December 14, 2023

OFFICIAL PROCEEDINGS OF BOARD OF COMMISSIONERS OF

CADDO LEVEE DISTRICT

AT REGULAR MEETING HELD ON DECEMBER 14, 2023

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At a regular meeting of the Board of Commissioners of the Caddo Levee District held at 10:00 a.m., December 14, 2023, at 1320 Grimmett Drive, Shreveport, Louisiana, the following members were present: Patrick Harrison, Kandi Moore, James T. Sims, Jackie Baker, Carolyn C. Prator, Willie Walker, and Gary Procell.

Ronald F. Lattier, Law Offices of Ronald F. Lattier; Marshall Jones, J. Marshall Jones JR., (APLC) a Professional Law Corporation; Joshua Monroe, E.I., LA Department of Transportation; Jeff Guin, Heidi Stewart, GIS Analyst, NW LA Council of Governments (NLGOG); Patrick Furlong, P.E., Executive Director; Penny Adams, Assistant Executive Director, and Sam Brimer, Forester were also present.

The meeting was opened with a prayer and the Pledge of Allegiance.

President Harrison asked for any comments from the public regarding agenda items or other issues. There were no public comments.

President Harrison stated that the minutes from the November 16, 2023, meeting had been emailed for review and asked for a motion to approve. Mrs. Moore made a motion, with a second by Mr. Sims, to approve the minutes from the November 16, 2023 meeting. The motion unanimously passed.

President Harrison stated that the minutes from the November 28, 2023, meeting had been emailed for review and asked for a motion to approve. Mr. Procell made a motion, with a second by Mr. Walker, to approve the minutes from the November 28, 2023 meeting. The motion unanimously passed.

Mrs. Moore discussed the district’s monthly financial reports, with the operating transactions being in line with monthly averages for this time of year. She explained most of the expenses resulted from the payment for the West Agurs New Pump Station and the income accumulated from CD interest, oil & gas royalties, and annual surface permit rent.

The Board reviewed payments and invoices for the month of November 2023 and subsequent bills for the month of October 2023. Mr. Sims made a motion, with a second by Mr. Walker, to ratify payment of the invoices for the month of November 2023 and subsequent bills for the month of October 2023. The motion unanimously passed.

The Board opened bids for a grazing permit advertised as Tract #1. The bids submitted were as follows:

 Mr. Stephen Hoff $1,971.00/yr. ($13.50 per acre)

 Mr. Jeff Guin $2,206.06/yr. ($15.11 per acre)

The following resolution was unanimously passed awarding the bid to Jeff Guin with a motion by Mr. Sims and a second by Mr. Procell:

*BE IT RESOLVED by the Board of Commissioners of the Caddo Levee District, in legal session convened, that it hereby recognizes Jeff Guin as high responsive bidder on a grazing permit described as follows:*

*Approximately 146 acres located in the E/2 of SE/4 of Section 1, T19N, R16W, less road; NE/4 of NE/4 of Section 12, T19N, R16W; and NW/4 of NW/4 of Section 7, T19N, R15W, less KCS & G Railroad ROW, Caddo Parish, Louisiana.*

*and the Caddo Levee District’s President is authorized to issue a grazing permit on the above-described tract to Jeff Guin with the provision that he pays his permit fees as required in the grazing permit.*

The Board unanimously approved the transfer of Campsite Permit from Jessica Sublet to Amanda Davidson for approximately one (1) acre known as Lot# 133 located at 7798 Nichols Camp Road, Hosston of Section 9, T22N, R15W, Caddo Parish, Louisiana. with a motion by Mr. Walker and a second by Mr. Sims.

The Board unanimously approved the renewal of the following campsite permits: Donna Blackburn, Estate of Sammy Davis, Gary Ferguson, Thomas Festavan, Joseph Giglio, Steven Hicks, Gary Howell, Ken Lawler, Michael McDow, Joseph Pitz, Roy Rudd, Kenny Shuler, Jim Terry, Charlotte Turnley, and Lawrence Wells.

The Board unanimously voted to table Item 11 as the Annual Supply of Gasoline and Diesel Fuel would be bid at the next meeting, with a motion from Mr. Walker and seconded by Mr. Sims.

Marshall Jones reported the prices of crude oil at $72 and natural gas at $2.38 will continue to slightly fluctuate. Mr. Jones also presented to the Board an official agreement with PermCap LLC for review. The Board discussed and unanimously approved a motion by Mrs. Moore and Mr. Walker a second by to approve the agreement with PermCap LLC for the assignment of two (2) wells located on District property to capture carbon credits, while they plug and abandon the wells, and liquidated damages if not completed on time.

President Harrison was pleased to report that many of the Commissioners, Executive Director, and the Board’s Attorney all attended the Association of Levee Board of Louisiana Annual Meeting in New Orleans on December 5 – 7, 2023. Mr. Harrison reported that the event was successful in making connections and learning of new and on-going programs.

 Mr. Furlong reported that Bayou Pierre is currently being cleaned out. The C6 on-going dumping issue is being addressed with the cooperation of the City of Shreveport’s Code Enforcement Department.

 Mr. Furlong also reported that the exterior office building Hardie board color samples were available to review. He recommended the sample that best matches the building’s existing color scheme. With the upcoming start of repairs, the landscaping removal and replacement is being carefully planned to avoid an unpleasing look for too long. Field Staff plan to perform the landscaping removal.

 Mr. Furlong then explained he would continue the permit report, oil & gas report, and draft a deferred maintenance list for upcoming meetings. Drone footage presentations, GLS software, Holiday staff appreciation was also discussed.

 Mr. Furlong requested all Commissioners and essential staff to arrive early at the next meeting for group and individual photographing.

Mr. Lattier requested a meeting with the Personnel Committee. Mr. Lattier reported that although Caddo Levee District is not a member of the FEMA Lawsuit that he would continue to monitor the case.

Mr. Brimer reported that Field Staff were clearing ditches and cutting trees along levees. A quote is being obtained regarding the replacement of the Board Meeting Room HVAC.

Mr. Monroe reported he was reviewing several permits submitted to the DOTD by the District and will get them all processed and completed in upcoming weeks.

Mr. Sims reported there is a legal issue for Oil City regarding the title search of land being listed as Caddo Levee District for Vivian to purchase for their emergency water needs. Mr. Furlong plans to aid the issue and has contacted the LA Office of State Lands regarding a Memorandum of Understanding or Land Use Agreement.

Mr. Walker requested all Caddo Levee District vehicles be evaluated on a replacement plan.

There was no Recreational Committee Report.

There was no Personnel Committee Report.

With no further business to be brought before the Board, Mr. Sims made a motion to adjourn, with a second by Mrs. Moore. The motion unanimously passed, and the meeting was adjourned.

President Executive Director