**Committee Meeting**

**August 10, 2022**

**The Board of Commissioners for the Lafourche Basin Levee District met as a Committee of the Whole this day at its official domicile at 21380 Highway 20 in Vacherie, Louisiana. The public was invited to attend via Teleconference and at the LBLD office in accordance with the Louisiana Governor’s Proclamation Number 219-JBE 2021 Renewal of State Emergency for COVID-19, Extension of Emergency Provisions, LBLD office will continue to recommend all individuals to wear a face covering over the nose and mouth, unless the person has been fully vaccinated with a Covid-19 vaccine. You can refer to gov.louisiana.gov for guideline exceptions. The meeting was called to order by its Vice President, Jeffery Henry, at 6:00 P.M.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Larry Sorapuru, St. John the Baptist Parish; Marlin Rogers, St. Charles Parish; Arthur J. Bosworth, IV, St. James Parish; Michael McKinney, Sr., Ascension Parish; Gary Watson, St. John the Baptist Parish; J** **Russell Loupe, St. Charles Parish; Jeffery Henry, Ascension Parish and Kevin Hebert, St. Charles Parish; James Jasmin, St James Parish Donald Henry, Executive Director were present. Eric Matherne, St. Charles Parish; Ivy Chauvin, Assistant Director and Spencer Long, Attorney was absent.**

**Commissioner Jeffery Henry made the motion to adopt the agenda. Commissioner seconded his motion. The motion passed.**

**There were no comments from the audience on the agenda items.**

**Personnel Committee Report: Marlin Rogers, Chairman**

**Commissioner Rogers asked Donald Henry, “is the new young lady that was hired still learning her job? and how is she working out? Last time you spoke that she was with Sara, Is she still with Sara or is she moving on?” Donald Henry responded, “ We have her going between Sara and Ms. Mel , and what I do is each week, I have them send me a copy of the progress and also have Sara and Mel and Astrea send me a copy of what they specifically training them and what the type of training will be for the upcoming week, so in my opinion, its going extremely well , one of them have already learn how to do all the checks and payroll which is remarkable for the time she has been here and the other one is training on Astrea job, learning how to do permits and letter of no objections “. The conversation continues with Donald Henry.**

**Building Committee Report: Larry Sorapuru, Chairman**

**Commissioner Sorapuru had no comment. Donald Henry stated, “Joseph Savoie had an last minute emergency with his father and he sent one of the engineers here to give us an update on the existing project and on a proposed change order.” Floyd Landry, on behalf of Joseph Savoie then speaks, “some updates on the current progress of the building, today the interior framing is about 90% complete, the roughing and plumbing is at 100% complete, the lights is at about 70% complete. I know that we still have to provide for the room board and package and that’s going to be done in the next couple of weeks, that’s part of the original contract, our completion date was going to be December 2, but because of hurry estimated weather days, it’s going to be pushed out to December 29, 2022. As we previously spoke about the new edition change order, change order for 6-inch concrete aim in the employee parking lot area, front wall metal casing ring as well as new stainless steel metal beam as well and also fencing to replace the existing building here. The cost that came in for the project is at $403,720.00 as well as $42,440.00 for the engineering fee. The estimated days to complete the new work is 90 days pushed out from the December 29, 2022 with estimated days to March 29, 2023. The cost that came in is $260,000 for the metal roof. We estimated it at $300,000 before it came in so that’s very good. That’s it. Marlin Rogers then asks, “The concrete being pushed back 90 days, was it in the original contract? Mr. Floyd Landry responds, “so the building completion date is set by December 29, 2022 for the existing contract., we just pushing out the additional 90 days. Marlin Rogers continues with another question and Mr. Floyd Landry responds, “ So the concrete pavement initially came out to $89,320, the metal roof came in at $260,000 and he estimated it to be at $300,000. The front wall metal mason came out to $37,600 and wood fencing came out at $4800 plus $12,000. Marlin Rogers than asks about the placement of the front wall, Mr. Floyd Landry responds, “that’s correct. Donald Henry then intervenes and show the correct position of the front wall by getting out his seat and showing where the wall is. Larry Sorapuru chimes in and asks, “we replacing the metal on the front wall” Floyd Landry responds, “that’s correct”. That conversation continues about 2 minutes with Floyd stating once more the cost of work as previously stated. Flyod continues, “this is all for change order #2” as he iterates that the engineer’s cost will be $42,400 for gas boxes, preliminary plans as well as initial plans specifications, permits we need to send out and responding plans and construction plans. Larry asks, “so do we need a permit to do that”, Flyod responds, “your going to have to have a permit. It was work that wasn’t permitted under the original contract, you’re going to have new documents. It’s just an adjustment”. That conversation continues and Mr. Floyd remains quiet. Commissioner Jeffry Henry announces that Commissioner Kevin Hebert is present. Donald Henry speaks, “I would like to address when we took a view of the building and he pointed out the front entrance with the cosmetic difference, I talked with Mr. Joseph and he said that he’s going to fix that with no cost so they’re going to address that and put some brick there.**

**Commissioner Arthur Bosworth made the motion to move to the regular meeting. Commissioner Larry Sorapuru second his motion.**

**Safety Committee Report: Arthur J. Bosworth, IV, Chairman**

**Commissioner Bosworth reported that there were no lost time accidents. The Safety Meeting for the Maintenance Department was held on August 8, 2022 and started at 6:00 AM. Three films from the National Safety Council were discussed. They were as follows:**

**A MILLION EXCUSES-10551E**

**HEAT STRESS FACTS AND PREVENTION – SSG001E**

**PERSONAL HYGIENE IN THE WORKPLACE – SS1009EE**

**The next safety meeting is scheduled for Monday, September 12, 2022 at 6:00 A.M.**

**Equipment Committee Report: Michael McKinney, Sr., Chairman**

**Commissioner McKinney reported all equipment is either located on their respective job sites or here at the maintenance shop. Donald Henry advises Maintenance Superintendent Sean Webre to speak on our current equipment we have received and what we accomplished. Sean than speaks but very low, as he continues, he says “also we have 2 of the tractors that came in today, 1 more there’s 2 more coming from Sunshine Equipment we getting, we have a excavator on order that should be in around September**

**Upper Barataria Project Committee Report: Donald Henry, Executive Director**

 **We do now have the Sunset Levee project out for bid. We should have dates forthcoming**

**Bayou Napoleon/Bayou Verret Committee Report: Gary Watson, Chairman**

 **Commissioner Watson reported that as of today, the dredging is completed. LBLD are doing the final clean-ups. the marsh buggy and excavators has been moved from the project site and is back on LBLD property. there will be a site viewing tour in the near future. Congratulations LBLD for a job well done.**

**Additional comments were made by Donald Henry as follows. “We received the new budget for next year, it is enclosed in the packet along with the copy of the financial audit. In your package, I will send the electronic copy as well of the budget, we saved extremely and we have 450K in our capitol outlet as well. As Sean and I discussed, we don’t think we’ll be spending as much of that. If we do see the market is changing for equipment, we may come back for a new budget if we have a strain on future equipment that we think would be a problem in next year so we come back to amend the budget so we can try to get restocked on what we need. Also, this budget does not include what you all just forward to the board. Conversation about the budget for next year continues. Larry Sorapuru acknowledges Mr. Henry and his staff for the good work and the training of the new employees. Donald Henry also acknowledges his staff work ethics.**

**Commissioner Jeffry Henry moves to adjourn the meeting. Commissioner Arthur Bosworth and Michael McKinney seconded the motion.**

 **Executive Director**