

 **ATCHAFALAYA BASIN LEVEE DISTRICT**

P. O. Box 170

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 Port Allen, Louisiana

October 5, 2011

A Regular Board Meeting of the Board of Commissioners for the Atchafalaya Basin Levee District was held at the Office of the Board in Port Allen, Louisiana at 4:00 p.m., Wednesday, November 2, 2011. President John Grezaffi called the meeting to order. Mrs. Janice Jarreau called the roll. The following members were present:

COMMISSIONER PARISH

Glenn Angelle Iberia

Gerald Alexander Ascension

Bill Flynn West Baton Rouge

John Grezaffi Pointe Coupee

Daniel Hebert Iberville

Karen Jewell Iberville

 Stephen Juge Pointe Coupee

Moise LeBlanc St. Martin

Harry Marionneaux Iberville

Earl Matherne Assumption

Barry Soileau St. Landry

Absent:

Cory Chustz West Baton Rouge

Gerald LeGrand St. Martin

Also Present:

INDIVIDUAL REPRESENTING

Al Ewing Citizen

Rick Dugas OCPR

Mike Badeaux Badeaux Family

Wendy Stassi Badeaux Family

Jeanni Benoit Badeaux Family

Carl Badeaux Badeaux Family

Irene Badeaux Badeaux Family

Ella Dardene Badeaux Family

Maxie Dardene Badeaux Family

DeDe Best Badeaux Family

Judy Pearce Badeaux Family

Amy Baron Badeaux Family

Ronnie Baron Badeaux Family

David Sexton Badeaux Family

Mary Sexton Badeaux Family

Raymond Badeaux Badeaux Family

Mary Fay Badeaux Badeaux Family

Cyril Sexton Badeaux Family

Faye Sexton Badeaux Family

Anna Sexton Badeaux Family

Frank Badeaux Badeaux Family

Cecil Tessier Assistant Executive Director, Levee Board

Richard Sparks Levee Board Operations Superintendent

Mark Saucier Levee Board Maintenance Superintendent

Bruce Guidry Levee Board Police Captain

Kristy Marcantel Human Resources Analyst

Janice Jarreau Administrative Program Manager

Crissi Canezaro Administrative Coordinator

Tiffany Weber Administrative Coordinator

Will Tyson Executive Director

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Commissioner Harry Marionneaux moved, seconded by Commissioner Earl Matherne and unanimously carried to move Item #9, presentation of the sympathy resolution to the Badeaux family, to Item #4 on the agenda.

Commissioner Barry Soileau moved, seconded by Commissioner Karen Jewell and unanimously carried to add the following items to the agenda: (1) requesting Police Officer 1A Position be created; (2) posting the Police Officer 1A position with Civil Service; and (3) approving the minutes for the equipment committee meeting and the insurance/finance committee meetings.

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Mrs. Janice Jarreau read the following sympathy resolution for Ray Badeaux, which was presented by President John Grezaffi and Commissioner Karen Jewell to the Badeaux family.

 R E S O L U T I O N

Moved by Commissioner Karen Jewell and Unanimously Seconded:

WHEREAS, the Board of Commissioners for the Atchafalaya Basin Levee District have learned with deepest regret and sincere sorrow of the death of Mr. Marcelain RayBadeaux on

August 13, 2011, and

WHEREAS, Ray, retired from the Atchafalaya Basin Levee District as a Foreman 2 with

26 years of service, and

WHEREAS, Ray will be missed by many who were close to him and who cherished his friendship.

THEREFORE BE IT RESOLVED, that the members of this Board does hereby remember Ray for his contributions to this Agency and to the people of this District and does express the gratitude of these members for his service and dedication,

BE IT FURTHER RESOLVED, that the Board of Commissioners for the Atchafalaya Basin Levee District does hereby express its condolences to the family of Marcelain Ray Badeaux

and its deepest regrets upon his death, that this Resolution be incorporated and made a permanent part of the Minutes of this Board, and further that a copy of this Resolution be presented to the Badeaux Family, so that they may know of our sincere appreciation of the life and work of Marcelain Ray Badeaux and of our sincere regrets in his passing.

Vote:

Yeas: Commissioners Gerald Alexander, Glenn Angelle, Cory Chustz, Bill Flynn,

 John Grezaffi, Daniel Hebert, Karen Jewell, Stephen Juge, Gerald LeGrand,

 Harry Marionneaux, Earl Matherne, and Barry Soileau

Nays: None

Absent and not voting: Commissioner Moise LeBlanc

The vote in favor thereof being unanimous, the resolution was declared duly adopted.

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I, Janice G. Jarreau, Secretary for the Board of Commissioners for the Atchafalaya Basin

Levee District, do hereby certify that the above and foregoing is a true and correct copy

of excerpts of the Minutes of the Board of Commissioners for the Atchafalaya Basin

Levee District, a Regular Meeting held in Port Allen, Louisiana on Wednesday,

October 5, 2011 .

 /s/Janice G. Jarreau

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The commissioners reviewed the minutes of the Board Meeting held October 5, 2011. Mr. Tyson noted after the board meeting last month, he determined the generator for the levee district office can be purchased through state contract at a lower cost, instead of going out for bid. He asked that the minutes be revised to reflect approval to purchase the generator from state contract instead. Commissioner Barry Soileau moved, seconded by Commissioner Glenn Angelle and unanimously carried to approve the minutes of October 5, 2011 as amended giving the staff of the levee district authority to purchase the generator from state contract as stated by Mr. Tyson, and that they be published in the official journal of the Board.

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Mr. Tyson advised the commissioners that the Corps of Engineers Levee Inspection will be held November 3rd at 2:30 pm, November 15th and November 16th. He asked that commissioners let the staff know if anyone is interested in attending.

President John Grezaffi asked Mr. Tyson to request someone from the Corps of Engineers to update the board on levee repairs at the next meeting.

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A meeting of the Executive Committee of the Board of Commissioners for the Atchafalaya Basin Levee District was held on Wednesday, October 12, 2011, at the Board Office in Port Allen, Louisiana. Chairman Steve Juge called the meeting to order. The following members were present:

Steve Juge, Chairman

Harry Marionneaux, 2nd Vice Chairman

Barry Soileau, Member

Bill Flynn, Ex-Officio Chair

Absent:

Daniel Hebert, 1st Vice Chairman

Moise LeBlanc, Member

John Grezaffi, Ex-Officio Chair

Also Present:

Commissioner Gerald Alexander

Commissioner Glenn Angelle

Commissioner Earl Matherne

Commissioner Cory Chustz

Commissioner Karen Jewell

Louis and Sandra Scott

Cecil Tessier, Assistant Executive Director

Richard Sparks, Levee Board Operations Superintendent

Mark Saucier, Levee Board Maintenance Superintendent

Bruce Guidry, Levee Board Police Captain

Janice Jarreau, Administrative Program Manager

Kristy Marcantel, Human Resource Analyst

Tiffany Weber, Administrative Coordinator

Crissi Canezaro, Administrative Coordinator

William Tyson, Executive Director, Levee Board

Steve Marionneaux, Levee Board Attorney

1. Request from Mr. Scott to discuss a culvert in Pointe Coupee Parish - Mr. Louis Scott appeared before the committee. He stated hes had problems before with the levee board and with particular employees. Mr. Juge told him he could not discuss the competency of a particular employee as there is a procedure which must be followed in accordance with Civil Service rules. The employee would have to be notified and he must be given the right to representation. However, Commissioner Juge told him that he could discuss the culvert as noted. Mr. Scott told the committee he is having problems getting to his land behind his house. He said he spoke with Mark Saucier, a levee board employee, who told him there were no rules or regulations to follow. Mr. Tyson advised Mr. Scott that if he added fill to a crossing that caused water to back up over someone elses crossing, this was restricted. He told Mr. Scott that if he wishes to install a culvert, he will need a permit, and he will have to make sure the culvert drains properly. Commissioner Juge advised Mr. Scott that the Levee Board is here to maintain the levees, but the Corps of Engineers is in control of all work done on the levee. Mr. Tyson advised Mr. Scott that his staff would provide him a copy of the permit packet so that he could apply for a permit. Commissioner Juge advised Mr. Scott that if he has a complaint with a levee board employee, he would need to state the complaint in writing and submit it to Mr. Tyson at the Levee Board office.

2. Discuss Professional Service Agreements- Mr. Tyson advised the committee that this item was placed on the agenda as a result of the recent audit of the Levee Board. Commissioner Harry Marionneaux moved, seconded by Commissioner Barry Soileau and unanimously carried to approve the Professional Service Agreement, after review by our attorney Mr. Steve Marionneaux.

3. Discuss Policy for Related Party Transactions - Mr. Tyson said this item was another item needed after the recent audit. After review of the proposed policy, upon motion by Commissioner Barry Soileau, seconded by Commissioner Harry Marionneaux and unanimously carried the committee approved the policy.

4. Discuss Originator Agreement with Ctiziens Bank & Trust - After review, upon motion by Commissioner Barry Soileau, seconded by Commissioner Harry Marionneaux and unanimously carried the Originator Agreement with Citizens Bank & Trust was approved.

5. Personnel Matters - Commissioner Harry Marionneaux moved, seconded by Commissioner Barry Soileau and unanimously carried to approve permanent status for Ernest Beco.

6. Mr. Tyson asked that two items be added to the agenda of this meeting. Commissioner Barry Soileau moved, seconded by Commissioner Harry Marionneaux and unanimously carried to add the two items.

A. Mr. Tyson advised the committee of a request for a right of entry from the Corps of Engineers to perform annual maintenance dredging at various deep and shallow draft crossings of the Mississippi River. Commissioner Barry Soileau moved, seconded by Commissioner Harry Marionneaux and unanimously carried to approve the request.

B. Mr. Tyson reported that the Office of Group Benefits is changing the plan year, going from a fiscal year to a calendar year. He asked the committee to allow us to continue with the same plan, adding that the cost did go up slightly. Commissioner Harry Marionneaux moved, seconded by Commissioner Barry Soileau and unanimously carried to approve payment of Employee and Employer contributions of the Health and Life Insurance benefits for the 2012 calendar year.

There being no further business to come before the committee, upon motion by Commissioner

Harry Marionneaux, and unanimously carried, the meeting adjourned.

Respectfully submitted,

/s/Steve Juge, Chairman /s/Harry Marionneaux, 2nd Vice Chairman

/s/Barry Soileau, Member /s/Bill Flynn, Ex-Officio Chairman

Mr. William Tyson reviewed the highlights of the Executive Committee meeting. Commissioner Barry Soileau moved, seconded by Commissioner Harry Marionneaux and unanimously carried to approve the Executive Committee minutes of October 12, 2011 as presented.

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A meeting of the Insurance/Finance Committee of the Board of commissioners for the Atchafalaya Basin Levee District was held at 4:30 p.m. Wednesday, November 1, 2011, at the Board Office in Port Allen, Louisiana. Chairman Daniel Hebert called the meeting to order. The following members were present:

Daniel Hebert, Chairman

Earl Matherne, 1st Vice Chairman

Gerald Alexander, 2nd Vice Chairman

Moise LeBlanc, Member

Karen Jewell, Member

Bill Flynn, Ex-Officio Chairman

Absent:

John Grezaffi, Ex-Officio Chairman

Also Present:

Don Savoie, Simmons & Savoie

Mark Romero, Brown & Brown Insurance

Glenn Angelle, Commissioner

Richard Sparks, Levee Board Operations Superintendent

Janice Jarreau, Administrative Program Manager

Kristy Marcantel, Human Resource Analyst

Crissi Canezaro, Administrative Coordinator

Peggy McCutcheon, Accounting Technician

Tiffany Weber, Administrative Coordinator

Steve Marionneaux, Levee Board Attorney

Will Tyson, Levee Board Executive Director

1. Review Proposal from Brown & Brown Insurance Company - Mr. Romero proposed maintaining coverage with existing policies. The difference between the renewal premium and expiring premium is a reduction of $3,006.21. This package includes coverage of the levee as well. Commissioner Karen Jewell moved, seconded by Commissioner Moise LeBlanc and unanimously carried to approve the renewal.

2. Review Proposal from Simmons & Savoie - Mr. Savoie advised the committee that based on the same payroll figures from this year the renewal would be $78,099, which is lower than last year. The dividends the district has received for the last eight years total approximately $129,000. The modifier has gone up to .930 for this year. Commissioner Moise Leblanc, seconded by Commissioner Earl Matherne and unanimously carried to approve the renewal of the workers compensation insurance.

There being no further business to come before the committee, upon motion by Commissioner Moise LeBlanc and unanimously carried, the meeting adjourned.

Respectfully submitted,

/s/Daniel Hebert, Chairman /s/Earl Matherne, 1st Vice President

/s/Gerald Alexander, 2nd Vice Chairman /s/Moise LeBlanc, Member

/s/Karen Jewell, Member /s/Bill Flynn, Ex-Officio, Chairman

Commissioner Glenn Angelle moved, seconded by Commissioner Daniel Hebert and unanimously carried to approve the minutes of the Insurance/Finance Committee meeting as presented.

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A meeting of the Equipment Committee of the Board of Commissioners for the Atchafalaya Basin Levee District was held at 4:30 p.m., Wednesday, November 1, 2011 at the Board Office in Port Allen, Louisiana. Commissioner Moise LeBlanc called the meeting to order. The following members were present:

Moise LeBlanc, Chairman

Gerald Alexander, 1st Vice Chairman

Harry Marionneaux, 2nd Vice Chairman

Glenn Angelle, Member

Bill Flynn, Ex-Officio Member

Absent:

Gerald LeGrand, Member

John Grezaffi, Ex-officio Member

Also Present:

Commissioner Earl Matherne

Commissioner Karen Jewell

Richard Sparks, Levee Board Operations Superintendent

Janice Jarreau, Administrative Program Manager

Kristy Marcantel, Human Resource Analyst

Peggy McCutcheon, Accounting Technician

Crissi Canezaro, Administrative Coordinator

Tiffany Weber, Administrative Coordinator

William Tyson, Executive Director, Levee Board

NOTICE

Sealed bids will be received by the Board of Commissioners for the Atchafalaya Basin

Levee District, in its office in Port Allen, Louisiana, up to 2:00 p.m., **Tuesday, November 1, 2011**

for the following equipment and miscellaneous items for sale as is, where is with

no warranties, expressed or implied:

**Lot #1 2001 TS110 Tractor Tag # 1066 Minimum Bid $7,000.00**

**Lot #2 2001 TS110 Tractor Tag # 1067 Minimum Bid $7,000.00**

**Lot #3 2002 TS1110 Tractor Tag #1093 Minimum Bid $7,000.00**

**Lot #4 2002 Ford F450 Crew Truck Tag #1088 247,578 miles Minimum Bid $5,000.00**

**Lot #5 2003 Ford F450 Crew Truck Tag #1109 133,301 miles Minimum Bid $5,000.00**

**Lot #6 2003 Ford F450 Crew Truck Tag #1108 151,111 miles Minimum Bid $5,000.00**

**Lot #7 2003 Ford F450 Crew Truck Tag #1107 134,653 miles Minimum Bid $5,000.00**

**Lot # 8 2006 Bush Hog 2,966.2 hours Tag #1173 NO Main PTO Shaft- Minimum Bid $2000.00**

**Lot #9 1981 Lincoln electric welder (not running) Tag #510**

**Lot #10 8 Drawer Wood Desk Exhibit 1**

**Lot #11 7 Drawer Wood Desk Exhibit 2**

**Lot #12 7 Drawer Wood Desk Exhibit 3**

**Lot #13 7 Drawer Wood Desk Exhibit 4**

**Lot #14 Wood Desk Exhibit 6**

**Lot #15 Wood Desk Exhibit 7**

**Lot #16 Table Exhibit 9**

**Lot #17 Small Desk Exhibit 10**

**Lot #18 Wood Desk Exhibit 16**

**Lot #19 Set of Wood Cabinets Exhibit 15 & 18**

**Lot #20 16 Doors Exhibit 19**

**Lot #21 Wood Desk Exhibit 20**

**Lot #22 Set of 3 File Cabinets Exhibit 21, 22, & 23**

**Lot #23 2 Wood Credenzas 24 & 30**

**Lot #24 Metal Desk Exhibit 28**

**Lot #25 4 Door Wood Cabinet Exhibit 17 & 27**

**Lot # 26 Lot of Side Tables, Sofa, Broken Desk Exhibit 5,8,11,12,14,26,25**

**Lot # 27 Lot of Miscellaneous Computer & Office Equipment**

All bids will be publicly opened and read at 4:00 p.m. of the same day, and any bid

received after 2:00 p.m. will be returned unopened.

The right is reserved to reject any and all bids and to waive informalities. Bidders must

submit payment in the form of cashiers check or money order made payable to Atchafalaya

Basin Levee District with their bid. The Bidder must submit a separate cashiers check or

money order for each individual lot bid. Any bid submitted without a check or money order will

be rejected. Successful bidder shall remove the equipment within 7 days of their award letter.

It is mandatory that all bids are submitted on forms provided by the Atchafalaya Basin

Levee District, otherwise bid will be considered null and void. Bid forms are available at the

Atchafalaya Basin Levee District, (525 Court Street) P.O. Box 170, Port Allen, Louisiana 70767,

telephone number (225) 387-2249. All Bids should be marked in bold print Sealed Equipment

Bids. The equipment is available for inspection from 8:00 a.m. to 3:00 p.m. Monday

Thursday at the ABLD Ravenswood Shop, 9348 Hwy. 77 Spur, Fordoche, LA 70732.

Janice G. Jarreau John A. Grezaffi

Secretary President

3t

Plaquemine Post South, The Advocate and Pointe Coupee Banner October 13, 20, and 27, 2011

2t

Daily Iberian, Daily World and Daily Journal of Commerce October 20 and 27, 2011.

1. Receive and open bids for equipment - The following bids were received and duly opened for used equipment.

Crystal Barker

P.O. Box 489

Livonia, LA 70755

Lot#19 $25.00

Lot# 25 $10.00

Matthew Lecoq

P.O. Box 362

Morganza, LA 70759

Lot#2 $7130.56

Lot# 8 $2852.56

Fairco, Inc.

525 Macedonia Rd.

Petal, MS 39465

Lot# 2 $7688.00

Jens P. Rummler

P.O. Box 64

Oscar, LA 70762

Lot#8 $2360.00

Robert Allen

11022 Coon Rd.

Batchelor, LA 70715

Lot#8 $2600.00

Melvin Douet

P.O. Box 439

St. Martinville, LA 70582

Lot#8 $2769.00

Mitch Verma

3024 Westfork Dr.

Baton Rouge, LA 70816

Lot# 27 $15.00

Commissioner Harry Marionneaux moved, seconded by Commissioner Angelle and unanimously carried to take the bids under advisement and authorizing the staff to accept the highest bid for each item that meets the bid specifications. Mr. Tyson said he will probably rebid some of these items that were not sold.

Commissioner Gerald Alexander asked that this be reviewed prior to the board meeting tomorrow so that they the sales could be finalized at that time.

2. Discuss dealer notification and public auction regarding 140H Catepillar Motor Grader. Mr. Tyson advised the committee that we are required to put this Motor Grader up for public auction and then the company will pay the difference based on our buy back contract with them. He asked for permission to dispose of this machine through public auction and notify Louisiana Machinery that we are exercising our option for buy back. Commissioner Harry Marionneaux so moved, seconded by Commissioner Alexander and unanimously carried.

3. Discuss the purchase of new equipment, the declaration of surplus of old equipment and the disposal of old equipment. Mr. Tyson asked the committee to review the list of the following items to be sold: TS115 Tractor with Air, TW 115 Tractor without air; two 2615 Bush Hog Mowers, and 140 H Caterpillar Motor Grader. He would like to purchase one 6100 D John Deere Tractor, two 2715 L Bush Hog Mowers through state contract. Also he requested to purchase one motor grader through the public bid process. Mr. Tyson said he met with the New Iberia John Deere salesman yesterday and it looks like the tractor will cost approximately $3,000 more than the ones we purchased in February. Commissioner Marionneaux moved, seconded by Commissioner Angelle and unanimously carried to approve the sale and purchase of these items and also to declare the equipment being sold surplus and adopting a resolution stating the same. The sale of these items will be through the sealed bid process and we will merge everything not sold in todays bid on this bid.

There being no further business, upon motion by Commissioner Marionneaux, the meeting adjourned.

Respectfully submitted,

/s/Moise LeBlanc, Chairman /s/Gerald Alexander, 1st Vice Chairman

/s/Harry Marionneaux, 2nd Vice Chairman /s/Glenn Angelle, Member

/s/Bill Flynn, Ex-Officio Chairman

Commissioner Harry Marionneaux moved, seconded by Commissioner Earl Matherne and unanimously carried to approve the Equipment Committee minutes as presented. Commissioner Karen Jewell moved, seconded by Commissioner Moise LeBlanc and unanimously carried to declare the items listed for sale as surplus and to auction the 2005 motor grader.

**R E S O L U T I O N**

WHEREAS, the Board of Commissioners for the Atchafalaya Basin Levee District

sets forth a procedure for the sale of used equipment found to be surplus; and

WHEREAS, the Board of Commissioners for the Atchafalaya Basin Levee District

desires to sell the equipment described in Exhibit A attached hereto and made a

part hereof by reference, has been submitted; and

WHEREAS, the Board of Commissioners for the Atchafalaya Basin Levee District

will offer to sell the equipment to government bodies within the parishes of this

district before proceeding with the sale of equipment by sealed bid;

THEREFORE BE IT RESOLVED, that the Atchafalaya Basin Levee District is

authorized to proceed with the sale of said surplus equipment by sealed bid process.

I, Janice G. Jarreau, Secretary for the Board of Commissioners for the Atchafalaya Basin

Levee District, do hereby certify that the above and foregoing is a true and correct copy

of excerpts of the Minutes of the Board of Commissioners for the Atchafalaya Basin

Levee District, a Regular Meeting held in Port Allen, Louisiana, on Wednesday,

November 2, 2011.

/s/Janice G. Jarreau, Secretary

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Commissioner Barry Soileau moved seconded by Commissioner Glenn Angelle and unanimously carried to create a position of Police 1A through Civil Service.

Commissioner Barry Soileau moved, seconded by Commissioner Glenn Angelle and unanimously carried to post the Police Officer 1A position with Civil Service.

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Mr. Steve Marionneaux advised the board that the problem with the two new dump trucks has been resolved and they appear to be working properly.

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President John Grezaffi asked if the board wished to advertise for a hunting lease at Lake Moreau. Mr. Al Ewing, an adjoining property owner, addressed the board and asked if it would be possible to access this land to spook the ducks for duck hunting season this year. Mr. Steve Marionneaux said he would have legal problems with this, as the district could incur liability by allowing someone to access the land without the lease and insurance. Commissioner Harry Marionneaux moved, seconded by Commissioner Earl Matherne and unanimously carried to authorize the staff to advertise for a prorated hunting lease at Lake Moreau.

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Commissioner Gerald Alexander moved, seconded by Commissioner Karen Jewell and unanimously carried to change the December board meeting to December 14th.

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There being no further business to appear before the board, upon motion by Commissioner

Harry Marionneaux and unanimously carried, the meeting adjourned.

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Janice Jarreau, Secretary John Grezaffi, President

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Linda E. Alwood, Contract Stenographer