

West Calcasieu Airport Managing Board Meeting Minutes

October 5, 2021

I. Call to Order

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:30 p.m. on October 5, 2021, at the offices of Southland Executive Airport, 7000 Southland Field Road, Sulphur, Louisiana.

II. Invocation

Wilmer Dugas led the invocation.

III. Pledge of Allegiance

Pledge led by Oliver Schrupf and recited by all board members and guests.

IV. Roll Call

The following persons were present:

- ✓ Chairman Dalton Langford
- ✓ Missy Amidon
- ✓ Wilmer Dugas
- ✓ Ted Thompson
- ✓ John Wells

Others also present at the meeting were: Airport Director Tim LaFleur, Chuck Stutes, Oliver Schrupf, Darla Perry, and Joanne Coleman.

V. Approval of minutes from September 7, 2021 regular monthly meeting

Wilmer Dugas offered a motion to approve the minutes of the September 7, 2021 regular monthly meeting, 2nd by John Wells. No opposition. Motion carried.

VI. Additions/Deletions to the Agenda

There were no additions or deletions to the agenda.

VII. Approve the 2022 CIP (Capital Improvement Plan)

Chuck reported that the FAA/DOTD 6 year Capital Improvement Plan is a project plan for the next six years. He called attention to the fact that the state has said they would contribute up to \$1,000,000 for a new terminal building.

Wilmer Dugas made a motion for a resolution to adopt the 2022 Capital Improvement Plan, 2nd by Ted Thompson. No opposition. Motion carried.

VIII. Finance Report

Darla Perry reported that, through August 2021, \$41K was budgeted and the actual they brought in was \$61K. There was an expenditure of \$14,900K for grant management that wasn't budgeted so expenditures are over budget. The net budget is -\$29K, with depreciation, and the actual is -\$24K, so the Airport is under budget.

Darla also reported that they are continuing to work on additional CARES Act funding. They did receive another \$30K, are receiving FEMA funds and did receive \$200,000 from insurance toward debris. Progress is slow, but there is forward movement.

Ted Thompson made a motion to accept the Finance Report as presented, 2nd by John Wells. No opposition. Motion carried.

IX. Director's Report

Airport Director Tim LaFleur reported that the new regulator would in in Friday and all lights should be fully operational. The Airport had their DOTD inspection a few weeks ago with a new inspector who gave them several deficiencies – most of which could be attributed to the hurricane. He is trying to locate trees that the inspector reported are obstruct views. Tim has responded and taken care of all deficiencies he is able to.

Tim also reported that the runway stripings and numbers have been cleaned.

After a brief discussion, Wilmer Dugas made a motion to accept the Director's Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

X. Engineer's Report

Chuck Stutes reported that they are actively working on all the FEMA projects, with the exception of the terminal building, but they will have a kickoff meeting sometime in October. They have made their second submittal to CSRS for the T Hangars and Maintenance Building and are awaiting their comments. Their goal is to have a set of plans and specs in November. The construction costs have gone down some to \$825K. He reported that hydraulic doors would reduce the clearance by 1.7 feet, so they are going with bifold, but have to build a frame for each to be up to code. They are also working on plans for Hangars A, B, & C, as well as the fencing.

After a brief discussion, a motion was made by Wilmer Dugas to accept the Engineer's Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

XI. Old Business

Oliver Schrupf noted that the tenant hasn't cut the grass and asked if anyone has spoken with them. Darla stated that she and Dalton would have a conference call with them.

XII. New Business

No new business at this time.

XIII. Public Comments

No public comments were given at this time.

XIV. Chairman's Update

Chairman Langford had nothing to report at this time.

XV. Adjournment

Ted Thompson made a motion to adjourn the meeting at approximately 5:03 p.m, 2nd by John Wells. No opposition. Motion carried.



President



Secretary