**MINUTES OF OCTOBER 15, 2019 REGULAR MEETING**

**Board of Commissioners of**

**Bayou D’Arbonne Lake Watershed District**

Union Parish Courthouse Annex

303 East Water Street

Farmerville, LA 71241

6:30 p.m.

1. Roll Call – Trotter Hunt called the meeting to order at 6:30 p.m. Commission members present were Trotter Hunt, Clint Graham, Todd DeMoss, and Terry Morris. Steve Cagle and Jake Halley were absent. Also present were Bill Carter and Neal DeForest.
2. Invocation/Pledge of Allegiance – Todd DeMoss led the invocation and Terry Morris led the Pledge of Allegiance.

C. Public Comment Registration - No one signed up for public comment.

D. Agenda Approval – Motion was made by Clint Graham and seconded by Todd DeMoss to approve the Agenda. The motion passed unanimously.

E. Approval of Minutes – Motion was made by Clint Graham and seconded by Terry Morris to approve the minutes of the September 17, 2019 meeting. The motion passed unanimously.

F. Financial Reports/Budget/Audit:

1. Approve September, 2019 Bank Account Summary – Motion was made by Todd DeMoss and seconded by Clint Graham to approve the September, 2019 Bank Account Summary. The motion passed unanimously.
2. Approve September, 2019 Bank Statement Reconciliation – Motion was made by Todd DeMoss and seconded by Clint Graham to approve the September, 2019 Bank Statement Reconciliation. The motion passed unanimously.
3. Approve September, 2019 Financial Report – Motion was made by Clint Graham and seconded by Todd DeMoss to approve the September, 2019 Financial Report. The motion passed unanimously.

G. Old and New Business:

1. Channel Markers Project – Neal DeForest reported that the reimbursements for all of the inspection and engineering work have been approved. He said that he received an email that FEMA was processing the first application for payment which included the contractor’s work. He indicated that this reimbursement would be approximately $17,000.00. He said that he presumed FEMA had finalized the cost estimate which was the cause of the delay for reimbursements. Mr. DeForest stated that he expected the first reimbursement payment in 10 to 14 days and the other reimbursements will follow thereafter. Clint Graham asked if the contractor had been paid and Mr. DeForest said yes, with the exception of the retainage. He said that last payment to the contractor would be the last reimbursement request. Terry Morris asked how much of the project the Commission was responsible for and Mr. DeForest said twenty-five percent (25%). He said that the total cost of the project was approximately $140,000.00 and FEMA should pay seventy-five percent (75%) of the total cost.

Trotter Hunt stated that the Commission did not receive more than one bid for the project which was a problem and required that the Commission perform a cost analysis. He stated that caused a major delay in the reimbursements.

1. Spillway Beach Area Improvements Project – Neal DeForest said that he met with Steve Cagle and went over his proposed plan and made some adjustments. He indicated that he has a sketch that he wants to review with Mr. Cagle. He said that the new plan eliminates the requirement for pile driving and will utilize the existing poles in the lake. He indicated that the new engineering plans include cutting the existing two poles up into five sections and using concrete to set them. He said the new plans also include regrading but will not include sand until some of the sand in the lake can be recovered after the drawdown. Trotter Hunt asked if the beach would be ready for summer with the exception of sand and Mr. DeForest said yes. Clint Graham asked if it would be usable without sand and Mr. DeForest said yes. Trotter Hunt said that the Commission could get some quotes for adding sand in the future. Clint Graham said that the condition of the dredged sand may not be usable for the beach. Todd DeMoss asked if signage was included in the proposed budget for the project and Mr. DeForest said yes. Mr. Hunt said that the new plans for the project should make it less expensive and will not include the requirement for pile driving which will make it likely that more proposers will bid on the project.
2. Gills Ferry Sign Repair/Gill Ferry and Ken’s Landing Sign Revision – Bill Carter said that Steve Cagle was taking care of this. He indicated that there was a sign that was damaged and there was also an issue about which parish, either Lincoln or Union, to contact for issues. Trotter Hunt said that Mr. Cagle can give an update next month.
3. Litter Awareness Signs on Boat Ramps – Bill Carter said that Jake Halley is handling this but had provided an update. He said that Mr. Halley had contacted Jeff Shapiro with DOTD since most of the ramps are owned by DOTD and Mr. Shapiro indicated DOTD had no objection to putting the signs out at the ramps.
4. Stowe Creek Ramp Road – Terry Morris said that he talked to Jerry Taylor and that he wanted to have the dumpsters moved but there is an issue as to where to relocate them. He said that DOTD has spoken with Mr. Taylor in the past about moving the dumpsters. Mr. Carter asked if he inquired as to any use for keeping the road open and Mr. Morris said there is no use at all, and that Mr. Taylor indicated that the road could be barricaded. Bill Carter said that he would follow up with Jeff Shapiro and let him know what Mr. Taylor said. He said that a barricade could be placed near the boat ramp where the parking area is and Trotter Hunt said that a barricade could also be placed on both sides.
5. Lake Level Gauges – Bill Carter said that Jeff Shapiro of DOTD reported that the gauge below the spillway is not working and repair or relocation need to be discussed. Trotter Hunt said that there was also a discussion some time ago about relocating the gauge by the state park. He indicated that Delta Processing gave him two different quotes that were dependent upon where the gauges are relocated. Bill Carter said that more data is needed from upstream and Trotter Hunt said that Steve Cagle suggested moving the state park gauge to Big Corney. Mr. Carter indicated that DOTD had elevations shot on the day of the dam inspection. Clint Graham said that in the email from Jeff Shapiro, there was a quote to move the gauge behind the spillway at the tainter gate area to the spillway area on the walkway and that quote was approximately $3,800.00. He also said there was another option with a quote of approximately $5,700.00. Trotter Hunt said the primary difference between the two options was the trenching requirement to reach a new pole located by the staff gauge. Bill Carter said that Steve Cagle was taking care of this issue and suggested postponing the matter until Mr. Cagle returns next month.
6. Spillway Bayou Access Road – Repairs/Mitigation – Neal DeForest said that Jake Halley informed him that there is significant erosion on the north side of the spillway road. He indicated that he, Mr. Halley and Mr. Cagle met at the site and he observed a portion of the road that is very steep causing the water to cut a ravine in the road. Mr. DeForest suggested using a series of berms with the existing rock located where the dumpsters were years ago and indicated there is plenty of material there to use. He said after the water is diverted, there could be discussion for repairing the road. He stated that he has put a sketch together and he will look at pricing.

H. Public Comment – None

I. Adjourn – A motion to adjourn was made by Clint Graham and seconded by Terry Morris. The motion passed unanimously and the meeting adjourned.