

**Louisiana Board of Examiners for
Speech-Language Pathology and Audiology**

December 5, 2014

Attending:

**Glenn M. Waguespack, L-AUD, Chairperson
Kerrilyn R. Phillips, L-SLP, Vice Chairperson
Stephen J. Harris, L-SLP/AUD, Board Member
Daphne Washington, L-SLP, Board Member
Laura H. Gresham, Public Member
Anita Jeyakumar, MD, Medical Advisor**

Absent:

Dawn B. Richard, L-SLP, Secretary/Treasurer

The meeting was called to order by Glenn Waguespack at 9:05 a.m. in the Beauregard room of the Loews Hotel located at 300 Poydras Street, New Orleans, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to adopt the agenda as amended, to add Meeting of November 8, 2014 under Minutes, add c. PP, and d. AD, both under number 3 in Executive Session.

MINUTES:

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to approve the minutes of the meeting held October 18, 2014, as presented.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried, to approve the minutes of the meeting held November 8, 2014, as presented.

FINANCIAL:

1. Financial Statement for the period ended September 30, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended September 30, 2014.
2. Financial Statement for the period ended October 31, 2014
Board members were provided a copy of the Financial Statement prepared by Susan Sevario, CPA, for the period ended October 31, 2014.

Board members requested that the proposed budget be presented at the February 2015 board meeting. Board members also requested a purchasing wish list to be compiled and presented at the February meeting.

BOARD/STAFF ISSUES:

1. Update on Time Deferred

The Board reviewed letters which were mailed to individuals who previously held "Time Deferred" status indicating that they must renew their license before November 1, 2014 to maintain that status. The letter was sent to seven individuals, none of which responded or renewed the license.

Jolie Jones will create a letter for time deferrals and ensure that they are aware of the three year time frame attached to the time deferral status.

2. Update on Annual School Report

Jolie Jones gave an oral report that the Board is still waiting on the Annual School Report from Iberville Parish and Milestone Sabis Academy.

3. Update on Policy Manual Revisions

Glenn Waguespack, Kerrilyn Phillips and Dawn Richard have been working with Jolie Jones to update and revise the Policy Manual.

Motion was made by Laura Gresham, seconded by Kerrilyn Phillips and unanimously carried, to accept the Policy Manual revisions as presented.

4. Update on LBESPA 2015 CE Workshop

The Board will charge \$85 for early bird registration and \$125 for late and on-site registrants for the 2015 CE Workshop.

5. Update on Law Revisions

After review of the law revisions discussed at the November 8, 2014 meeting, the Board would also like to include definitions for telepractice registration and Audiology Assistant license.

Licensed audiology assistant means an individual who meets the qualifications for licensure as an audiology assistant provided in R.S. 37:2659(D), holds a current, unsuspended, and unrevoked license issued by the board, works under the direct supervision of a licensed audiologist in accordance with standards promulgated by the board, and performs only those duties specified in the rules and regulations established by the board.

Board members expressed concerns about the state associations no longer having a Lobbyist. The Board is here to protect the consumer and bills come up that are of consumer interest. Board members are concerned that the public remains unprotected because there is no one to protect it. The Board needs the associations' support with the upcoming changes, whether through a Lobbyist or through the professional organization. The Board requested that letters be sent to LSHA and SPALS to express their concerns.

The Board would like to move forward this year on the law and rules changes. Dr. Jeyakumar, the Board's Medical Advisor, recommends that the Board not include

cerumen management in the changes at this time. If possible, the Board would like to do a public hearing in conjunction with the February 2015 meeting, depending on Ayn Stehr, Legal Counsel's response.

Glenn Waguespack and Steve Harris will compile a survey, possibly through Survey Monkey, to send to Audiologists regarding the use of Audiology Assistants.

6. Mailing Lists

Jolie Jones discussed with the Board the desire to include licensee's email address with mailing lists requested. The Board would like to add a checkbox for new applicants and renewing licensees to indicate if their data can be shared. After this one year process, email addresses, as allowed by each licensees' designation, can be included with the mailing lists.

7. Lapsed Licenses

A list of lapsed licenses was reviewed by Board members. 146 active licenses lapsed, 38 inactive licenses lapsed, 3 audited licenses lapsed, for a total of 187 lapsed as of June 30, 2014.

8. Travel and Small Purchase Mandate Exemption

Jolie Jones reported to the Board that the state has mandated the use of a state purchasing and/or travel card program, as well as the use of HotelPlanner.com for hotel arrangements. Ms. Jones has successfully obtained an exemption on behalf of the Board related to the state card program. The Board will be required to use HotelPlanner.com to make hotel arrangements.

Jolie Jones also reported that she met with Louisiana Property Assistance Agency for the Board's three year property audit. Documents required were for the current year and the previous three years. A report has not yet been received regarding compliance. Mrs. Jones informed the Board that she has implemented a new process to maintain the required documents for audit purposes.

9. Praxis Summary Report

Board members reviewed the annual Praxis Summary Report presented.

10. DataBank reporting for cease and desist orders

Motion was made by Kerrilyn Phillips, seconded by Steve Harris, and unanimously carried to report cease and desist letters to the DataBank on a case by case basis. Motion was also made to report Cynthia Jenkins and add discipline to the Board's database for failure to comply with the cease and desist order, even though the mandated reporting time frame has been exceeded.

11. Deaf Education Alliance

Laura Gresham presented the Board with information on the Deaf Education Alliance, which she is now working with. Board members advised that the Board could not provide continuing education approval for the Louisiana Summit for Deaf Education Reform.

12. Proposed Telepractice Rules

This topic was previously discussed with the update on law revisions.

13. Election of Board Officers

Motion was made by Kerrilyn Phillips, seconded by Daphne Washington, and unanimously carried to nominate Steve Harris to serve as Board Chairman.

Motion was made by Daphne Washington, seconded by Kerrilyn Phillips, and unanimously carried to nominate Glenn Waguespack to serve as Vice Chairman, contingent upon reappointment to the Board.

Motion was made by Kerrilyn Phillips, seconded by Steve Harris, and unanimously carried to nominate Daphne Washington to serve as Secretary/Treasurer.

The above board positions will begin January 1, 2015.

CORRESPONDENCE:

1. Letter from Jennifer Landry dated October 28, 2014, regarding supervision
Motion was made by Kerrilyn Phillips, seconded by Daphne Washington and unanimously carried to deny Jennifer Landry's application for renewal and send a cease and desist letter to Ms. Landry and cc her employer. Supervision provided for renewal does not meet the board's requirements. Ms. Landry must appear for a compliance hearing before a license can be issued.
2. Email from Tina Doherty dated November 3, 2014 regarding renewal
Motion was made by Kerrilyn Phillips, seconded by Steve Harris and unanimously carried to deny request at this time to waive the renewal fee. Based on a history of delinquency, the Board requests medical documentation. In order for the Board to consider waiver of the late renewal fee, Ms. Doherty must submit an application with application fee and medical records. Board Chairperson can review in the interim; however, if any questions, application must be reviewed by the entire Board at the next meeting.

CONFERENCES:

FARB

1. 39th Annual FARB Forum, January 22-25, 2015, Tucson, AZ
Board members discussed Glenn Waguespack attending the FARB Forum. Board staff will check with state travel regarding flight cancellation fees in the event that Mr. Waguespack is not appointed to the Board for a consecutive term.

NCSB

1. NCSB Board Membership Renewal
Motion was made by Steve Harris, seconded by Daphne Washington, and unanimously carried to renew the board's membership with NCSB for \$450.

EXECUTIVE SESSION:

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to go in to Executive Session at 11:45 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Votes for going into Executive Session: Kerrilyn Phillips, yes; Steve Harris, yes; Laura Gresham, yes; Daphne Washington, yes.

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to come out of Executive Session at 3:32 p.m. to take the following actions:

1. Board Staff Evaluations

Motion was made by Laura Gresham, seconded by Daphne Washington and unanimously carried, to give Jolie Jones, Executive Director, a one-time increase of 10%, based on her Performance Evaluation.

Motion was made by Steve Harris, seconded by Daphne Washington and unanimously carried, to give Marcy Ricca, Administrative Specialist, a one-time increase of 7%, based on her Performance Evaluation.

2. Review of Complaints

a. Complaint #2013-07

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to accept the essay submitted by Angela Driggers in accordance with her Consent Agreement and Order signed on August 9, 2014.

b. Complaint #2014-03

The Board reviewed a response letter from licensee. Complaint was previously dismissed on October 18, 2014.

c. Complaint #2014-04

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to accept the supervision submitted for the month of October.

d. Complaint #2015-01

Motion was made by Steve Harris, seconded by Daphne Washington and unanimously carried, to dismiss the complaint, as the Investigator's Report did not substantiate any violations of the Board's Practice Act or Rules and Regulations. Motion was also made to send a letter of concern to Patrika Williby-King, SLP Assistant, about the appropriate use of designations for a Speech-Language Pathology Assistant and cc her supervisor.

The Board would like to include the following in the letter to the Complainant: IEPs are run by school programs and should be addressed at that level. If you are not pleased, you can assert your due process rights related to the IEP.

e. Complaint #2015-02

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to table this complaint until the courts reach a decision or further information is provided.

4. Review of Applications

a. V.A.

Motion was made by Steve Harris, seconded by Laura Gresham and unanimously carried, to require VA to submit 35 hours of continuing education, based on the years lapsed.

b. S.S.

Motion was made by Steve Harris, seconded by Kerrilyn Phillips and unanimously carried, to approve application.

c. P.P.

Motion was made by Daphne Washington, seconded by Laura Gresham and unanimously carried, to approve Provisional Speech-Language Pathology license. The Board will give credit for 11.50 weeks of full time employment.

d. A.D.

Motion was made by Laura Gresham, seconded by Steve Harris and unanimously carried, to deny A.D.'s application and send a cease and desist letter.

Motion was made by Daphne Washington, seconded by Kerrilyn Phillips and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

McCormick, Alison	7274 L-SLP	Kinchen, Merced	7280 L-SLP
Dewell, Ashley	7275 L-AUD H.A Disp	Corrigan, Lauren	7281 L-SLP
Eason, Anna	7276 L-AUD	Adams, Jenny	7282 L-SLP
Bordelon, Tara	7278 L-SLP	Pousson, Pamela	7283 PL-SLP
Schoo, Janet	7279 L-SLP	Brown-Kenny, Shawn	5516 L-SLP
Baines, Glinnis	6968 L-SLP		

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to approve the following applications for a **Speech-Language Pathology Assistant, Provisional Speech-Language Pathology Assistant, or Provisional Audiology/Hearing Aid Dispensing** licenses:

Barraco, Ashley 7277 PL-SLP ASST

Motion was made by Steve Harris, seconded by Daphne Washington and unanimously carried, to **upgrade** the following licenses:

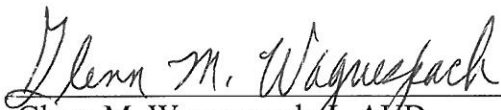
Stauffer, Jordan	5901 L-SLP	Freeman, Earnice	6960 L-SLP
Fisse, Diana	7061 L-SLP	Soileau, Melanie	7080 SLP-ASST
Taylor, Tiffany	7072 L-SLP	Quinn, Tara	7066 L-SLP
Turknett, Sarah	7063 L-SLP	Leger, Sarah	7069 L-SLP

Motion was made Laura Gresham, seconded by Kerrilyn Phillips and unanimously carried, to **reinstate** the following licenses:

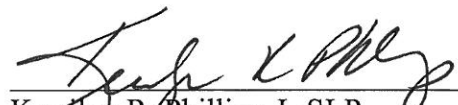
Diano, Kathryn	5901 L-SLP	Allridge, Natasha	4077 SLP-ASST
Gaubert, Angela	4269 SLP-ASST	Schexnayder, Kelli	6048 L-SLP
Colvin, Lauren	6674 L-SLP		

Motion was made by Kerrilyn Phillips, seconded by Laura Gresham and unanimously carried, to adjourn the meeting at 3:46 p.m.

MINUTES APPROVED BY:



Glenn M. Waguespack, L-AJJD
Chairperson



Kerrilyn R. Phillips, L-SLP
Vice Chairperson