

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS (May & June 2019)
COMBINED REGULAR MONTHLY MEETING AGENDAS
TUESDAY, JUNE 18, 2019
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.**

PRESS NOTIFIED

6/14/19 BY FACSIMILE & EMAIL

TIME ALLOTTED

A G E N D A

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| 5:30 P.M.- 5:31 P.M.
5:31 P.M.- 5:32 P.M. | 1. Call to Order - Roll Call.
2. Opening Prayer & Pledge of Allegiance. |
| 5:32 P.M.- 5:35 P.M. | 3. Approval of Minutes - Regular Meeting Thursday, April 25, 2019. |
| 5:35 P.M.- 5:45 P.M. | 4. Mr. Jude Hebert, CLECO, to Introduce CLECO Representatives Mr. Steve Segura, Mr. Gary Guidroz, Mr. Jaci Sewell, and Mr. Drew Trett with Acadiana Lighting.
(a) Mr. Gary Guidroz to Address the Board Regarding the CLECO Energy Efficiency Program.
(b) Check Presentation to Port of Iberia - Business Representatives from Chart, Crosby, and Custom Compression. |
| 5:45 P.M.- 5:55 P.M. | 5. Mr. Dana Dugas, President, Iberia Parish School Board, and Mr. Chris Broussard, Principal, Career Center to Address the Board Regarding the ACT Work Ready Community. |
| 5:55 P.M.- 6:05 P.M. | 6. Mr. Korey Kimball, Senior Project Manager, Bayou Companies, to Address the Board Regarding Leasing Port Property (Approximately 9.96 Acres) located Across from the POI West Yard. |
| 6:05 P.M.- 6:15 P.M. | 7. Discuss and/or Distribute the Following:
(a) Budget Summary for Ten (10) Months Ending April, 2019.
Budget Summary for Eleven (11) Months Ending May, 2019.
****Discuss/Review Budget Amendment (if necessary).
(b) Listing of Tenant Lease Billings for 2019.
(c) Listing of Boat Stall Tenant Lease Billings for 2019.
(d) Approve Payment of Bills & Checks Issued During Interim Period. |
| 6:15 P.M.- 6:25 P.M. | 8. Discuss Finance Committee Recommendations & Findings from Friday, May 10, 2019 Committee Meeting:
(a) Discuss and Consider FY 2019-2020 Budget.
(b) Discuss and Consider FY 2018-2019 Audit Engagement. |
| 6:25 P.M.- 6:35 P.M. | 9. Discuss Policies and Procedures Committee Recommendations & Findings from Friday, May 10, 2019 Committee Meeting:
(a) Discuss/Review Port of Iberia District Policies & Procedures.
(b) Discuss/Review Lease Provisions Relative to Maintenance/Improvements. |

6:35 P.M.- 6:50 P.M.

10. Report from Mr. Gerald Gesser, Gesser Group, APC on:
- (a) All Points Equipment Company, LLC Wooden Office Building (4,174 sq. ft.):
 - {1} Status Report.
 - {2} Discuss/Approve Change Order Number 2.
 - {3} Ratify Kerne Construction Inv. #1349 (RFP #2).
 - {4} Discuss/Approve Kerne Const. Inv #1354 (RFP #3).
 - {5} Discuss/Consider Kerne Construction Proposal.
 - (b) Water Leaks in Three (3) All Points Equipment Fabrication Buildings.
 - {1} Report of Findings/Scope of Work (Modular Construction Company, Inc.)
 - {2} Discuss/Consider Request for All Points Warehouse Building "C" Roof Repairs.
 - {3} Discuss/Consider Request for All Points Warehouse Building "C" Folding Door Repairs.
 - {4} Discuss/Consider Request for All Points Warehouse Building "D" Roof and Fan Repairs.
 - {5} Discuss/Consider Request for All Points Warehouse Building "G" Lighting Repairs.
 - (c) Former Central Gulf Yard/Office Building:
 - {1} Report of Findings/Status Report.
 - {2} Discuss/Approve Kerne Construction Invoice.
 - {3} Discuss/Approve Wilson's Janitorial Services, Inc. Invoice.
 - {4} Discuss/Approve Queen City Plumbing Heating & AC Invoice.
 - {5} Discuss/Approve Bergeron's Lawn Care, LLC Invoice.
 - {6} Discuss/Approve PACE Landfill, LLC Invoice.
 - {7} Discuss/Approve Doerle's Heating & Cooling, Inc. Invoice.
 - {8} Discuss/Approve Gesser Group, APC Invoice.
 - {9} Discuss/Consider Request to Demolish Small Wood "Receiving" Office Building "B" Central Gulf Facility.
 - (d) Port of Iberia Administrative Office Building:
 - {1} Discuss/Consider Replacement of the Existing Emergency Diesel Generator with a new Natural Gas Generator.
 - (e) Superior Derrick Facility:
 - {1} Discuss/Consider Request to Demolish Two (2) Story Office Building "B".
 - {2} Discuss/Consider Request to Repair Front Wall on Fabrication Building "C".

6:50 P.M.- 7:05 P.M.

11. Louisiana Port Construction & Development Priority Program SPN H.011928 "East & West Yard" Expansion & Site Improvements Project:
- (a) **Report from Mr. Oneil Malbrough of GIS Engineering on:**
 - {1} Update on Status of West Yard Expansion Project.

- {2} Electrical Distribution Survey
 - ****Discuss/Approve Dixie Electric Inv. #008925(RFP #1 Per Contract).
 - ****Discuss/Approve Dixie Electric Inv. #008971(RFP #2) Per Contract).
 - ****Discuss/Approve Dixie Electric Inv. #008869 (Disconnect Bldg. L).
- {3} Update on Office Building A Repairs (Carpentry, Electrical, HVAC, Plumbing).
 - ****Ratify the following Invoices: Kerne Const. Inv. #1347; Tim's Air Conditioning & Refrigeration, Inc. Inv. #8443a; Dixie Electric Inv #009017; Kevin's Pest Control Inv.#157876 (Termite Insp. per CEA b/t POI & IPGov't Office Bldg A).
- {4} Update on Status of Drainage Improvements Project.
 - ***Status of Advertisement for Bid
- {5} Discuss/Approve GIS Engineering, LLC Inv. #70002133 (for April'19) and Inv. #70002255 (for May'19).

(b) Report from Port Attorney on:

- {1} Cooperative Endeavor Agreement b/t Iberia Parish Government & the POI District (Office Bldg. A) at the POI West Yard.

(c) Report from Executive Director on:

- {1} Status/Update on POI West Yard.

7:05 P.M.- 7:20 P.M.

- 12. Report from Mr. Oneil Malbrough of GIS Engineering, LLC on:
 - (a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.
 - {1} Update on the Status of the Port Millennium Expansion Phase III Project.
 - {2} Discuss/Approve GIS Engineering, LLC Inv #70002256.
 - (b) AGMAC Project General Engineering and Consulting Services:
 - {1} Update on Status of AGMAC Project.
 - {2} AGMAC Dredging Project.
 - {3} AGMAC Permit Update.
 - {4} Discuss/Approve GIS Engineering, LLC Invoice.

7:20 P.M.- 7:25 P.M.

- 13. Report from Port Attorney on:
 - (a) Update on Henry Bernard Property Located Behind the POI Administrative Office.
 - {1} Status of Navigation Servitudes on Bernard Canal.
 - {2} Discuss/Consider Authorization for Executive Director to Execute all Navigation Servitudes on Bernard Canal.

7:25 P.M.- 7:45 P.M.

14. Report from Executive Director on:
 - (a) Authorize the Board President to Execute the Cancellation of Leases Agreement between LeBlanc Marine, Inc. and the POI Regarding Lots 3-7; Tracts A & B; & Tract N at the Port of Iberia
 - (b) Authorize the Board President to Execute the Lease Agreement between Patriot Construction & Industrial, LLC and the POI Regarding Lots 3-7; Tracts A & B; Tract N; Tract N-1; and Lots 8R-13R at the Port of Iberia.
 - (c) Authorize the Board President to Execute the Lease Agreement between EXPLORACIONES Y PERFORADORA CENTRAL, S.A. de C.V., and the Port of Iberia Regarding Lot 10 at the Port of Iberia for Occupancy of only Building A & F (10,390 sq. ft.), and Bulkhead and Stabilization.
 - (d) Update on Baldwin Redimix Lease Agreement Regarding Lots 59A, 60, & 61 (2.560 acres).
 - (e) Discuss/Consider Anthony Brothers, Inc. Proposal to Construct a Pavilion for POI "You Are Here Sign" at David J. Berard Road.
 - (f) Executive Director's Monthly Report.
 - (g) Placement of LED Lighting in the Port Administrative Office.
 - (h) Discuss/Review July & August Monthly Calendar Regarding Regular Monthly Meeting Date(s).

7:45 P.M.

15. Adjournment.