**MINUTES OF APRIL 19, 2022, REGULAR MEETING**

**Board of Commissioners of**

**Bayou D’Arbonne Lake Watershed District**

Union Parish Courthouse Annex

303 East Water Street

Farmerville, LA 71241

6:30 p.m.

1. Roll Call – Terry Morris called the meeting to order at 6:30 p.m. Commission members present were Terry Morris, Richard Royal, Steve Cagle, and Ken Myers. Trey Towns, Todd DeMoss, and Clint Graham were absent. Bill Carter was also present.
2. Invocation/Pledge of Allegiance – Richard Royal led the invocation and Steve Cagle led the Pledge of Allegiance.

C. Public Comment Registration – No one signed up for public comment.

D. Agenda Approval – Motion was made by Steve Cagle and seconded by Richard Royal to approve the April 2022 Agenda. The motion passed unanimously.

E. Approval of Minutes – Motion was made by Steve Cagle and seconded by Ken Myers to approve the minutes of the March 2022 meeting. The motion passed unanimously.

F. Financial Reports/Budget/Audit:

1. Approve March 2022 Bank Account Summary – Motion was made by Richard Royal and seconded by Steve Cagle to approve the March 2022 Bank Account Summary. The motion passed unanimously.
2. Approve March 2022 Bank Statement Reconciliation - Motion was made by Richard Royal and seconded by Steve Cagle to approve the March 2022 Bank Statement Reconciliation. The motion passed unanimously.
3. Approve March 2022 Financial Report – Motion was made by Richard Royal and seconded by Steve Cagle to approve the March 2022 Financial Report. The motion passed unanimously.

G. Old and New Business:

* + 1. Terral Island Boat Launch Improvements Project – Steve Cagle said that the bank has been cleaned, a few rotten trees removed, and dozier work has been completed. Ken Myers said that the sign for the collection box payment is broken, and Richard Royal said that he would address that under Sec. G. Terry Morris asked about entrance and exit signs and Steve Cagle said that that the City of Farmerville will be providing those in the near future and reported that the improvements made thus far are within the budgeted amount.
		2. Boat Launch Areas – General Maintenance / Improvements – Richard Royal said that all of the Port-A-Johns have been placed at the ramps, lights have been installed at the Spillway, and Claiborne Electric is still in the process of placing a light at the Highway 2 West Ramp. Mr. Royal referred to the broken sign at the Terral Island launch and said that he has ordered twelve (12) new 18” x 24” corrugated plastic permanent signs for each collection box from Rapid Signs. He said each of the signs will have metal frames and the corrugated plastic can be removed and the frame reused and the total cost to replace all of the signs is $800.00.

Motion was made by Richard Royal and seconded by Steve Cagle to approve the purchase of new launch fee collection signs from Rapid Signs, not to exceed $800.00. The motion passed unanimously.

Mr. Royal also discussed the replacement of old or damaged signs at various ramps as follows:

1. Each ramp/pier needs a No Swimming Sign;
2. No Parking Signs should be replaced at Terral Island, Spillway North, Jake’s, Ramp Road, Stowe Creek, Highway 2 East and Highway 2 West; and
3. A No Parking Sign should be added to the beach area at the Spillway.

Several commission members discussed adding language to the new signs to include that the piers are for loading and unloading of boats and note that there is no fishing from piers, no loitering on piers, etc.

Mr. Royal said that a quote for the necessary hardware and poles for the new signs is $2,900.00, from Evangeline, the company that the Union Parish Police Jury uses for their signs. Motion was made by Steve Cagle and seconded by Ken Myers to approve the purchase of new signs from Evangeline, not to exceed $2,900.00. The motion passed unanimously.

Regarding the piers at each launch area, Mr. Royal reminded the Commission members that Read’s Lumber donated the materials and labor to replace the piers at Jake’s and Ramp Road and for repairs at Hog Pen. He said that Terral Island and Stowe Creek piers have the most use and are in need of repair. He said that he obtained a quote from Carey Freeman in the amount of $4,500.00 which includes material and labor for both the Terral Island and Stowe Creek piers.

Motion was made by Richard Royal and seconded by Steve Cagle to approve the quote from Carey Freeman for materials and labor not to exceed $4,500.00 for the repair of Terral Island and Stowe Creek piers. The motion passed unanimously.

Mr. Royal also spoke with the Commission members about the sand at the Spillway Beach. He said additional sand is needed and suggested purchasing sand to cover a portion of the beach covering approximately 9,000 sf. He said that 180 yards of sand after spreading would be 6” deep and at a price of $25.00 per yard would total $4,500 - $5,000.

Motion was made by Richard Royal and seconded by Steve Cagle to authorize the purchase of sand in an amount not to exceed $5,000.00 for the Spillway Beach Project. The motion passed unanimously.

* + 1. Boat Launch Fees – Status – Richard Royal said that the collection box at the Spillway was broken into and a report was filed with the Sheriff and the box has been repaired. He said that to date in 2022 $21,588.76 has been collected. He also said that the new annual permits will be printed and ready to provide to vendors on May 16, 2022.
		2. Channel Markers – No action taken.
		3. Lake Closure Legislation – Bill Carter said that the Bill in the Legislature passed in the House of Representatives 99-0 and now it will be considered by the Senate, and he does not anticipate any problems.
		4. Reminders:

(a) Louisiana Annual Ethics Training (Due December 31) – Terry Morris reminded the Commission members that the ethics training was due before the end of the year.

* + - 1. Annual Financial Disclosure (Due May 15) - Terry Morris reminded the Commission members that the Annual Financial Disclosure is due by May 15, 2022.

H. Public Comment – No public comments were made during the meeting.

I. Adjourn – A motion to adjourn was made by Richard Royal and seconded by Ken Myers. The motion passed unanimously, and the meeting adjourned.