

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF THE  
NATCHITOCHEs LEVEE AND DRAINAGE DISTRICT  
May 10, 2011  
7:00 p.m.**

BE IT KNOWN that a Regular Meeting of the Board of Commissioners of the Natchitoches Levee and Drainage District was called in the Police Jury Meeting Room, Natchitoches Parish Courthouse, Natchitoches, Louisiana, on May 10, 2011, with a quorum being present, and roll was called as follows, to-wit:

Board Members present were:

Janet Jones, Secretary  
Doris Rogé, Member  
Adolph Sklar, Jr. Member  
Rayburn Smith, Member  
Karlton Methvin, President/Administrator  
Mark Swafford, Member  
Charles Brazzel, Jr., Member

Absent were:

Billy Giddens, Member  
Gary Eldridge, DOTD Engineer

Also present were:

Robert Vercher, Maintenance Superintendent  
Alan Sheppard, Edko, LLC

Mr. Rayburn Smith made a Motion to supplement the agenda by adding thereto authority for the Levee Board to establish a credit account at Industrial Rubber & Gasket Company, Inc. The Motion to supplement the agenda was seconded by Janet Jones and passed unanimously.

The minutes from the April 12, 2011 meeting were reviewed. On motion by C. D. Brazzel, Jr., seconded by Doris Rogé, the April minutes were unanimously approved.

The April, 2011 Financial Statement was reviewed and discussed. A motion was made by Mark Swafford and seconded by Doris Rogé to approve the April, 2011 Financial Statement. The Motion passed unanimously.

Robert Vercher advised the Board that the employees were currently bushhogging the Campti-Clarence levee. They had hauled some dirt and placed on the Campti levee. Mr. Vercher inquired about the several gap closures for which DOTD had devised a plan of action and wanted to know whether we needed to stop pile additional material. The proposed plan of action with regards to these gap closures has not yet been approved by the Corps of Engineers and the Board suggested that we not stock pile any additional material at this time. Mr. Vercher indicated that the only gap closure that had enough material was located on Highway 1226.

Mr. Vercher further advised the Board that Red River had actually dropped a little since cresting at 26.2' the day before. He further advised that a ditch at Cloutierville needed to be cleaned and the fence row on property Emery Jones' is leasing also needed to be cleaned. The fence row is just off of the 6' servitude, but there are a number of trees and bushes that have grown up through the fence and are hanging over and encroaching on the servitude. After further discussion by the Board Members it was agreed that Mr. Vercher and his crew would attempt to cut the limbs and branches back to the fence line.

Karlton Methvin and Mark Swafford reported on their attendance at the Association of Levee Boards of Louisiana meeting held the week before. There has been no change in the position of the Corps of Engineers with respect to the certification of levees. The Corps will still not provide assistance in the certification of any levees. Karlton Methvin noted that a decision had been made that Levee Boards in Louisiana would remain under the jurisdiction of the Louisiana Department of Transportation & Development instead of the Office of Costal Protection and Restoration.

Under new business, Rayburn Smith made a motion to authorize Ronald Corkern to complete the credit application form at Industrial Rubber & Gasket Company, Inc. so that employees could charge materials, etc. This motion was seconded by Janet Jones and was approved unanimously.

In other new business, Corkern reviewed with the Board Performance Planning and Review Form for Robert Vercher and Billy Dunn. A motion was made by Doris Rogé and seconded by Janet Jones to approve the Performance Planning and Review Form in the form presented. This motion passed unanimously.

Corkern also reviewed with the Board the commercial insurance package. He pointed out that the Board needed to make a decision on whether we wanted to include terrorism coverage in our insurance package or not. The cost for terrorism coverage is only \$94.00. A motion was made by Mark Swafford, and seconded by Adolph Sklar, Jr. to authorize Mr. Corkern to renew the commercial insurance package through Cunningham Financial Group for the total premium of \$14,546.00. This motion passed unanimously.

A motion was then made by Rayburn Smith and seconded by C. D. Brazzel, Jr. to go into Executive Session for the purpose of discussing employment issues and specifically the employment of summer help. The motion passed unanimously. Following a discussion in the Executive Session, a motion was made by Janet Jones and seconded by Adolph Sklar, Jr. to close the Executive Session and reopen the regular business meeting. This motion passed unanimously. A motion was then made by Charles Brazzel, Jr., seconded by Adolph Sklar, Jr., to table the issue of hiring summer help and revisit that at the next Board meeting. If additional applications are received they will be considered at the next Board meeting. The motion passed unanimously.

There being no further business to come before the Board, a motion was made by Janet Jones, seconded by Doris Rogé, to adjourn. The Board voted unanimously in favor of the motion.

Approved on the 14<sup>th</sup> day of June, 2011, at Natchitoches, Louisiana, at a regularly held meeting.

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**RONALD E. CORKERN, JR.,**  
Attorney/Assistant Secretary