

**Louisiana Behavior Analyst Board**  
**8706 Jefferson Highway, Suite B**  
**Baton Rouge, LA 70809**  
**AGENDA**  
**Tuesday, February 20, 2018**

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9:30 a.m. – 10:30 a.m.      Committee Meetings

10:30 a.m. – 11:30 a.m.      Credentials Review Committee Meeting (LSA-R.S. 42:6.1)

**11:30 a.m.                      Working Lunch Break**

12:00 p.m.                      February Board Meeting: Call to Order

Approval of February 20, 2018 Agenda\*

Discussion and Approval of the December 12, 2017 and January 16, 2018 Minutes\*

**Committee Reports:**

**1. Credentials Review Committee (Boe, Full Board) (LSA-R.S. 42:6.1)\***

The board will vote on recommendations regarding applicant files for licensure, certification, and/or registration in Executive Session. The board will review late renewals and various requests.

**2. Complaints Committee (Longwell, Lambert) (LSA-R.S. 42:6.1)**

The board will receive update from the Complaints Coordinator.

**3. Finance Committee (Williamson, Boudloche)\***

The board will review/approve monthly operational expenses for December and January. The board will review reconciliations for December and January. The board will review the financials for December and January. The board will review the Profit Loss Budget vs. Actual for November.

**4. Jurisprudence Examination Committee (Longwell, Williamson)**

No new business.

**5. Legislative Oversight Committee (Williamson, Tuminello)\***

The board will discuss and review first draft of Sunset report.

**6. Policies and Procedures Committee (Tuminello, Cole)**

Criminal Background Check procedures will be reviewed and discussed. Policies regarding lapsed licenses will be reviewed and discussed. Opinion #3 will be reviewed for clarity.

**7. Continuing Education Committee (Cole, Boudloche)**

No new business.

**8. Supervision Oversight Committee (Williamson, Cole)**

The committee will report the progress of another Phase II audit to the board. The dates will be chosen for the second round of audits. The board will discuss record retention for behavior analysts who ended employment with a company.

**9. Long Range Planning**

LSBEP Lease

Complaint Coordinator

Discussion Items:

Board Member Election Results

Executive Director's Report

2:30 p.m.      Adjourn