**MINUTES OF AUGUST 17, 2021 REGULAR MEETING**

**Board of Commissioners of**

**Bayou D’Arbonne Lake Watershed District**

Union Parish Courthouse Annex

303 East Water Street

Farmerville, LA 71241

6:30 p.m.

1. Roll Call – Jake Halley called the meeting to order at 6:30 p.m. Commission members present were Jake Halley, Terry Morris, Todd DeMoss, Steve Cagle Richard Royal, and Ken Myers. Clint Graham was absent. Also present were Bill Carter and Neal DeForest.
2. Invocation/Pledge of Allegiance – Terry Morris led the invocation and Richard Royal led the Pledge of Allegiance.

C. Public Comment Registration – No one signed up for public comment.

D. Agenda Approval – Motion was made by Richard Royal and seconded by Terry Morris to approve the August 2021 Agenda. The motion passed unanimously.

E. Approval of Minutes – Motion was made by Terry Morris and seconded by Todd DeMoss to approve the minutes of the July 2021 meeting. The motion passed unanimously.

F. Financial Reports/Budget/Audit:

1. Approve July 2021 Bank Account Summary – Motion was made by Richard Royal and seconded by Ken Myers to approve the July 2021 Bank Account Summary. The motion passed unanimously.
2. Approve July 2021 Bank Statement Reconciliation - Motion was made by Todd DeMoss and seconded by Richard Royal to approve the July 2021 Bank Statement Reconciliation. The motion passed unanimously.
3. Approve July 2021 Financial Report – Motion was made by Todd DeMoss and seconded by Steve Cagle to approve the July 2021 Financial Report. The motion passed unanimously.

G. Old and New Business:

* + 1. Channel Markers Project - Reimbursement – Neal DeForest said that there has been no update on the reimbursement.
		2. Spillway Beach Area Improvements – Neal DeForest said that some of the project materials have not yet been delivered but should be in within the next two weeks.
		3. Lake Level Gauges – Neal DeForest said that Daniel Kimball with Claiborne Electric notified him that this project is on the list and will begin soon. Mr. DeForest said that he informed Jeff Shapiro with DOTD that the project is nearing completion.
		4. Boat Launch Areas - Maintenance – Richard Royal said that the vegetation at the Highway 2 East ramp has been cut back and a new barricade has been installed at the Stowe Creek ramp. He said that the Town of Farmerville did some minor clean up work at Jake’s Landing in anticipation of an upcoming tournament.
		5. Boat Launch Fees – Status - Richard Royal said that nine (9) collection boxes have been installed and to date, $1,126.22 has been collected. He said the Chamber has homeowner’s permits in place and citizens have been stopping by to get those permits. He said that K&M Corks and Camo and Cooter’s Bait Shop have the annual permits and hopefully a few more vendors can be added in the future. Ken Myers said that K&M has sold 21 senior/veteran permits and 15 regular permits, and Cooter’s has sold nine total but did not get the breakdown.

Several of the Commission members discussed the potential of adding more vendors and how the fees for permits are collected.

Ken Myers asked about the collection process for permit fees from vendors. Richard Royal said that the vendors will write the Lake Commission a check representing the total amount of permit fees collected.

* + 1. Lake Closure / No Wake Policy – Union Parish Police Jury Ordinance – Richard Royal said that the Police jury voted on the Ordinance, and it failed. He said that the Police Jury would like to see some revisions to the Ordinance and after those revisions have been discussed with Bill Carter and made to the Ordinance, he will reintroduce the Ordinance in the future.
		2. Commission Website - Richard Royal said that the Commission email address is active, but the website still needs modifications.
		3. Debit Card Policy – Bill Carter said that the auditor is requiring the Commission to have a debit card policy in effect and he is in the process of drafting a policy for the Commissioners to review.
		4. Commissioners’ Dishonesty Bond – Richard Royal said that since the boat launch fees are now being collected, the Commissioners should be bonded for coverage relating to dishonest activity. He said that he received three (3) quotes for a $10,000 dishonesty bond that covers all seven commissioners, and they were from (i) Lincoln Agency, (ii) Ensure Agency, and (iii) Hopper Agency. He said all three quotes were comparable but the lowest annual premium of $131.00 was from the Hopper Agency.

Ken Myers asked if the Commission should bond a third party in the event the Commission chooses to allow third-party boat launch fee collection and Richard Royal said yes.

Motion was made by Steve Cagle and seconded by Terry Morris to accept the quote from the Hopper Agency. The motion passed unanimously.

* + 1. Elect New President for Remainder of 2021 – Jake Halley said that August 23, 2021, would be his last day on the Commission. He praised the Commission members for the recent efforts with various projects and said he enjoyed his time served. Richard Royal presented Mr. Halley with a plaque for his service on the Commission and thanked him for his four years of service.

Bill Carter said that a new President will need to be elected to serve from August 23, 2021, to December 31, 2021, or until a successor was selected.

Bill Carter opened the floor for nominations for President for the term of August 23, 2021, through December 31, 2021. Steve Cagle nominated Terry Morris. There were no other nominations. Terry Morris was elected President unanimously.

* + 1. Elect New Vice-President for Remainder of 2021 (if Necessary) – Bill Carter said that since Terry Morris was elected as President, a new Vice-President would need to be elected for the period of August 23, 2021, through December 31, 2021, or until a successor was elected. Mr. Carter opened the floor for nominations for Vice-President for the period of August 23, 2021, through December 31, 2021. Todd DeMoss nominated Richard Royal. There were no other nominations. Richard Royal was elected Vice-President unanimously.

H. Public Comment – No one signed up for public comment.

I. Adjourn – A motion to adjourn was made by Richard Royal and seconded by Todd DeMoss. The motion passed unanimously, and the meeting adjourned.