

MINUTES
DEPARTMENT OF PUBLIC SAFETY
LIQUEFIED PETROLEUM GAS COMMISSION
WEDNESDAY, NOVEMBER 14, 2012

The Liquefied Petroleum Gas Commission held its regular meeting at 2:00 p.m. Wednesday, November 14, 2012 at 7919 Independence Blvd., Conference Room B, Baton Rouge, Louisiana.

The meeting was called to order by the Chairman, Mr. James Hopson, with the following members present:

Mr. Charles Cain, Commissioner
Mr. Henry "Darty" Smith, Commissioner
Attorney Paul Schexnayder
Attorney Melinda Long
Major Adam White

Present also was John W. Alario, Executive Director, and various industry representatives.

On motion by, Mr. Smith seconded by Mr. Cain, the minutes of the October 2012 meeting were adopted as transcribed and the register of attendance was signed.

The latest expenditure and revenue reports ending October 31, 2012 were reviewed.

The statistical reports for the period ending October 31, 2012 were reviewed.

The accounting total reports for October 2011 and October 2012 were reviewed.

Report of fires and accidents for October 2012 were reviewed.

The compliance audits for October 2012 were reviewed.

Dates for the next meetings were set for December 19th & December 20th Baton Rouge, La.

Mr. Alario informed the Commission that he would make the following citations for appearance at the December 2012 meeting and that others may be added prior to distribution of the AD letter:

- 1. Citations – Regular –**
None as of November 9, 2012
- 2. Citations – Insurance –**
None as of November 9, 2012
- 3. Citations – Permit Renewals –**
None as of November 9, 2012

Mr. Alario presented the Commission with the Market Development Fund (MDF) balance of

\$ 808,965.79 as of October 31, 2012.

Discussion by the Executive Director: According to Mr. Alario, Inspector Tommy Gresham has retired. He recently met with Human Resources regarding updating the job description. According to Mr. Alario, the vacancy should post in another three (3) weeks or so.

Commission/Industry Communication: On behalf of LPGA, Mr. Randy Hayden approached the Commission. Mr. Hayden extended an apology for not being present for the November meeting. He congratulated Tommy Gresham for his retirement. Next month, the Association is planning a commendation.

Mr. Hayden questioned Mr. Alario about a possible 2nd opening for an inspector. Mr. Alario stated that he does not discuss personnel matters but he has not been notified about an additional opening. According to Mr. Alario, there is currently one (1) vacancy.

Mr. Hayden informed the Commission that the city of Lafayette has agreed to purchase eight (8) propane powered school buses. Due to this commitment, there will be an aggressive marketing effort amongst Industry members.

The Association is planning to meet with Market Development (MD) regarding upcoming promotional items. One of the first items is the Homebuilder Trade Shows. Approximately, six (6) companies are participating. The first Trade Show will be held during the 1st or 2nd week in January in Lake Charles, LA. Mr. Hayden expects that the Association will ask for approval at the December meeting.

Mr. Hayden asked for clarification regarding the approval for the direct mail plan. Mr. Alario stated that the approval was granted up to a certain dollar amount. He informed Mr. Hayden that the minutes had to be reviewed in order to determine the amount that was approved. Mr. Hayden informed the Commission that Miss Louisiana will be allowed to participate in the direct mail program.

Mr. Alario reminded Mr. Hayden that Miss Louisiana will need to schedule some time at the CST studios for the propane channel advertisements. Mr. Hayden said she will have to make arrangements after the holidays. Mr. Hayden informed the Commission that MD approved a contract with a Comcast Organization. He said six (6) commercials have been tapped and sent to Phoenix for editing. He thanked Mr. Alario for participating in a regulatory piece. Mr. Hayden said they Industry would like to create a commercial with footage for underground tanks. Mr. Hayden stated that new consumers are not aware of underground tanks.

According to Mr. Hayden, the Industry is wrapping up promotions with Louisiana High School Athletic Association (LHSAA). This year long promotion has been very successful. Mr. Hayden thanked Mr. Alario for his assistance during the promotion efforts with LHSAA.

Mr. Hayden asked Mr. Alario about an update on the propane powered vehicles. According to Mr. Alario, the State has issued a hold on the purchase of vehicles. Mr. Alario said he has been in communication with Clean Fuels. The funding has not been granted but Clean Fuels would like to assist with the conversion costs. Mr. Hayden said MD is available to assist with the conversion costs. Mr. Alario stated that the agency has the money to assist with the conversion costs but he thinks it is

best to get the grants from Clean Fuels.

Mr. Hayden informed the Commission that there was an accident at Amerigas in Texas due to human error. Jessica Bennett was unable to attend the meeting today. Some of her friends and employees were injured in the accident. She has been spending a lot of time at the hospital and with regulatory people. Please keep those individuals in your prayers.

There being no other business, Major White motioned to recess until 8:30 a.m., Thursday, November 15, 2012, Mr. Smith seconded the motion and the meeting was adjourned.