

**Louisiana Board of Examiners for  
Speech-Language Pathology and Audiology**

**February 14, 2020**

**Attending:**

**Glenn M. Waguespack, L-AUD, Chairperson  
Erica A. Chatelain, L-SLP, Vice Chairperson  
Deanna B. Hardy, Public Board Member, Secretary/Treasurer  
Leigh Anne Baker, L-SLP, Board Member  
Jerrilyn Frasier, L-AUD/SLP, Board Member  
Annette E. Hurley, L-AUD, Board Member  
Lucie LeDoux, L-AUD/SLP, Board Member**

The meeting was called to order and the Board's mission statement was read by Glenn Waguespack at 8:15 a.m. in the Conference Room of the Board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director was present for the entirety of the meeting. Ayn Stehr, Legal Counsel, joined the meeting for executive session.

**PUBLIC COMMENTS:**

Courtney Stewart and Fred Boudreaux, Jr. were present for the Board meeting.

**AGENDA:**

**Motion** was made by Annette Hurley, seconded by Deanna Hardy and unanimously carried, to accept the Agenda as presented.

**MINUTES:**

1. **Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to adopt the minutes of the meeting held December 6, 2019, as presented.

**FINANCIALS:**

**1. Financial Statement for the months ended October 31, 2019**

Board members were provided a copy of the Financial Statements prepared by Champagne & Company, for the month ended October 31, 2019.

**2. Shared Salaries**

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to share 20% of Tracy Jeanmarie's salary with LBEDN and Tracy Jeanmarie will take on additional job duties for LBESPA as a shared Executive Assistant.

**3. Professional Contracts 2020-2021**

**Motion** was made by Erica Chatelain, seconded by Deanna Hardy and unanimously carried, to offer a professional legal contract for fiscal year 2020-2021 to the Department of Justice of the State of Louisiana at the Attorney General’s rates, for a maximum contract amount of \$15,000.

**Motion** was made by Erica Chatelain, seconded by Annette Hurley and unanimously carried, to offer a professional legal contract for fiscal year 2020-2021 to Ayn Stehr, Attorney At Law, for \$175/hour, for a maximum contract amount of \$20,000.

**Motion** was made by Erica Chatelain, seconded by Jerrilyn Frasier and unanimously carried, to offer a professional investigative contract for fiscal year 2020-2021 to D’Arbonne Investigations, for \$50/hour plus expenses at the state rate, for a maximum contract amount of \$15,000.

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to offer a professional contract for accounting services for fiscal year 2020-2021 to Champagne and Company, for \$400 per month, for a maximum contract amount of \$5,000.

**4. Purchase of Laptop**

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to purchase a new Dell Latitude laptop for Jolie Jones’ use, in the amount of \$807.14.

**5. Calligraphy Increase**

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to adopt the increase submitted by First Impressions’ for calligraphy of licensure certificates.

**6. Budget FY 2020-2021**

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to adopt the following budget for FY 2020-2021.

**LBESPA BUDGET** **Adopted**  
**2/14/2020**

<b>INCOME</b>	<b>2020-2021</b>
License Fees - Applications	\$ 36,000.00
License Fees - Upgrades	\$ 5,000.00
Renewal Fees	\$ 245,000.00
Renewal Fees - Delinquent	\$ 20,000.00
Restitution	\$ 3,000.00
Telehealth Registration	\$ 300.00

<b>MISCELLANEOUS REVENUE</b>	
CE Preapprovals	\$ 200.00
Credit Card Processing Fees	\$ 5,000.00
Interest Income - Checking	\$ 260.00
Interest Income - CDs	\$ 5,500.00
Mailing Lists	\$ 4,000.00
Open Book Exams	\$ 100.00
Verifications	\$ 1,500.00
<b>Total Income</b>	<b>\$ 325,860.00</b>

<b>EXPENSE</b>	<b>2020-2021</b>
<b>Salaries and Benefits</b>	
Compensated Absence	\$ 5,500.00
Group Insurance	\$ 22,600.00
Medicare	\$ 1,400.00
OPEB Expense	\$ 4,000.00
Retirement	\$ 46,600.00
Salary - Exec Director (80%)	\$ 63,000.00
Salary - Admin Specialist (100%)	\$ 42,500.00
Salary - Exec Assistant (20%)	\$ 9,000.00
<b>Total Salaries and Benefits</b>	<b>\$ 194,600.00</b>

<b>TRAVEL</b>	<b>2020-2021</b>
Admin In-State Mileage	\$ 600.00
Admin In-State Other	\$ 200.00
Admin Out-State Other	\$ 200.00
Board In-State Mileage	\$ 11,000.00
Board In-State Other	\$ 3,000.00
Board Out-State Other	\$ 1,000.00
Conference - Flights	\$ 7,000.00
Conference - In State Expenses	\$ 1,500.00
Conference - Out State Expenses	\$ 4,000.00
Conference - Registration	\$ 6,000.00
Meeting Expense	\$ 17,000.00
<b>Total Travel</b>	<b>\$ 51,500.00</b>

<b>OPERATING SERVICES</b>	<b>2020-2021</b>
Bank Charges/Fees	\$ 11,000.00
Computer Equipment	\$ 1,000.00
Continuing Education	\$ 10,000.00
Dues, Sub & Publications	\$ 800.00
Equipment Rental	\$ 6,000.00



Cash in Checking	\$	300,000.00
*Invested/Reserved Funds	\$	450,000.00
Total Other Assets	\$	750,000.00

**Total Available Funds over Expenditures** **\$ 656,760.00**

**ADMINISTRATIVE REVIEW:**

**1. Executive Director Update**

Jolie Jones informed the Board that she passed and received certification from the CLEAR National Certified Investigators/Inspectors Training Basic Program.

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to adopt the following policy: A bank account transfer may be made from LBESPA to LBEDN to reimburse 20% of Tracy Jeanmarie’s salary and benefits on a quarterly basis. All other transfers require written approval of the Executive Director and Secretary/Treasurer prior to initiation.

**Motion** was made by Lucie LeDoux, seconded by Annette Hurley and unanimously carried, to adopt the following criminal background check policy: In cases where an individual fails to state in the application that they have been charged or convicted of a crime and something shows up on the criminal background check, a standard letter will be sent stating that they failed to indicate a charge on the application, but the Board has received a criminal background check to the contrary and ask them for an explanation. In instances when the individual has gone into a pre-trial diversion program for a first offense DWI and has used Article 893/894 to expunge the charge from their record, the Executive Director and Board Chair, may approve the application if everything is in order.

The Board discussed National Practitioner DataBank (NPDB) queries and would like to continue querying for initial applications of those who have been licensed elsewhere, out-of-state applications, and telehealth registration applications.

Jolie Jones discussed with the Board that the information regarding the Board’s contract with Healthcare Professionals of Louisiana has been added to the website and that an email will be sent to all licensees regarding the services offered. The Board requested that Dr. Hammond come to the next board meeting to further detail how the program works.

**2. LBESPA Processing**

The Board reviewed data for the period of November 26, 2019 – February 3, 2020. The summary is as follows:

- Initial applications – 49
- Upgrade requests – 11
- Applications approved - 32
- Applications denied - 0
- Upgrades approved - 13
- Online renewals – N/A

- Renewals in the board office – N/A
- Complaints received – 4
- National Data Bank queries – 19

**3. Presentation Requests/Updates**

Annette Hurley gave a presentation on December 13, 2019 to Calcasieu Parish Schools, and another on January 21, 2020 to Lafourche Parish Schools. Annette Hurley will also do a university presentation for speech-language pathology students at LSU Health Sciences Center in New Orleans on March 13, 2020.

**4. Board Vacancies**

The following board member terms are ending in the next year: Annette Hurley 9/21/2020; Jerrilyn Frasier 1/11/2021; Erica Chatelain 2/02/2021; and Glenn Waguespack 2/22/2021. Annette Hurley’s position for an Audiologist will be open for nominations in April 2020. In August or September 2020, the three other positions will open for nominations.

**5. Update on Rules Promulgation**

The Rules are still in the process of being updated. Board members requested that an email be sent to our contacts for the Annual School Report regarding rules changes once approved.

**6. Board Meeting Dates**

**Motion** was made by Erica Chatelain, seconded by Annette Hurley and unanimously carried, to cancel the April 3<sup>rd</sup> and October 2<sup>nd</sup> board meetings and reschedule for May 1<sup>st</sup> and September 25<sup>th</sup>.

**7. Update on Annual School Report List**

Board staff have attempted to get a list of private schools from the Louisiana Department of Education but have been unsuccessful.

**8. 2020 CFCC Standards – Possible Rules Revision Needed**

The Rules include prerequisites of biology, physical science, math, etc. These prerequisites have been removed from the 2020 CFCC standards and the Board may need to consider removal of these prerequisites for future rules revisions.

**CONFERENCES:**

**Federation of Associations of Regulatory Boards (FARB)**

**1. Report from 2020 FARB Forum, Colorado Springs, CO**

Erica Chatelain provided the Board with an oral and written report regarding her attendance at the 2020 FARB Forum from January 23-26, 2020.

**Speech Pathologists & Audiologists in Louisiana Schools (SPALS)**

**1. Request to Exhibit**

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to exhibit at the SPALS Conference in Lafayette, LA.

## **Louisiana Speech-Language-Hearing Association (LSHA)**

### **1. LSHA Convention, June 5-6, 2020, Kenner, LA**

The Board does not have any information to present at the LSHA Convention this year.

## **CORRESPONDENCE:**

### **1. Email from Pam Vallien, dated January 6, 2020, requesting clarification regarding SLPs writing and signing IEPs**

The Board recommends that Ms. Vallien follow the guidelines as specified in the federal law and adopted by her district.

### **2. Email from Courtney Stewart on behalf of LAA, dated January 31, 2020, requesting that the Board consider pursuing revisions to the Practice Act**

Courtney Stewart was present for this portion of the meeting. She requested that the Board consider pursuing revisions to the Practice Act regarding cerumen management and physician referrals. The Board will talk to legal counsel about the requested changes. The Board is not opposed to the changes. The Louisiana Academy of Audiology (LAA) is not planning to move forward with the legislation and would prefer to do it at the Board level.

### **3. Email from Fred Boudreaux, Jr., dated January 31, 2020, requesting that the Board consider inclusion of provisional dispensing licenses for 4<sup>th</sup> year Au.D. externs**

Mr. Boudreaux was present for this portion of the meeting. He requested that the Board consider adding a provisional audiology license for fourth year audiology students. Mr. Boudreaux says that when students get to their fourth year, many get other jobs that afford them autonomy. According to Mr. Boudreaux, California, Florida, Texas, Virginia, Minnesota and Idaho, offer provisional licenses and allows them full autonomy, where Louisiana does not.

The Board expressed their concerns that these individuals are still students and do not have their degree in hand. Students cannot dispense hearing aids or treat hearing loss on their own. This request would require a total law change and would necessitate the Board limiting their scope of practice. The Board needs to do some further research on states that offer Provisional Audiology licenses.

### **4. Email from Natalie Koehler, dated February 3, 2020, requesting guidance on the use of "Dysphagia Techs"**

Erica Chatelain will call Ms. Koehler and send a follow up letter.

## **CONFERENCE CALL WITH KERRILYN PHILLIPS – UPDATE ON THE LICENSE COMPACT**

Kerrilyn Phillips provided the Board with an update on the states that have begun the legislative process to adopt the Audiology and Speech-Language-Hearing Interstate Compact.

## **REVIEW OF CONDITIONAL LICENSES:**

### **1. Aubree Hart**

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and carried, to release Aubree Hart from the terms of the conditional license, based on successful completion.

## **EXECUTIVE SESSION:**

**Motion** was made by Deanna Hardy, seconded by Annette Hurley and unanimously carried, to go into Executive Session at 11:20 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

**Votes** for going into Executive Session: Erica Chatelain, yes; Deanna Hardy, yes; Lucie LeDoux, yes; Annette Hurley, yes; Leigh Anne Baker, yes; Jerrilyn Frasier, yes.

### **1. Review of Pending Complaints/Cases**

#### **a. Complaint #2016-08A**

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to refer to investigator to determine if Respondent is still practicing. The Board will consider garnishment at one year.

#### **b. Complaint #2018-10**

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to send a letter to Respondent that the Consent Agreement and Order provided the right to reapply once dismissal occurred on all charges and that has not yet been met. The Board will request a certified copy of the criminal proceeding where Respondent pled guilty, including the factual basis for the guilty plea from Jefferson Parish Clerk of Court.

#### **c. Complaint #2018-12**

**Motion** was made by Annette Hurley, seconded by Lucie LeDoux and unanimously carried, to offer a Consent Agreement and Order to Respondent to include violations of 701.1.p., 701.1.q., 2., 3., 3.c., 3.d., 4., 4.d., 4.e., 4.m. The stipulations include: successful completion of the Board's open book examination, \$2,500 fine, 10 hours of continuing education in documentation, ethics, and record keeping, in addition to the 10 hours of continuing education required for renewal. Notification will be sent to LSHA, ASHA, SPALS, NPDB, Louisiana Department of Education, and published on the Board's website.



**d. Schedule hearings (2020-01 & 2019-01)**

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to schedule the disciplinary hearing in the matter of Complaint #2020-01 for May 15, 2020.

**2. Review of New Complaints/Cases**

**a. Complaint #2020-10**

**Motion** was made by Erica Chatelain, seconded by Deanna Hardy and unanimously carried, not to accept complaint #2020-10. While the supporting documents revealed that best practices were not followed, no violation of the Rules and Regulations nor the Practice Act occurred.

**b. Complaint #2020-11**

**Motion** was made by Erica Chatelain, seconded by Deanna Hardy and unanimously carried, not to accept complaint #2020-11. While the supporting documents revealed that best practices were not followed, no violation of the Rules and Regulations nor the Practice Act occurred.

**c. Complaint #2020-12**

**Motion** was made by Erica Chatelain, seconded by Deanna Hardy and unanimously carried, not to accept complaint #2020-12, as it is not in the Board's jurisdiction.

**d. Complaint #2020-13**

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, not to accept complaint #2020-13, as it is not filed against an Audiologist and the Board has no jurisdiction.

**3. Review of Applications**

**a. MH**

**Motion** was made by Annette Hurley, seconded by Deanna Hardy and unanimously carried, to issue MH's Speech-Language Pathology license.

**b. DD**

**Motion** was made by Erica Chatelain, seconded by Annette Hurley and unanimously carried, to offer a Consent Agreement and Order for practicing without a valid license from September 2019 through January 24, 2020. The Consent Agreement and Order will include violations of: 701.4.m., 3.d., 4., 4.d., 4.e., 4.m., and LA R.S. 37:2652. Stipulations include: successful completion of the Board's open book examination, \$1,500 fine, notification to LSHA, ASHA, SPALS, Louisiana Department of Education, and NPDB, and publication on the LBESPA website.

**c. BN**

Board members discussed the application of BN. No motion required.

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Last Name	First Name	License No.	Type	Last Name	First Name	License No.	Type
Adu	Awovi	8273	PL-SLP	Handy	Melissa	8524	L-SLP
Armstrong	Shanna	7435	PL-SLP	Harper	Emily	7816	PL-SLP
Baker	Maygan	8515	PL-SLP	Hicks	Kelsie	8513	PL-SLP
Barber	Heather	8509	L-SLP	Howard	Kayla	8507	L-SLP
Beall	Jessica	7530	PL-SLP	Jacobs	Kasmira	8512	PL-SLP
Bordelon	Ashleigh	8504	PL-SLP	Jansheski	Gina	8505	L-SLP
Boudreaux	Lauren	8511	PL-SLP	Mayer	Courtney	8500	PL-SLP
Cappo	Courtney	8510	PL-SLP	Pacheco	Amanda	8310	PL-SLP
Castillo	Janee	8521	PL-SLP	Pettitt	Angela	8502	PL-SLP
Daigle	Emily	8518	PL-SLP	Sours	Devanne	8526	PL-SLP
Glorioso	Taylor	8516	PL-SLP	Woodrum	Jocelyn	8523	L-SLP
Goldring	Maggie	8503	PL-SLP				

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to approve the following applications for **Speech-Language Pathology Assistant and/or Provisional Speech-Language Pathology Assistant licenses**:

Last Name	First Name	License No.	Type
Bourgeois	Raylie	8501	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Couvillion	Kendall	8520	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Hebert	Cassidy	8525	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Legendre	Harleigh	8514	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Mcnemar	Hannah	8519	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Murry	Karoline	8508	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Story	Taylor	8506	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Warren	Morgan	8517	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Bishop	Margaret	8522	SPEECH-LANGUAGE PATHOLOGY ASSISTANT

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to **upgrade** the following licenses:

Last Name	First Name	License No.	Type
Bordes	Arden	7549	L-SLP
Bourgeois	Raylie	8501	SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Chauvin	Heather	8280	L-SLP
Hunsicker	Laken	8462	SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Mcdaniel	Cierra	8261	L-SLP
Messina	Morgan	8464	SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Nalesnik	Brooke	8260	L-SLP
Page	Randi	7735	L-SLP
Perque	Brooke Marie	8271	SPEECH-LANGUAGE PATHOLOGY ASSISTANT

Plumer	Macy	8267	L-SLP
Talley	Mary	8258	L-SLP
Weaver	Miranda	8475	SPEECH-LANGUAGE PATHOLOGY ASSISTANT

**Motion** was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to **reinstate** the following licenses:

Last Name	First Name	License No.	Type
Boudreaux	Ashley	7913	L-SLP
Broussard	Laura	4640	L-SLP
De La Rose	Shayla	4860	SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Genzer	Kristie	2703	L-SLP
Mcconnell	Kevin	7650	L-AUD
Mcconnell	Sara	7163	L-SLP
Sanchez	Cassandra	7266	PROVISIONAL SPEECH-LANGUAGE PATHOLOGY ASSISTANT
Still	Amanda	5260	L-SLP
Wimberly	Jennifer	4710	L-SLP

#### 4. Diagnosis of Autism Spectrum Disorder

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to send a letter to the university and copy the state Board that initiated the letter to clarify the scope of practice of a Speech-Language Pathologist.

#### 5. Correspondence from SG regarding consumer concerns

**Motion** was made by Erica Chatelain, seconded by Jerrilyn Frasier and unanimously carried, to send SG a letter that Humana Gold Plus falls under True Hearing. If Audiologists do not contract with the Veteran's Affairs (VA), they cannot provide services. Each office has the right to be in or out of network with whatever companies they choose. Audiologists are not legally obligated to counsel you on the best hearing aids. They are entitled to reimbursement for their services and you may be able to set up an appointment for private pay.

#### 6. Employee Performance Evaluations

Motion was made by Erica Chatelain, seconded by Lucie LeDoux and unanimously carried, to grant Marcy Ricca a 3% raise based on a performance evaluation.

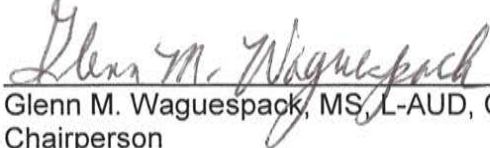
#### 7. Roles and Responsibilities of Board Members

This discussion was tabled.

**Motion** was made by Annette Hurley, seconded by Erica Chatelain and unanimously carried, to come out of executive session at 4:30 p.m.

**Motion** was made by Deanna Hardy, seconded by Lucie LeDoux and unanimously carried, to adjourn the meeting at 4:35 p.m.

**MINUTES APPROVED BY:**

  
\_\_\_\_\_  
Glenn M. Waguespack, MS, L-AUD, CCC-A  
Chairperson

  
\_\_\_\_\_  
Deanna Hardy, Public Board Member  
Secretary/Treasurer