

**West Calcasieu Airport**  
**Managing Board Meeting Minutes**  
7000 Southland Field Road, Sulphur, LA 70665  
April 5, 2022

**I. Call to Order**

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on April 5, 2022 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

**II. Invocation**

Wilmer Dugas led the invocation.

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Oliver Schruppf and recited by all board members and guests.

**IV. Roll Call**

The following persons were present:

- ✓ Chairman Dalton Langford
- ✓ Missy Amidon
- ✓ Wilmer Dugas
- ✓ Tommy Little
- ✓ Ted Thompson
- ✓ John Wells

Also present at the meeting were: Airport Director Tim LaFleur, Darla Perry, Oliver Schruppf, Chuck Stutes, and Joanne Coleman.

**V. Approval of minutes from March 1, 2022 regular monthly meeting**

Wilmer Dugas offered a motion to approve the minutes of the March 1, 2022 regular monthly meeting, 2nd by Missy Amidon. No opposition. Motion carried.

**VI. Additions/Deletions to the Agenda**

There were no additions or deletions to the agenda at this time.

**VII. Meyer and Associates Recommendation (Contractor) for T-Hangars and Maintenance Barn Repairs**

Chuck Stutes stated that they received four bids on March 22. The low bid was from Angelico Construction Company, LLC for \$897,500, which was below estimate of \$972,775, making an award recommendation contingent upon the recommendation by and approval of CSRS.

Tommy Little made a motion to accept the bid from Angelico Construction, LLC contingent upon the approval of CSRS, 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried.

**VIII. Board Members' TIER 2.1 Reports**

Darla Perry gave the board members copies of last year's Tier 2.1 reports and blank copies of the forms to complete for this year. She recommended faxing or uploading, and not mailing them. They are due May 15. There was no action needed by the board.

**IX. Finance Report**

Darla Perry reported that for July – February, after budget amendment, the Airport is now within budget parameters. Net ordinary income is \$50,347.

Still working with FEMA and fighting insurance settlements to get additional funds. Since last meeting they have received another \$100K from insurance.

John Wells asked about the credit card fees line item. Darla explained that the processor they use is the one required for the cards the pilots primarily use.

Wilmer Dugas offered a motion to accept the Finance Report as presented, 2<sup>nd</sup> by John Wells. No opposition. Motion carried.

**X. Director's Report**

Tim Lafleur reported that Chenault sent some requests to Dequincy and Southland to assist with the renewal of sales tax for this year. Chenault gets \$13M and Southland gets \$375K. Oliver explained how the original agreement came together for the 10-year airport tax plan.

He also reported that fencing repairs should start soon. The pre-construction meeting was three weeks ago and materials are on order.

Mr. Lafleur stated that he talked to Pete Talbot that does the localizer work. He should be here in the next couple weeks to replace the antenna array. Everything else is still working.

After a brief discussion, Ted Thompson offered a motion to accept the Director's Report as presented, 2<sup>nd</sup> by John Wells. No opposition. Motion carried.

**XI. Engineer's Report**

Chuck Stutes reported that the fencing contractor is acquiring materials and should get started soon and a conditional award has been made on the T-Hangars.

He also reported that the design team for the Terminal Building met with Tim, Dalton and Darla several times and have fine-tuned the floor plan. They are close to the final plan and an estimate that's very close to FEMA's estimate. DOTD Aviation Department expressed they would help with funding for the safe room. They are still waiting for FEMA to approve that the building was more than 50% destroyed.

Mr. Stutes stated that the third submittal to CSRS for Hangars A, B, and C should be ready next month.

After a brief discussion, John Wells offered a motion to accept the Engineer's Report as presented, 2<sup>nd</sup> by Tommy Little. No opposition. Motion carried.

**XII. Old Business/New Business**

Tim Lafleur reported that a few of the airport tenants want to do a crawfish boil at Airport sometime in mid-May as a promotional event for airport. They talked to Tommy about doing a car show and possible discovery flights.

Oliver Schrupf stated that the tenant leasing parking lot needs to send amended lease for board approval.

**XIII. Public Comments**

There were no public comments at this time.

**XIV. Chairman's Update**

Chairman Langford had no update at this time.

**XV. Adjournment**

Wilmer Dugas made a motion to adjourn the meeting at approximately 5:02 p.m, 2nd by Tommy Little.  
No opposition. Motion carried.

  
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President

  
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Secretary