laura	8211	PL-SLP	Fontenot, Lauren	8175	PL-SLP
Maxwell, Allyson	8176	PL-SLP	Rodrigue, Lindsey	8177	PL-SLP
Stevens, Savannah	8179	PL-SLP	Cyrus, Tiara	8180	PL-SLP
Hood, Kameron	8181	PL-SLP	Walther, Logan	8182	PL-SLP
MacDonald, Mary	8183	PL-SLP	Reggie, Olivia	8184	PL-SLP
Stafford, Renee	8185	PL-SLP	Fabianczyk, Ashley	8186	PL-SLP
McNabb, Emily	8187	PL-SLP	McBride, Christie	8188	L-SLP



Abshire, Rhea	8189	PL-SLP	Credeur, Mallory	8190	PL-SLP
Ourston, Emma	8191	PL-SLP	Lee, Erica	8192	PL-SLP
Hausknecht, Rebecca	8193	PL-SLP	Talbert, Coretta	8194	PL-SLP
Turk, Pamela	8196	PL-SLP	Bagley, Michael	8197	PL-SLP
Bryant, Bailey	8199	PL-SLP	Koster, Seth	8200	PL-SLP
Washington, Sabrina	8198	PL-SLP	Jack, Kemberlee	8201	L-SLP
Wilson, Kayla	8203	L-SLP	Green, Breayn	8204	PL-SLP
Haas, Saide	8205	PL-SLP	Broussard, Caroline	8206	PL-SLP
Nelson, Abi	8207	PL-SLP	Parkinson, Jeffery	8208	L-AUD
Rhodes, Caroline	8209	PL-SLP	Fountain, Kelsey	8210	L-SLP

**Motion** was made by Erica Chatelain, seconded by Deanna Hardy and unanimously carried, to approve the following applications for **Speech-Language Pathology Assistant and Provisional Speech-Language Pathology Assistant** licenses:

Cook, Victoria	8195	Provisional SLP Assistant
Dyson, Darien	8202	Provisional SLP Assistant
Blanchard, Mikeala	8168	SLP Assistant

**Motion** was made by Daphne Washington, seconded by Jerrilyn and unanimously carried, to **upgrade** the following licenses:

Roberson, Neisha	7805	SLP-ASST	Nelson, Ashlea	7945	L-SLP
Colvell, Taylor	7950	L-SLP	Ratcliff, Taylor	7943	L-SLP
Barksdale, Samantha	7813	L-SLP	Fernandez, Kristen	7936	L-SLP
Gerard, Kathryne	7877	L-SLP	Purvis, Kaitlyn	7787	L-SLP
McClendon, Bradford	7559	L-SLP	Bell, Catherine	7766	SLP-ASST
Blood, Landon	7944	L-SLP	Raney, Susan	7982	L-SLP
Ellis, Casey	7902	L-SLP	Hubbell, Regan	7879	L-SLP
White, Margaret	7954	L-SLP	Fick, Lauren	7838	L-SLP
Collins, Erin	7903	L-SLP	Dalton, Jessica	7951	L-SLP
Weinman, Sara	7952	L-SLP	Siegmund, Naomi	7755	L-SLP
Williams, Kristin	7436	SLP-ASST	Cencer, Sabrina	7859	L-SLP
Jamison, Rebecca	7724	L-SLP	Juvenal, Jennifer	7928	L-SLP
Boudreaux, Ashley	7913	L-SLP	Steiden, Camille	7937	L-SLP
McFarland, Ashley	7793	L-SLP			

**Motion** was made by Deanna Hardy, seconded by Annette Hurley and unanimously carried, to **reinstate** the following licenses:

Bercy, Tracy	4667	SLP-ASST	Munson, Robyn	7272	PL-SLP
Guillory, Barbara	3278	L-SLP	Dill, Emilie	5628	L-SLP
Aulds, Sarah	7854	L-SLP	Kelley, Margaret	3803	L-SLP
Robinson, Joel	4586	L-SLP	Lee, Sarah	7686	L-SLP
Smith, Chastity	7242	PI-SLP			
Blanchard, Ashley	7746	Provisional SLP Assistant			

**COMPLIANCE HEARING:**

**Ida Thomas 1:30**

Ida Thomas requested and appeared for a compliance hearing to appeal the Board's decision to deny the renewal of her Speech-Language Pathology Assistant license. The Board denied Ms. Thomas' request to renew her license based on the supervision documentation submitted. After review of the Amended Supervision Form 200s multiple supervision hours were still lacking.

**COMPLIANCE HEARING:**

**Rachael Brignac 2:00**

Rachael Brignac requested and appeared for a compliance hearing to appeal the Board's decision to deny the renewal of her Speech-Language Pathology Assistant license. The Board denied Ms. Brignac's request to renew her license based on the supervision documentation submitted. Amended Supervision Form 200s were submitted reflecting the correct supervision, as well as the supporting documentation.

**COMPLIANCE HEARING:**

**Deidra Biben-Glynn 2:30**

Deidra Biben-Glynn requested and appeared for a compliance hearing to appeal the Board's decision to deny the renewal of her Speech-Language Pathology Assistant license. The Board denied Ms. Biben-Glynn's request to renew her license based on the supervision documentation submitted. Amended Supervision Form 200s were submitted reflecting the correct supervision, as well as the supporting documentation.

**COMPLIANCE HEARING:**

**Kalynn Osbon 3:00**

Kalynn Osbon requested and appeared for a compliance hearing to appeal the Board's decision to deny the renewal of her Speech-Language Pathology Assistant license. The Board denied Ms. Osbon's request to renew her license based on the supervision documentation submitted. Amended Supervision Form 200s were submitted reflecting the correct supervision, as well as the supporting documentation.

**COMPLIANCE HEARING:**

**Eryn Johnson 3:30**

Eryn Johnson requested and appeared for a compliance hearing to appeal the Board's decision to deny the renewal of her Speech-Language Pathology Assistant license. The Board denied Ms. Johnson's request to renew her license based on the supervision documentation submitted. Amended Supervision Form 200s were submitted reflecting the correct supervision, as well as the supporting documentation.

**COMPLIANCE HEARING:**

**Debra Gipson 4:00**

Debra Gipson requested and appeared for a compliance hearing to appeal the Board's decision to deny the renewal of her Speech-Language Pathology Assistant license. The

Board denied Ms. Gipson's request to renew her license based on the supervision documentation submitted. Ms. Gipson was unable to provide supporting documentation for the supervision submitted and the supervision lacking.

**Motion** was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to go in to Executive Session at 4:20 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

**Votes** for going into Executive Session: Erica Chatelain, yes; Deanna Hardy, yes; Ramesh Bettagere, yes; Annette Hurley, yes; Daphne Washington, yes; Annette Hurley, yes.

**Motion** was made by Erica Chatelain, seconded by Annette Hurley and unanimously carried, to offer a Consent Agreement and Order to Ida Thomas with the following stipulations: successful completion of the Board's open book examination, complete double the required supervision for a Speech-Language Pathology Assistant license for nine months, to include additional on-site in-view and alternative supervision hours. Supervision Form 200s, along with supporting supervision logs, must be submitted on a monthly basis during the nine month period. This Consent Agreement and Order is a public reprimand, and shall include publication by LBESPA, notification to Speech Pathologists and Audiologists in Louisiana Schools (SPALS), the Louisiana Department of Education, and the National Practitioner DataBank (NPDB). Motion was also made to send a letter of concern to the Speech-Language Pathology supervisor and the school district.

**Motion** was made by Annette Hurley, seconded by Jerrilyn Frasier and unanimously carried, to send a letter of concern to Rachael Brignac, as well as to her Speech-Language Pathology supervisor, as well as the Director of Special Education.

**Motion** was made by Ramesh Bettagere, seconded by Annette Hurley and unanimously carried, to send a letter of concern to Deidra Biben-Glynn, as well as to her Speech-Language Pathology supervisor and the Director of Special Education.

**Motion** was made by Erica Chatelain, seconded by Daphne Washington and unanimously carried, to send a letter of concern to Kalynn Osbon, as well as to her Speech-Language Pathology supervisor and the Director of Special Education.

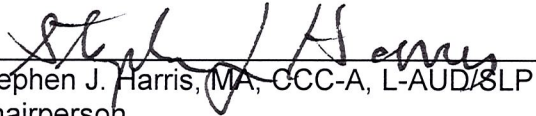
**Motion** was made by Deanna Hardy, seconded by Jerrilyn Frasier and unanimously carried, to send a letter of concern to Eryn Johnson, as well as to her Speech-Language Pathology supervisor and the Director of Special Education.

**Motion** was made by Jerrilyn Frasier, seconded by Deanna Hardy and unanimously carried, to offer a Consent Agreement and Order to Debra Gipson with the following stipulations: successful completion of the Board's open book examination, complete double the required supervision for a Speech-Language Pathology Assistant license for nine months, to include additional on-site in-view and alternative supervision hours. Supervision Form 200s, along with supporting supervision logs, must be submitted on a monthly basis during the nine month period. This Consent Agreement and Order is a public reprimand, and shall include publication by LBESPA, notification to Speech Pathologists and Audiologists in Louisiana Schools (SPALS), the Louisiana Department of Education, and the National Practitioner DataBank (NPDB). Motion was also made to send a letter of concern to the Speech-Language Pathology supervisor and the school district.

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to come out of executive session at 4:30 p.m.

**Motion** was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to adjourn the meeting at 5:00 p.m.

**MINUTES APPROVED BY:**

  
Stephen J. Harris, MA, CCC-A, L-AUD/SLP  
Chairperson

  
Deanna Hardy  
Secretary/Treasurer