CAPITAL AREA GROUNDWATER CONSERVATION COMMISSION
Executive Committee Meeting
January 21, 2020
Minutes

I. Call to Order
The Executive Committee of the Capital Area Ground Water Conservation Commission (CAGWCC) met for an Executive meeting at 10:15 a.m. on January 21, 2020 in the CAGWCC conference room at 3535 South Sherwood Forest Blvd., Suite 137, Baton Rouge, Louisiana. The meeting was called to order by Chairman Nelson Morvant.

II. Roll Call
The following committee members were present: William Daniel, Barry Hugghins, Nelson Morvant and Todd Talbot. The following member was absent: Mark Frey.

Others attending the meeting were: Matt Reonas & Joey Normand, CAGWCC Commissioners; Tyler McCloud, Louisiana House of Representative; and Shawn Scallan, CAGWCC staff.
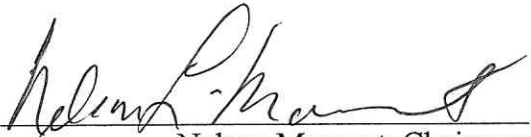
III. Approval of Minutes
Mr. Hugghins made a motion to approve the September 25, 2019 minutes. Mr. Daniel seconded the motion and it passed unanimously.

IV. Discussion of Job Description/Qualifications/Salary for Executive Director
Mr. Morvant discussed the job description and qualifications of a full time executive director. Mr. Daniel suggested asking The Water Institute of the Gulf to research what are the qualifications and job descriptions of Executive Directors in other ground water districts. Mr. Hugghins suggested that the Groundwater Management Districts Association would be a good resource. Mr. Daniel suggested contacting some professional recruiters and getting quotes. Mr. Daniel suggested that one candidate for Executive Director be recommended to the full board. Mr. Daniel suggested that the Executive Committee work up a broad job description and then the professional recruiter can help develop a job description. The committee decided to present a preliminary timeline and a general job description with a quote from the professional recruiters at the next full board meeting.

V. Adjournment
Mr. Talbot made a motion to adjourn the meeting. Mr. Hugghins seconded the motion and it passed unanimously.

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Nelson Morvant, Chairman