**MINUTES OF July 17, 2018 REGULAR MEETING**

**Board of Commissioners of**

**Bayou D’Arbonne Lake Watershed District Regular Meeting**

Union Parish Courthouse Annex

303 East Water Street

Farmerville, LA 71241

1. Roll Call – Trotter Hunt called the meeting to order. Commission members present were Trotter Hunt, Terri Towns, Steve Cagle, and Guy Fortenberry. Bruce Hampton, Cary Brown and Jake Halley were absent. Also present were Bill Carter, and Neal DeForest.
2. Invocation/Pledge of Allegiance – Terri Towns led the invocation, and Guy Fortenberry led the Pledge of Allegiance.

C. Public Comment Registration – No one signed up for public comment.

D. Agenda Approval – Motion was made by Steve Cagle and seconded by Guy Fortenberry to approve the July 2018 Agenda. The motion passed unanimously.

E. Approval of Minutes – Motion was made by Steve Cagle and seconded by Terri Towns to approve the minutes of the June 2018 meeting. The motion passed unanimously.

F. Treasurer's Report:

1. Approve June 2018 Bank Account Summary – Motion was made by Terri Towns and seconded by Steve Cagle to approve the June 2018 Bank Account Summary. The motion passed unanimously.
2. Approve June 2018 Bank Statement Reconciliation – Motion was made by Guy Fortenberry and seconded by Steve Cagle to approve the June 2018 Bank Statement Reconciliation. The motion passed unanimously.
3. Approve June 2018 Financial Report – Motion was made by Steve Cagle and seconded by Terri Towns to approve the June 2018 Bank Statement Reconciliation. The motion passed unanimously.
4. 2017 Audit – Trotter Hunt indicated that he had nothing new to report.
5. Adopt 2018 Budget - Motion was made by Steve Cagle and seconded by Guy Fortenberry to adopt the 2018 Budget. The motion passed unanimously.

G. Old and New Business:

1. Channel Markers – (a) FEMA/GOSEPH Claims, and (b) Bank Loan, and (c) State Bond Commission Approval – Trotter Hunt stated that he contacted Origin Bank because a loan commitment letter was needed for the state bond commission application. Bill Carter said that the bond commission application and attachments were ready to be submitted and must be filed by tomorrow, (July 18, 2018) to get on its August meeting agenda. Mr. Carter stated that the application requires information such as loan amount, interest rates, payoff date, etc. and he now has that information from Origin Bank and indicated that Trotter Hunt may contact a few other banks to compare loan terms. Mr. Hunt stated that he had not contacted any other banks yet, but when approval was received from the bond commission he would contact other financial institutions. Mr. Carter stated that one of the required documents to include with the application is a Resolution of the Watershed District which he passed out to all members for review. He indicated that the Resolution authorizes the commission to enter into a loan with a bank relating to the project and provides information about the proposal from Origin. The Resolution also contains language required by the bond commission. Trotter Hunt asked how long it would take to get bond commission approval and Mr. Carter stated that the bond commission has a meeting each month and there is a cutoff date to file an application. He indicated that the application is filed electronically and the staff immediately starts processing the application and will contact the person who submitted the application if additional documentation or information is required. He stated that because the Commission has funds in the bank, he believes the application will be approved at the next bond commission meeting on August 16, 2018. Mr. Carter stated that as soon as it is approved, Ron Riley can put the project out for bid.

Motion was made by Steve Cagle and seconded by Guy Fortenberry to adopt the Resolution presented. The motion passed unanimously.

Trotter Hunt stated that he had previously sent an article to the commission members about the blinking channel lights which have been installed on Lake Claiborne. He said he would like to consider including similar lights in the current project and questioned if there would have to be a change order that would be funded separately. Steve Cagle stated that he thought persons on the lake would help fund the project as well as install the lights. Trotter Hunt stated that Chad Reeder, a coach at Ruston High, is the person who was involved in the lights on Lake Claiborne. He asked Neal DeForest to contact Mr. Reeder and indicated that he would forward Mr. Reeder’s contact information to him.

1. New Lake Maps – Steve Cagle said the maps are finished and he has them.
2. Damage to Dock at Highway 2 West Ramp – Mr. Carter stated that Cary Brown was still waiting on information from the insurance adjuster. Steve Cagle said that he sent that information to Mr. Brown.
3. Construction of Beach Area at Spillway – Trotter Hunt stated that more bids had been received and Neal DeForest needed to review them and talk to the bidders. Mr. DeForest said there is some sand still there and one of the things that will be needed is signage informing of the proximity of the spillway and warning of swimming at your own risk. He said that cable floats marking the boundary of the swimming area would be needed as well. He also suggested posting signage prohibiting swimming after dark. Steve Cagle said that cables would not be necessary because the spillway is cabled off and people may want to pull jet skis up to the beach area. Mr. DeForest stated that the lake fluctuates and one of the proposals had a barrier on the low end to contain the sand from being washed out. He said this may change the quantity of sand needed for the project. Steve Cagle said this can be taken care of with annual maintenance. Mr. DeForest also said that there is an abundance of grass in this area and efforts must be made to keep it from encroaching into the beach area. Bill Carter suggested contacting Mark Bryan, who has the mowing contract to see if he can handle this. Trotter Hunt asked Bill Carter if it would be prudent to have Neal DeForest prepare what the Commission should require for the project and Mr. Carter agreed.
4. Proposed Joint Revised Lake Regulations – The committee appointed has not met and no action taken.
5. Sediment Erosion Near Mann Road/D’Arbonne Bluffs Subdivision – Trotter Hunt asked Neal DeForest if he looked at this area and he said that he had. He indicated there is 50 to 75 yards of silt which has washed into the area apparently from an adjoining subdivision development and there is currently a boat ramp that is not serviceable. Mr. DeForest asked how this matter has been handled in the past and Steve Cagle said that this has never happened before, but that this is a problem that should be handled by the Corps of Engineers. Mr. DeForest said that on construction projects DEQ requires a certain level of planning for less than an acre, there is another level for one to five acres, and anything over five acres requires a full permit. He indicated there is an erosion hotline for DEQ. Bill Carter stated that he has driven to the area and there is sign from Recland Realty with a person’s contact information which he called. Mr. Carter informed him of who he was and why he was calling and the person forwarded Mr. Carter’s information to one of the subdivision developers. The developer called Mr. Carter back and mentioned discussions with DEQ and the Police Jury regarding the erosion. He said that he would fix the issue, but no one has informed him of exactly what he needs to do. Mr. Carter suggested having Neal DeForest contact the Corps of Engineers as a first step and he stated that he would.
6. Public Comment – No one signed up for public comment.

I. Adjourn – A motion to adjourn was made by Steve Cagle and seconded by Guy Fortenberry. The motion passed unanimously and the meeting adjourned.