

West Calcasieu Airport Managing Board Meeting Minutes

May 2, 2017

I. Call to order

R. K. Levens called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:35 p.m. on May 2, 2017, at the offices of Southland Executive Airport, Conference Room, 7000 Southland Field Road, Sulphur, Louisiana.

II. Invocation

Wilmer Dugas led the invocation.

III. Pledge of Allegiance

Pledge led by Tim Lafleur and recited by all board members and guests.

IV. Roll call

The following persons were present:

- ✓ R. K. Levens
- ✓ Don Chamblee
- ✓ Wilmer Dugas
- ✓ Dana Keel
- Chairman Dalton Langford (absent)
- Joe Palermo (absent)

(Others also present at the meeting were: Darla Perry, Tim LaFleur, Jackson Schrupf, Chuck Stutes and Sheila Burton.)

V. Approval of minutes of the April 4, 2017 regular monthly meeting

R. K. Levens entertained a motion to approve the minutes of the April 4, 2017 regular monthly meeting. Wilmer Dugas made a motion to approve the minutes of the April 4, 2017 regular monthly meeting, 2nd by Don Chamblee. No opposition. Motion carried.

VI. Additions/Deletions to Agenda

There were no additions or deletions to the agenda.

VII. Finance Report

Darla Perry reported that the March Budget vs. Actual P&L came close to being on budget by \$697.42. Darla stated the fuel sales were less, cost of fuel sales were less, and expenditures were less for March. Darla reported the Airport bottom-lined at \$37,349.25. Darla stated the Airport is 9 months into its fiscal year, and the year-to-date bottom line from July 2016 to March 2017 is \$510,687.03. Darla explained that the amount is partly due to the Chennault grant money that was received. Darla said the only category that has exceeded budget is the repair and maintenance – equipment that includes the roof repairs. Darla reported that overall the Airport is \$11,000 under expenditures on budget. First 2 payments have been made on the T hangar.

Don Chamblee asked what happened under repair and maintenance – equipment on year-to-date report. Darla explained the abandoned well that needed to be capped and all of the fuel filters on the fuel trucks that needed to be changed out were also part of that total. Wilmer Dugas made a motion to accept the financial report as presented, 2nd by Dana Keel. No opposition. Motion carried.

VIII. Director's Report

Airport Director Tim Lafleur announced that there will be a field trip on May 12th with Elton Elementary, and all of the board members are invited to attend. Tim explained that a wall had to be torn out of the kitchen due to termites. R. K. Levens asked if the Airport had a contract with an exterminator. Tim explained that McKenzie comes out to spray, but it does not cover damage from termites. There was a brief conversation about the termite issue and kitchen wall repairs. R. K. Levens asked what the estimated cost of the damage will be, and Tim answered that he does not know at this time. Tim said he does know a window will need to be restructured, and the wall will need to be re-sheetrocked.

Tim told the Board that in the same week they had the termite issue, the fuel farm went down. Tim said it was throwing breakers, so someone came to work on it. Also, a regulator on a jet truck went out, so they had to bypass a regulator that services the fuel. There were also leaking windows around the building that will need to be repaired. Tim told the Board some guys came out to service the generator at the light house and found that it was running. As a result, Entergy came out to check the service at the light house; and Kaough & Jones sent someone to fix where there connections were. Tim stated that the PAPI lights also have gone out, so Kaough & Jones are back working on those. R. K. Levens asked if it will cost a lot to fix them. Tim answered that it should all be covered under warranty, other than the truck, the termite damage and the windows.

R. K. Levens stated that he heard Dequincy has cheaper gas than Southland Field. Mr. Levens asked Director Tim Lafleur if that was true. Tim answered that Southland Field has the lowest fuel price for full service. Dequincy is self-service, and they do not

buy gas as often as Southland Field. Dana Keel made a motion to accept the Director's report as presented, 2nd by Wilmer Dugas. No opposition. Motion carried.

IX. Engineer's Report

Chuck reported that the pavement rehab of the runway project and the lighting project are both done as far as construction and are in close-out with FAA. Chuck stated that it should take 2 months or so to get all of the documents taken care of. Chuck reported that they have submitted the plans to FAA and DOTD on the new pavement rehab project for this year, which consists of the taxiway and the apron; and they are basically waiting approval to go to bids.

Chuck reported they are now putting up the steel on the hangar project. All of the foundation work is completed. Chuck estimates they will be through with the building in 2 to 3 weeks. Wilmer Dugas made a motion to accept the Engineer's report as presented, 2nd by Dana Keel. No opposition. Motion carried.

X. Old Business

There was no old business addressed at this time.

XI. New Business

Don Chamblee told the Board the Airport has an old John Deere tractor and mower that used to be used to cut the grass. The engine has been overhauled by the City of Sulphur with no cost to the Airport. Mr. Chamblee stated the Airport has spent around \$10,000 on repairing the lawn mower; and it's been sitting there ever since. There was a brief discussion about the John Deere tractor/mower. Mr. Chamblee said he just wanted to bring it up for the Board members to think about before the next meeting. R. K. Levens said they will put it on the agenda for the next meeting.

XII. Public Comments

Jackson Schrupf thanked the Board for supporting the Chennault Air Show. R. K. Levens asked what the attendance was for Saturday and Sunday. Mr. Schrupf stated there were 4500 to 5,000 on Sunday; and Saturday there were 15,735 present.

Wilmer Dugas gave an update on Joe Palermo and asked the Board to be in prayer for him.

XIII. Chairman's Update


There was no Chairman's Update at this time.


XIV. Executive Session

There was no Executive Session at this time.

XV. Adjourn

R. K. Levens entertained a motion to adjourn. Wilmer Dugas made a motion to adjourn the meeting, 2nd by Dana Keel. No opposition. Motion carried. Meeting adjourned at approximately 4:50 p.m.


Chairman


Acting Secretary