

# Louisiana State Board of Embalmers And Funeral Directors

## Minutes of the Meeting

For  
August 13, 2019

### Board Members present:

Maurice Southall, President  
Edward Muhleisen, Vice President  
Rodney McFarland, Secretary  
Duplain Rhodes, III, Treasurer  
Terry Luneau  
Lonnelle Aquillard  
Willie P. Davis, Jr.  
S.J. Brasseaux  
Rev. Shelton R. Dixon, Consumer Representative

The meeting was called to order by the Board's President, Mr. Southall at 9:00 AM, at the Board's office, located at 3500 N. Causeway Blvd. Ste. 1232 Metairie, Louisiana. Also present was Kim W. Michel, Executive Director, Heidi Penouilh, Administrative Coordinator, IV and Jude Daigle, Inspector.

### PUBLIC COMMENTS:

There were no public comments made at today's meeting.

### PRESENTATIONS:

There were no presentations scheduled for today's meeting.

### COMPLIANCE, HEARING and/or ADMISSION AND CONSENT

A request from Thaddeus Richardson for the reinstatement of his license was presented to the Board members.

Motion was made by Mr. McFarland, seconded by Mr. Davis, and passed, that Thaddeus Richardson may reapply for the reinstatement of his license by appearing before the Board at a regular scheduled meeting once he has completed six months of an abbreviated internship and successfully passes the LRR examination.

For the record, Mr. Muhleisen voted against the motion and Mr. Brasseaux abstained.

An inquiry was received from an individual wishing to reinstate his LA license that had been lapsed for quite some time. The fee for reinstatement is approximately fourteen hundred dollars, which included the application fee and all back fees.

A question was proposed regarding the reinstatement that if an individual had a license in another state, could that license be reciprocated in lieu of reinstating the LA license as the fee for reciprocating is three hundred fifty dollars.

Motion was made by Mr. Muhleisen, seconded by Mr. McFarland and unanimously passed that a temporary license can be issued in lieu of reinstating the LA License, with all requirements for the process of the temporary license to be

completed.

Ms. Michel did state that a rule is currently being promulgated for the change with the license reinstatement process.

A letter from Southern University Shreveport Louisiana was received advising the Board that the school is in the process of re-establishing the Mortuary Science program on their campus.

A letter was received from Lauren Tran, Field Services Manager with Vital Records, advising the Board that a funeral home employing 2 interns were listed as director/approver to process and sign death certificates. A total of 52 death certificates were signed, that now have to be corrected due to the interns not possessing a funeral director license. Ms. Tran stated that the Office of Vital Records has also been counseled regarding the actual license numbers issued to a funeral director vs internship registration numbers.

Death certificates legal documents that are required to be signed by a licensed funeral director not an intern.

Ms. Michel presented the Board with an agenda for the Occupational Licensing Review Board meeting which is now a requirement for all agencies who will be promulgating rules to have prior approval from this Review Board.

Ms. Michel was requesting permission from the Board to attend this meeting on behalf of the Board for presentation of the current rules to be promulgated.

Motion was made by Mr. Rhodes, seconded by Ms. Aquillard and unanimously passed to allow Ms. Michel to attend the OLRB to present the rule promulgation request.

**Executive Director's Report**

Ms. Michel presented the board with information re license and registry.

## License & Registry Update

Updated on 8/7/19 from last meeting June 2019

### **Funeral Establishments - new issue**

St. Edwards Funeral Home	Bunkie	2933
LN Hughes Funeral Home	Ponchatoula	2934

### **Establishment Ownership/Location/Name Change**

### **Crematory Establishment - new issue**

### **Embalmer and Funeral Director License - new issue**

Mark Barrios	E- 2884
Katie Ledoux	E- 2885
Ashley Pelletier	E- 2886

Crystal Poppell	E- 2887
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### **Funeral Director License - new issue**

Taini Foulin	U- 1693
Dawn	U- 1694
Slaughter	U- 1695
Shaniguea	U- 1695
Fisher	U- 1695

### **Retort Operator License - new issue**

Tiffany Philip	320	Spencer wells	323
Mary Jones	321	Brian Williams	324
Marius Lamotte	322		

### **Reinstated Licenses - E / U / RO**

Jessica Ybarra	E- 2777
Corey Tullier	E- 2457
Cheryl Mamon	E- 2147

### **Temporary License - new issue**

Vondershell Thomas	TL508
Joel Brinkley	TL509

### **Internships Registered**

Crystal Griffin	385	Morgan Ball	391
Sylvia Mantia	386	Christina Grass	392
Donald Vercher	387	John Barnett	393
Macy Perret	388	Elijah Guillory	394
Charlie Jennings	389	Nikki Ryder	395
Maura Eagan	390	Elijah Brass	396

For informational purposes, the ICFSEB report was presented with regard to testing statistics.

Motion was made by Ms. Aquillard, seconded by Mr. Luneau and unanimously passed to accept the report as presented.

### **INSPECTOR'S REPORT**

Mr. Daigle reported that the vehicle, 2017 Ford Fusion, has 47,500 miles, that since the beginning of 2019 a total of

383 inspections have been completed and 115 inspections since the last meeting.

Motion was made by Mr. Davis, seconded by Mr. Muhleisen and unanimously passed to accept the report as presented.

**MINUTES**

Motion was made by Mr. Dixon, seconded by Mr. McFarland, and unanimously passed to dispense with the reading of the minutes due to pervious email and to accept the minutes of the meeting for June 11, 2019.

**FINANCIAL**

Motion was made by Mr. Dixon, seconded by Mr. Rhodes and unanimously passed to accept the financial report and budget presentations as presented.

**NEW BUSINESS**

There being no further business, the meeting was concluded at 11:00 Am.



*Rodney McFarland, Sr.*

Rodney McFarland, Secretary

*Maurice Southall*

Maurice Southall, President





