

MINUTES
DEPARTMENT OF PUBLIC SAFETY
LIQUEFIED PETROLEUM GAS COMMISSION
WEDNESDAY, OCTOBER 23, 2013

The Liquefied Petroleum Gas Commission held its regular meeting at 2:00 p.m. Wednesday, October 23, 2013 at 7919 Independence Blvd Baton Rouge, LA in room D.

The meeting was called to order by the Chairman, Mr. James Hopson, with the following members present:

Mrs. Carol Ann Cleveland, Commissioner
Mr. Charles Cain, Commissioner
Mr. Henry "Darty" Smith, Commissioner
Major Frank Ducote
Attorney Melinda Long

Present also was John W. Alario, Executive Director, and various industry representatives.

On motion by, Mrs. Cleveland seconded by Mr. Cain, the minutes of the September 2013 meeting were adopted as transcribed and the register of attendance was signed.

The latest expenditure and revenue reports ending September 30, 2013 were reviewed.

The statistical reports for the period ending September 30, 2013 were reviewed.

The accounting total reports for September 2012 and September 2013 were reviewed.

Report of fires and accidents for September 2013 were reviewed.

The compliance audits for September 2013 were reviewed.

Dates for the next meetings were set for November 20th and November 21st in Baton Rouge, La.

Mr. Alario informed the Commission that he would make the following citations for appearance at the November 2013 meeting and that others may be added prior to distribution of the AD letter:

- 1. Citations – Regular –**
Six (6) as of October 21, 2013
- 2. Citations – Insurance –**
None as of October 21, 2013
- 3. Citations – Permit Renewals –**
Three (3) as of October 21, 2013; failure to pay permit renewal fees.

Mr. Alario presented the Commission with the Market Development Fund (MDF) balance of

\$352,799.25.

Open Discussion by Executive Director: Mr. Alario informed the Commission about the tentative increase in dealer fees. Currently, the minimum permit renewal fee is \$75.00. The new fee will be increased to a minimum of \$125.00. The gross annual sales fee will increase to 10%. Major Ducote motioned to increase the minimum renewal fee and the gross annual sales, Mr. Smith seconded the motion. All agreed.

The December Commission meeting will be held in Alexandria, La to coincide with LPGA's meeting. Regular business for the Commission will be conducted on December 18th. Violations will not be heard during the December meeting.

On behalf of the LPGA, Artie Cole approached the Commission. He informed the Commission about a meeting that was recently held with Auto Gas Baton Rouge. Industry members will be available to assist with the 20 year performance bid. He also welcomed the Commission to attend the meeting in Alexandria, La.

There being no other business, Mr. Cain motioned to recess until 8:30 a.m., Thursday, October 24, 2013, Mr. Smith seconded the motion and the meeting was adjourned.