

# **West Calcasieu Airport Managing Board Meeting Minutes**

July 6, 2021

## **I. Call to Order**

Chairman Dalton Langford called to order the regular meeting of the West Calcasieu Airport Managing Board at approximately 4:30 p.m. on July 6, 2021, at the offices of Southland Executive Airport, 7000 Southland Field Road, Sulphur, Louisiana.

## **II. Invocation**

Wilmer Dugas led the invocation.

## **III. Pledge of Allegiance**

Pledge led by Jackson Schruppf and recited by all board members and guests.

## **IV. Roll Call**

The following persons were present:

- ✓ Chairman Dalton Langford
- ✓ Missy Amidon
- ✓ Wilmer Dugas
- ✓ Ted Thompson
- ✓ John Wells

Others also present at the meeting were: Airport Director Tim LaFleur, Jackson Schruppf, Chuck Stutes, Darla Perry, William Fincher, and Joanne Coleman.

## **V. Approval of minutes from June 1, 2021 regular monthly meeting**

Ted Thompson offered a motion to approve the minutes of the June 1, 2021 regular monthly meeting, 2nd by Missy Amidon. No opposition. Motion carried.

## **VI. Additions/Deletions to the Agenda**

Darla Perry called for an amendment to the wording of the agenda from "Approve RFP" to "Approve Contracts" for Hangars A, B, & C, the Terminal Building, and Fencing and to amend "Approve RFP" for Surveying and Geotechnical to "Approve recommended actions by the grant administrator for Surveying and Geotechnical".

A motion was made by Wilmer Dugas to amend the agenda Item IV to Approve Engineering Contracts for Hangars A, B, & C, the Terminal Building, and Fencing, and

to amend Item V to Approve recommended actions by the grant administrator for Surveying and Geotechnical, 2nd by Scott Foreman. No opposition. Motion carried.

**VII. Approve payments for grant debris & monitor**

Darla Perry requested a resolution that upon recommendation by the grant administrator they pay the debris contractor and monitor.

Missy Amidon made a motion for a resolution that, upon recommendation by the grant administrator, they pay the debris contractor and monitor, 2nd by Wilmer Dugas. No opposition. Motion carried.

**VIII. Appoint insurance review committee**

Darla Perry requested the board appoint an insurance review committee to assist Darla and Tim in reviewing the policies. Chairman Langford appointed Missy Amidon, Tim LaFleur, Darla Perry, and Jackson Schrupf to the Insurance Review Committee.

**IX. Approve Engineering Contracts for Hangars A, B, & C, Terminal Building, and Fencing.**

Missy Amidon made a motion for a resolution authorizing Chairman Langford to approve the engineering contracts for Hangars A, B, & C, Terminal Building, and Fencing, 2nd by John Wells. No opposition. Ted Thompson abstained from the vote. Motion carried.

**X. Approve the recommended actions by the grant administrator for Surveying and Geotechnical**

Ted Thompson made a motion to approve the recommended actions by the grant administrator for Surveying and Geotechnical, 2nd by John Wells. No opposition. Motion carried.

**XI. Finance Report**

Darla Perry gave the financial report for July through May, stating that the net ordinary income was -\$13,272, which was better than what was budgeted.

Darla also reported that the Net Income of \$74,863 includes some insurance funds. She and Tim are working diligently to obtain as much FEMA money as they can.

Missy Amidon made a motion to accept the Finance Report as presented, 2nd by Ted Thompson. No opposition. Motion carried.

## **XII. Director's Report**

Airport Director Tim LaFleur reported that he has e-mailed Senator Kennedy's office and Congressman Higgins' office about the problems they are having with FEMA. Both have responded and are taking action, which seems to have helped move things along.

He also reported that the lighting project was completed, but they are having problems again. The regulator is not working properly. The ODLS at the end of 15 are the only lights working properly. Chuck is contacting the electrical engineer.

Tim also stated that the DOTD sent a wildlife management group to look into the airfield. They stated that there is very little indication of wildlife. They may be able to help with fencing on the canal areas.

He reported that there was a delay on the localizer delivery. Pete Talbot is coordinating the delivery of the localizer and the building.

DOTD representative Danielle Gaylor came to the airport and has stated she wants to be involved with the redesign of the terminal to make it an emergency operations center.

He also reported that the insurance money came in to replace the stolen items.

After a brief discussion, Wilmer Dugas made a motion to accept the Director's Report as presented, 2nd by Missy Amidon. No opposition. Motion carried.

## **XIII. Engineer's Report**

Chuck Stutes reported that the electrical engineer is looking into the lighting project problems.

He also reported that they have received bids on the apron expansion project and forwarded them to the FAA. They didn't hear back for a month, so Chuck contacted the program director, and he was on a 3 week vacation. The board can't accept the bid until it's approved by the FAA.

Tim LaFleur added that Obrien has been using the runway, but the apron expansion project will interfere with their ability to use the runway. Tim made them aware.

After a brief discussion, a motion was made by Wilmer Dugas to accept the Engineer's Report as presented, 2nd by John Wells. No opposition. Motion carried.

**XIV. Old Business**

Darla Perry reported that Tim has done some work on debris cleanup in the pasture.

**XV. New Business**

No new business at this time.

**XVI. Public Comments**

No public comments were given at this time.

**XVII. Chairman's Update**

Chairman Langford had no report for the Board.

**XVIII. Adjournment**

Missy Amidon made a motion to adjourn the meeting at approximately 5:05 p.m, 2nd by Wilmer Dugas. No opposition. Motion carried.

  
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President

  
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Secretary