
**State of Louisiana Board of Barber Examiners
Board Meeting Minutes December 4, 2022
Board Office Conference Room, Baton Rouge, Louisiana**

Board President Cory Dawsey called the meeting to order at 8:03 a.m. Present were Board Members Kedrian Landrew, Marlon Lewis, Ella Washington, Michael Hebert, and Executive Director Latrice Matthews.

Board President Cory Dawsey presented the minutes of September 30, 2022.

M/Landrew, 2nd/Hebert to approve the minutes as read. Mc

Board President Cory Dawsey called for a motion to go into an Executive Session.

M/Landrew, 2nd/Hebert to enter into an Executive Session. Mc

NEW BUSINESS

No New Business

M/Landrew, 2nd/Hebert to approve the New Business. Mc

PRESIDENT'S REPORT

Board Chairman Cory Dawsey stated that nothing had been going on up north, he hadn't gotten any calls from anybody. It's been busy but there was nothing else to report.

M/Landrew, 2nd/Lewis to approve the President's Report. Mc

EXECUTIVE DIRECTOR'S REPORT

Please see attachment

Financials

Executive Director Matthews reported the Total License Revenue for period ending September 30, 2022 is \$21,197 which included Apprentice Licenses \$3,150, Barber Licenses \$7,597,

Instructor Licenses \$280, Reciprocity \$450, School Licenses \$510, New Shop Licenses \$2,100, Shop Licenses \$810, and Student Licenses \$6,300. Total Income for period ending September 30, 2022 budgeted \$494,500 vs actual \$478,011 for a difference of \$16,489. As noted, Total Expense for period ending September 30, 2022 budgeted \$490,375 vs actual \$361,786 for a difference of \$128,589.

Executive Director Matthews presented the Operating Budget of Revenues and Expenditures for the year beginning January 1, 2023 and ending December 31, 2023. Current Year 2023 Budgeted Total Means of Financing \$498,360. Total Expenditures \$484,656, Total Salaries \$342,200, Total Travel \$49,000, Total Mileage Reimbursement \$21,000, Total Operating Services \$64,636. Projected Year Total Means of Financing \$499,600. Projected Year Total Expenditures \$498,120. Executive Director Matthews reporting that we are still seeing the effects of COVID on our licenses. We had hoped to see the numbers pick back up by now but we're not seeing it as quickly as we had hoped. These budget numbers were calculated to show those affects. None of the expenses should change other than the insurance rates and the inspector's 2% salary changes. Board Member Lewis questioned what was the amount of our lease. Executive Director stated \$1,000 per month and that it was remaining the same. Board Member Lewis questioned if we owned the building. Executive Director Matthews stated no.

M/Lewis, 2nd/Landrew to approve the Executive Director's Report. Mc

M/Lewis, 2nd/Landrew to approve the Operating Budget of Revenues and Expenditures. Mc

BOARD MEMBERS' REPORT

Board Vice Chairman Kedrian Landrew reported that he didn't have anything going on.

Board Member Michael Hebert reported there was nothing going on in his area. The only thing he had recently looked into was a situation with an apprentice he was informed of, and everything had checked out. And also he's been hearing of a girl that's planning to open a shop and serve alcoholic beverages to her customers, but we don't know if that's going to come to pass or not.

Board Member Marlon Lewis had nothing to report in his area. Board Member Lewis questioned how the new barber school in Opelousas was doing. Executive Director Matthews stated they are doing very well. They have about 18 students enrolled including someone enrolled as an Instructor Trainee. The area is able to pull students from areas where we don't have any other schools.

Board Member Ella Washington reported nothing had been going on in her area. However the students at the exams are not rodding the mannequin properly and is there anything we can do about it. Board Chairman Dawsey explained that these are things that we will address at the workshops. Board Member Washington asked if the Board Members could go to the schools and

show the students. Executive Director Matthews explained that Board Members cannot go into the schools and teach students, that is the job of the instructor. Board Members can demonstrate to the instructors for the instructor to show the kids. Board Member Lewis stated he didn't understand. I get it but it's kind of hard for me to understand. Board Member Hebert described that you can teach the instructor, you can't teach the student. Executive Director Matthews further explained that it becomes an ethical issue when the Board Member teaches the same student that will one day come before you to be examined for their license, and we've had Board Members cited for it before. We are the barber examiners, we examine. If you want to teach then go get your instructors license and get a job in a school and teach. Board Member Washington stated that the apprentices are also weak. Board Chairman Dawsey explained that there is no way for us to go to every shop or every school and show them, that's the job of the Apprentice Coordinator and whoever is giving the mock board and the instructors. Board Member Hebert explained, talk to the instructor and show the instructor and let the instructor show the student. Board Member Lewis responded, I got it. It is something that I want to do, but now I know I would have to work with the instructor and not the students. Executive Director Matthews explained that the apprentices and the students go through a mock board with their instructors to prepare them for state board. Board Member Lewis asked if a Board Member could go into a school and tell them what they have to do at state board. That may be a way to let the instructor know without having to have a workshop. Board Vice Chairman Landrew stated that you would want them to come to a workshop so that it could be more hands on. Board Member Lewis stated you could then do both. Board Chairman Dawsey stated it should be done at a workshop.

M/Landrew, 2nd/Lewis to approve the Board Member's Report. Mc

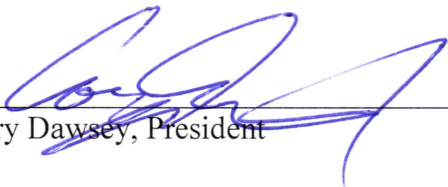
OLD BUSINESS

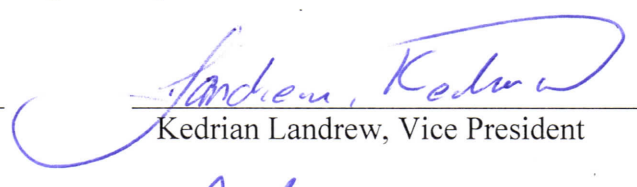
Board Chairman Cory Dawsey followed up on the Instructor's Workshop. Chairman Dawsey asked Executive Director Matthews to give copies of the slide show presentation to Board Members Hebert and Washington. Vice Chairman Landrew said that both Hebert and Washington may look at it and add some input. Vice Chairman Landrew reminded that he was listed to discuss the dress, Lewis is for the taper and Dawsey is for the style and Gina was for the layer, but now that it's changed we should see if either Board Member Washington or Hebert would like to do something. Board Chairman Dawsey stated that we will demonstrate on each other or bring somebody and asked if they wanted to continue with what we've already started or make changes. Board Chairman Dawsey and Vice Chair Landrew asked Board Member Washington if she would like to demonstrate the perm rodding or the female, but if she didn't it would be ok. Board Member Washington asked when is it. Board Chairman Dawsey said we haven't set it yet but to look through the slide presentation and see if there is anything she would like to add. Board Member Washington asked do we want one paper or two. Board Chairman Dawsey stated it doesn't matter. Board Member Lewis explained to Board Member Washington that she should interject herself into her demonstration. Board Member Hebert said he finds two papers easier, but do whatever you're used to doing. It should be more about the results, it's all technique. Board Member Lewis asked if we were going to teach the instructors or are we going to let them know what we are looking for. Board Chairman Dawsey said the instructors have

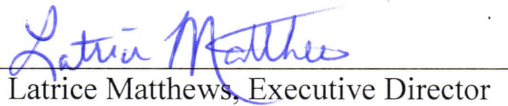
their license already and should know how to do it. We're going to tell them what we are looking for at the board. At the next meeting we should be able to start looking at dates.

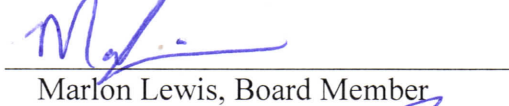
M/Lewis, 2nd/Hebert to approve Old Business. Mc

There being no further business, the meeting was adjourned at 10:24 a.m.

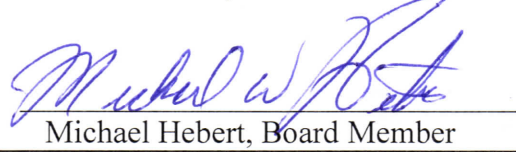

Cory Dawsey, President


Kedrian Landrew, Vice President


Latrice Matthews, Executive Director


Marlon Lewis, Board Member

Ella Washington, Board Member


Michael Hebert, Board Member
