

**A REGULAR MEETING OF THE PORT OF SOUTH LOUISIANA COMMISSION  
HELD AT THE PORT OF SOUTH LOUISIANA ADMINISTRATION BUILDING  
ON JUNE 14, 2023.**

**ITEM 1-CALL TO ORDER**

Chairman Burks called the Meeting to order at 4:00 PM.

**ITEM 2-ROLL CALL**

Vickie Clark	Mr. Bazile
Mr. Bazile	Here.
Vickie Clark	Mrs. Klibert
Mrs. Klibert	Here.
Vickie Clark	Mr. Murray
Mr. Murray	Here.
Vickie Clark	Miss Songy
Miss Songy	Here.
Vickie Clark	Mr. Hickerson
Mr. Hickerson	Here.
Vickie Clark	Mr. Joseph
Mr. Joseph	Here.
Vickie Clark	Mr. Robichaux; Absent
	Mr. Leblanc
Mr. Leblanc	Here
Vickie Clark	Mr. Burks
Mr. Burks	Here

**ITEM 3. PLEDGE OF ALLEGIANCE**

Commissioner Joseph led the Pledge of Allegiance.

**ITEM 4. APPROVAL OF MINUTES - MAY 10, 2023**

A Motion was offered by Mr. Joseph and seconded by Mr. Hickerson that the Minutes from the Regular Commission Meeting held on May 10, 2023, be approved.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 5. FINANCIAL REPORT**

Mr. Leblanc mentioned there is no written Financial Report due to a technical issue. The report for April and May will be discussed in the July meeting.

A Motion was offered by Mr. Leblanc and seconded by Mr. Murray that the payment of bills, for the month of March, be ratified.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 6. CHIEF EXECUTIVE OFFICER'S REPORT**

Mr. Matthews presented his Chief Executive Officer Report.

**ITEM 7. PUBLIC COMMENTS** – No public comments.

**ITEM 8. NEW BUSINESS**

**ITEM 8A. CONSIDER INFRASTRUCTURE CONSULTING ENGINEERING TASK ORDER NO. 2 – RUNWAY 17-35 & TAXIWAY EXTENSION**

A Motion was offered by Mr. Murray and seconded by Mr. Leblanc that the Executive Director/CEO is instructed, directed, and authorized to enter Task Order No. 2 with Infrastructure Consulting Engineering for Runway 17-35 & Taxiway Extension in the amount of \$77,932.20.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc  
Mr. Murray, Mr. Hickerson, Mr. Joseph

**NAYS** None

**ABSTAIN** None

**ABSENT** Mr. Robichaux

**ITEM 8B. CONSIDER KUTCHINS & GROH TASK ORDER NO. 6 MISCELLANEOUS  
PLANNING, ENVIRONMENTAL AND GRANT ADMINISTRATION FOR VARIOUS  
AIRPORT PROJECTS**

A Motion was offered by Mr. Murray and seconded by Miss Songy that the Executive Director/CEO is instructed, directed, and authorized to enter Task Order No. 6 with Kutchins & Groh for Miscellaneous Planning, Environmental and Grant Administration for various Airport projects in the amount of \$103,500.00.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc  
Mr. Murray, Mr. Hickerson, Mr. Joseph

**NAYS** None

**ABSTAIN** None

**ABSENT** Mr. Robichaux

**ITEM 8C. CONSIDER RIVERLANDS SURVEYING - AIRPORT MASTER DRAINAGE  
PLAN**

A Motion was offered by Mr. Hickerson and seconded by Mr. Leblanc to enter into an Agreement with Riverlands Surveying for surveying services for the Airport Master Drainage Plan in the amount of \$39,000.00.

**YEAS** Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc  
Mr. Murray, Mr. Hickerson, Mr. Joseph

**NAYS** None

**ABSTAIN** None

**ABSENT** Mr. Robichaux

**ITEM 8D. CONSIDER AECOM TASK ORDER NO. 119 - GLOBALPLEX GENERAL CARGO DOCK, FINGER PIER DREDGE AND HOLCIM DOCK PERMIT SUPPORT**

A Motion was offered by Mr. Joseph and seconded by Mr. Hickerson that the Executive Director/CEO is instructed, directed, and authorized to enter Task Order No. 119 with AECOM – Globalplex General Cargo Dock, Finger Pier Dredge and Holcim Dock Permit Support in the amount of \$62,010.00.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 8E. CONSIDER BFM CORPORATION, LLC PROPOSAL - TOPOGRAPHIC & HYDROGRAPHIC SURVEY**

A Motion was offered by Mr. Hickerson and seconded by Mr. Joseph to accept BFM Corporation, LLC proposal for Topographic and Hydrographic Survey in the amount of \$57,900.00.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 8F. CONSIDER ENTERING INTO AN AGREEMENT FOR THE DESIGN AND IMPLEMENTATION OF A GEOGRAPHIC INFORMATION SYSTEM**

A Motion was offered by Mr. Leblanc and seconded by Mr. Murray that the Executive Director/CEO is instructed, directed, and authorized to enter an Agreement with Es2 for the Design and Implementation of Geographic Information System.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
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**NAYS**            None  
**ABSTAIN**        None  
**ABSENT**         Mr. Robichaux

**ITEM 8G. CONSIDER ENTERING INTO AN AGREEMENT FOR ARCHITECTURAL AND ENGINEERING DESIGN OF A HYDROGEN FUELING BARGE**

A Motion was offered by Mrs. Klibert and seconded by Mr. Murray to authorize, instruct, and direct the Executive Director/CEO enter into an agreement with Elliot Bay Design Group for Architectural and Engineering Design of a Hydrogen Fueling Barge.

**YEAS**            Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc  
                      Mr. Murray, Mr. Hickerson, Mr. Joseph  
**NAYS**            None  
**ABSTAIN**        None  
**ABSENT**         Mr. Robichaux

**ITEM 8H. CONSIDER PURCHASE OF VEHICLE FROM COURTESY AUTOMOTIVE GROUP**

A Motion was offered by Mr. Leblanc and seconded by Mr. Hickerson that the Port of South Louisiana Commission authorize the Administration to purchase vehicle from Courtesy Automotive Group in the amount of \$58,948.25.

**YEAS**            Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc  
                      Mr. Murray, Mr. Hickerson, Mr. Joseph  
**NAYS**            None  
**ABSTAIN**        None  
**ABSENT**         Mr. Robichaux

**ITEM 8I. CONSIDER PURCHASE OF UTILITY VEHICLES FOR THE MAINTENANCE DEPARTMENT (STATE CONTRACTOR)**

A Motion was offered by Mr. Murray and seconded by Mrs. Klibert that the Port of South Louisiana Commission authorize the Administration to purchase utility vehicles for the maintenance department from a state contractor, Evergreen Tractor and Equipment, Inc., for an amount not to exceed \$61,527.65.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, M r. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 8J. CONSIDER AWARDING BUILDING 20 ROOF REPAIR/REPLACEMENT PROJECT TO LOWEST RESPONSIBLE, RESPONSIVE BIDDER**

A Motion was offered by Mr. Murray and seconded by Mr. Bazile awarding Building 20 roof repair/replacement project to Ray Bros., Inc. -Base Bid and Alt 1 and Alt 2 in the amount of \$2,327,727.00.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 8K. CONSIDER AWARDING RAIL REPAIR WORK (REPLACEMENT OF CROSS AND SWITCH TIES) AT GLOBALPLEX FACILITY**

A Motion was offered by Mr. Hickerson and seconded by Miss Songy to award BP Enterprises rail repair work (replacement of cross and switch ties) at Globalplex Facility in the amount of \$43,870.00.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 8L. CONSIDER ENTERING INTO AN AGREEMENT WITH TECHNOLOGY EDGE FOR MANAGED (IT) SERVICE PROPOSAL**

A Motion was offered by Mr. Hickerson and seconded by Mr. Bazile to authorize, instruct, and direct the Executive Director/CEO to enter into an agreement with Technology Edge for managed (IT) service proposal -monthly rate \$3,555.00.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 8M. CONSIDER RESOLUTION TO CONTINUE ENGAGEMENT WITH ATTORNEY TIMOTHY W. HARDY WITH BREAZEALE, SACHSE & WILSON, LLP**

A Motion was offered by Mr. Joseph and seconded by Mr. Bazile that a resolution be passed authorizing the Executive Director/CEO to continue engagement with attorney Timothy W. Hardy with Breazeale, Sachse & Wilson, LLP for an amount not to exceed \$150,000 annually.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 8N. EXECUTIVE SESSION**

- 1. LA . R.S. 42:17 (A) (2) – STRATEGY SESSIONS OR NEGOTIATIONS WITH RESPECT TO COLLECTIVE BARGAINING, PROSEPTIVE LITIGATION AFTER FORMAL WRITTEN DEMEAND, WHEN AN OPEN MEETING WOULD HAVE DETRIMENTAL EFFECT ON THE BARGAINING OR LITIGATION POSITION OF THE PUBLIC BODY INCLUDING BUT NOT LIMITED TO PROSPECTIVE LITIGATION CONCERNING: (A) CONSTRUCTION PROJECTS (B) AVONDALE PROJECT – ENVIRONMENTAL UPDATE**

A Motion was offered by Mr. Murray and seconded by Mrs. Klibert that the Commission enter Executive Session. Time 4:44 PM.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

A Motion was offered by Mr. Murray and seconded by Mrs. Klibert that the Commission exit Executive Session. Time 5:22 PM.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION AMEND AGENDA**

A Motion was offered by Mr. Joseph and seconded by Mr. Leblanc to amend the Port of South Louisiana Commission Meeting agenda and add **ITEM 8O. CONSIDER CHANGE ORDER NO. 13 – ADMINISTRATION BUILDING** and **ITEM 8P. CONSIDER SHREAD – KUYRKENDALL TASK ORDER TO DEVELOP A HEC -RAS DRAINAGE MODEL OF PORT PROPERTIES-MASTER DRAINAGE PLAN**

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 8O. CONSIDER CHANGE ORDER NO. 13 – ADMINISTRATION BUILDING**

A Motion was offered by Mr. Murray and seconded by Mr. Hickerson to approve Change Order No. 13 for the Administration Building.



<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 8P. CONSIDER SHREAD – KUYRKENDALL TASK ORDER TO DEVELOP A HEC - RAS DRAINAGE MODEL OF PORT PROPERTIES-MASTER DRAINAGE PLAN (PHASE 1 & 2)**

A Motion was offered by Mr. Murray and seconded by Miss. Songy to authorize, instruct, and direct the Executive Director/CEO to execute Shread –Kuyrkendall Task Order for the development of a Hec -Ras Drainage Model of Port Properties-Master Drainage Plan (Phase 1 & 2)

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None
<b>ABSENT</b>	Mr. Robichaux

**ITEM 9. COMMITTEE REPORTS AND COMMISSIONER’S REMARKS**

Mr. Joseph congratulated Mr. Bazile’s daughter – she will be the principal at East St. John High School.

**ITEM 10. ADJOURNMENT**

A Motion was offered by Mr. Joseph and seconded by Mr. Bazile that the Meeting be adjourned.

<b>YEAS</b>	Mrs. Klibert, Miss Songy, Mr. Bazile, Mr. Burks, Mr. Leblanc Mr. Murray, Mr. Hickerson, Mr. Joseph
<b>NAYS</b>	None
<b>ABSTAIN</b>	None

**ABSENT** Mr. Robichaux

The meeting adjourned at 5:35 PM.

Stanley C. Bazile  
Secretary

Ryan E. Burks  
Chairman

July 12, 2023