

**West Calcasieu Airport**  
**Managing Board Meeting Minutes**  
7000 Southland Field Road, Sulphur, LA 70665  
May 3, 2022

**I. Call to Order**

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at 4:30 p.m. on May 3, 2022 at Southland Field Airport, 7000 Southland Field Road, Sulphur, LA 70665.

**II. Invocation**

Tommy Little led the invocation.

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Oliver Schrupf and recited by all board members and guests.

**IV. Roll Call**

The following persons were present:

- ✓ Missy Amidon
- ✓ Wilmer Dugas, Chairman Ad Hoc
- ✓ Tommy Little
- ✓ Ted Thompson
- ✓ John Wells

Also present at the meeting were: Airport Director Tim LaFleur, Darla Perry, Oliver Schrupf, Chuck Stutes, and Joanne Coleman.

**V. Approval of minutes from April 5, 2022 regular monthly meeting**

Wilmer Dugas offered a motion to approve the minutes of the April 5, 2022 regular monthly meeting, 2nd by Missy Amidon. No opposition. Motion carried.

**VI. Additions/Deletions to the Agenda**

A motion was made by Ted Thompson to add Item VIa. Approval of RFQ advertising for ALP Engineer, 2<sup>nd</sup> by John Wells. No opposition. Motion carried.

**VIa. Approval of RFQ advertising for ALP Engineer**

Darla stated that they submitted the advertisement letter to FAA and DOTD. The language has been approved. Proposals will be accepted until June 3. Tommy and Tim will be members of the scoring committee.

A motion to run the RFQ advertisement was made by Missy Amidon, 2<sup>nd</sup> by John Wells. No opposition. Motion carried.

**VII. Board approval of Sub-Lease to Diamond D Industries/Larson Ventures LLC**

Oliver Schrupf stated that the Larson has subleased to Diamond D Industrial. He made some changes to the sub-lease and recommended the board accept the sub-lease.

John Wells made a motion to accept the sub-lease, 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried.

**VIII. Board approval to advertise for surplus property**

Tim LaFleur stated that they have some old equipment that's not running, and need authorization to advertise for sale of the surplus property, which is mostly scrap equipment and some materials from the old buildings.

A motion was made by John Wells to advertise for the sale of surplus property, 2<sup>nd</sup> by Missy Amidon. No opposition. Motion carried.

**IX. Finance Report**

Darla Perry reported that the July – March budget to actual showed that they are running better than budgeted on income and not far off on expenditures. The miscellaneous income is insurance proceeds. Several checks have come in from insurance appeals.

She also reported that they are still working with FEMA and progressing slowly. A notice was received that FEMA will pay \$52K toward engineering costs.

**X. Director's Report**

Tim Lafleur reported that Talbot has been working on localizer and should be close to completion. They are hoping to have a flight check around May 8 so it can be back in operation and certified.

**XI. Engineer's Report**

Chuck Stutes reported that the fencing contractor is still waiting on materials to begin the job.

He also reported that a conditional award was given to Angelico at the last board meeting. Since then, they have been completing forms with CSRS for an itemized breakdown to submit to FEMA. The contractor had to complete a 17-page itemized form.

Mr. Stutes stated that they had a preliminary design meeting on April 26 with Tim LaFleur, the architect, Meyer & Associates, and the mechanical and electrical engineers. They are putting together preliminary documents to send to CSRS and are still waiting for notice from FEMA on the 50% rule.

He also stated that they are working on the final plans for Hangars A, B & C, which will be submitted to CSRS within a month.

Additionally, he reported that the contractor for the rejuvenation of T-Hangar aprons will make a final change order request. The project was delayed due to Covid and hurricanes.

John Wells offered a motion to accept the Finance, Director's, and Engineer's Reports as presented, 2<sup>nd</sup> by Ted Thompson. No opposition. Motion carried

**XII. Old Business/New Business**

There was no old or new business at this time.

**XIII. Public Comments**


There were no public comments at this time.

**XIV. Chairman's Update**

There was no Chairman's update at this time.

**XV. Adjournment**

The meeting was adjourned at approximately 4:49 p.m.

  
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President

  
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Secretary