

# **West Calcasieu Airport Managing Board Meeting Minutes**

7000 Southland Field Road, Sulphur, LA 70665

March 5, 2024

## **I. Call to Order**

Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on March 5, 2024 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

## **II. Invocation**

Mike Granger led the invocation.

## **III. Pledge of Allegiance**

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

## **IV. Roll Call**

The following persons were present:

- ✓ Dalton Langford
- ✓ Mike Granger
- ✓ Tommy Little
- ✓ Ted Thompson

Also present at the meeting were: Airport Director Tim LaFleur, Oliver Schrupf, Darla Perry, Chuck Stutes, and Joanne Coleman.

## **V. Approval of minutes from meeting on February 6, 2024**

Tommy Little offered a motion to approve the minutes of the February 6, 2024 regular monthly meeting, 2nd by Ted Thompson. No opposition. Motion carried.

## **VI. Additions/Deletions to the Agenda**

There were no additions or deletions to the agenda.

## **VII. Discuss/Approve Change Orders for T-Hangars and Hangars A, B and C**

There were no change orders and no items to discuss at this time.

## **VIII. Discuss/Approve External Audit of West Calcasieu Airport**

Darla Perry reported that Steve Derouen, CPA, completed the external audit and the airport received a fair opinion with a clean report.

After a brief discussion, a motion was made by Ted Thompson to approve the external audit of West Calcasieu Airport, 2nd by Mike Granger. No opposition. Motion carried.

## **IX. Finance Report**

Darla Perry reported that for July – January the airport is \$3,800 over on revenue for budget to actual, and under on expenditures primarily due to insurance and grant management fees. She also reported that interest income is higher than projected.

Mike Granger offered a motion to accept the Finance Report as presented, 2<sup>nd</sup> by Tommy Little. No opposition. Motion carried.

**X. Director's Report**

Tim LaFleur reported that the hangar A is almost complete and they are starting on hangar B. Material for hangar C should be in Thursday. T-hangars should be finished before long. The electrical is delayed due to Sulphur Electric going out of business.

There is a hold on the terminal block walls until the shower stalls come in.

He also reported that he gave a speech at the Kiwana's Club meeting.

After a brief discussion, Tommy Little made a motion to accept the Director's Report as presented, 2<sup>nd</sup> by Mike Granger. No opposition. Motion carried.

**XI. Engineer's Report**

Chuck Stutes reported that they should be able to do a substantial completion on the T-hangars and hangars A, B, and C in March.

The terminal building completion date is April 2025, but he does expect they will be finished early barring any supply issues. The FAA project are delayed due to staff changes.

He also reported they were going to have a meeting to discuss the ALP update. The last update was 2018, so there are quite a few changes that need to be made.

He concluded that they are getting ready to issue a notice to proceed on the apron project.

After a brief discussion, Mike Granger made a motion to accept the Engineer's Report as presented, 2<sup>nd</sup> by Tommy Little. No opposition. Motion carried.

**XII. Old Business/New Business**

Darla Perry stated she was working on the lease with Sempra and it is looking favorable. She also stated they are waiting on material bid to fix the road. The parish said they would do the work at no labor cost. Chuck Stutes stated that they need to make sure to coordinate for offloading when the culverts are delivered.

**XIII. Public Comments**

There were no public comments at this time.

**XIV. Chairman's Update**

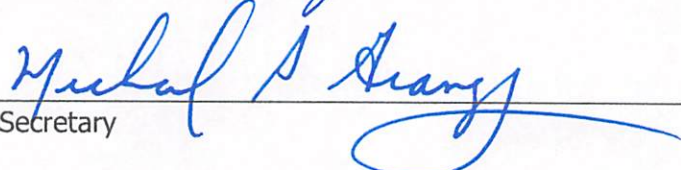
There was no Chairman's update at this time.

**XV. Adjournment**

Ted Thompson offered a motion to adjourn the meeting, 2<sup>nd</sup> by Tommy Little. No opposition. Motion carried.

The meeting was adjourned at approximately 5:03 p.m.

  
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President

  
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Secretary