**MINUTES OF SEPTEMBER 18, 2018 REGULAR MEETING**

**Board of Commissioners of**

**Bayou D’Arbonne Lake Watershed District**

Union Parish Courthouse Annex

303 East Water Street

Farmerville, LA 71241

6:30 p.m.

1. Roll Call – Trotter Hunt called the meeting to order at 6:30 p.m. Commission members present were Trotter Hunt, Terri Towns, Bruce Hampton, Steve Cagle, Cary Brown, and Jake Halley. Guy Fortenberry was absent. Also present were Bill Carter, Ron Riley, Neal DeForest, Robert Lemoine, Jon McKinney, Robert Royal and Phillip Nason.
2. Invocation/Pledge of Allegiance – Cary Brown led the invocation and Bruce Hampton led the Pledge of Allegiance.

C. Public Comment Registration – No one signed up for public comment.

D. Agenda Approval – Bruce Hampton stated that Mr. Phillip Nason is present and has an issue with a boat dock on the lake. Mr. Hampton asked to amend the Agenda to include Mr. Nason’s boat dock issue. Motion was made by Bruce Hampton and seconded by Terri Towns to add Mr. Nason’s boat dock issue to the Agenda and to approve the September 2018 Agenda as amended. The motion passed unanimously.

E. Approval of Minutes – Motion was made by Bruce Hampton and seconded by Jake Halley to approve the minutes of the August 2018 meeting. The motion passed unanimously.

F. Treasurer's Report:

1. Approve August 2018 Bank Account Summary – Motion was made by Steve Cagle and seconded by Cary Brown to approve the August 2018 Bank Account Summary. The motion passed unanimously.
2. Approve August 2018 Bank Statement Reconciliation – Motion was made by Bruce Hampton and seconded by Jake Halley to approve the August 2018 Bank Statement Reconciliation. The motion passed unanimously.
3. Approve August 2018 Financial Report – Motion was made by Cary Brown and seconded by Steve Cagle to approve the August 2018 Bank Statement Reconciliation. The motion passed unanimously.
4. 2017 Audit - Policy for Primary Financial and Business Functions to Include Those for Cash/Written Contract Policy – Trotter Hunt stated that he sent out a draft of policies but at this time he has nothing to report.

G. Old and New Business:

1. Channel Markers – (a) FEMA/GOSEPH Award, and (b) Bank Loan, and (c) State Bond Commission Approval – Neal DeForest said that progress has been made on the Project. He indicated that Ron Riley is present to talk about a few of the things that still need to be done. Ron Riley stated that he thought the project should be advertised since the loan has been approved by the Bond Commission. He said it takes 25 days to advertise and that will make it November before bids can be accepted. Mr. Riley said that plans and specifications were sent to FEMA in August of last year and again in June of this year asking for approval, but to date no response has been received. He indicated there could be a chance that an invoice could be rejected and asked if anyone would like to call. Trotter Hunt said that he would call to try to get a response. Motion was made by Bruce Hampton and seconded by Cary Brown to authorize Ron Riley to advertise for bids with respect to the project and authorize Trotter Hunt to sign any and all documents in connection with the project.
2. New Lake Maps – Trotter Hunt referenced an email that Jake Halley sent out about the process for collecting money for the sale of the maps. Jake Halley said that if anyone has checks for the maps they should bring those to the meetings and he will deposit them.
3. Spillway Beach Area Improvements – Neal Deforest said that the only quote in response to the Request for Quotes for Phase I of the Project was from Larry Kenly of Skylnek Construction in the amount of $4,850.00. Mr. DeForest said Mr. Kenly’s insurance has to be modified to make sure it covers the specific insurance requirements for the project. Mr. DeForest said when Mr. Kenly gets the proper insurance, he will execute an agreement and start Phase I of the project. Bill Carter stated that in the past, the standard coverage required by the Commission for projects was commercial general liability limits of at least $1,000,000 as well as statutory worker’s compensation coverage. Mr. Kenly informed Mr. Carter that his commercial general liability coverage is only $100,000 and he does not have worker’s compensation coverage. Mr. Carter suggested requiring Mr. Kenly to have worker’s compensation coverage and possibly allowing Mr. Kenly to only keep his current commercial general liability coverage of $100,000. Steve Cagle said he didn’t think it was necessary for Mr. Kenly to have a $1,000,000 policy on a $4,800 project. Mr. Carter explained the risks of not having enough coverage. Bruce Hampton said that only having a $100,000 policy concerns him and he does not think that is adequate for a public job. Mr. Hampton said that Mr. Kenly could add the price of the difference in commercial general liability coverage from $100,000 to $1,000,000 and add worker’s compensation coverage to his quote and the commission could include it in the price.
4. Proposed Joint Revised Lake Regulations – Steve Cagle said that the committee of he, Jake Halley and Guy Fortenberry met and concluded that it is not in the best interest to include Lake D’Arbonne in these regulations. He said the proposed regulations involve lakes that have many cypress trees and they are different from Lake D’Arbonne’s large areas of open water. Trotter Hunt wanted to know if there was anything that the commission could agree with or would endorse. Mr. Carter suggested that Trotter Hunt send Jimmy Atherton’s contact information to Steve Cagle and Mr. Cagle can discuss with him and see if there are any proposed regulations that are mutually agreeable.
5. Sediment Erosion Near Mann Road/D’Arbonne Bluffs Subdivision –

Neal Deforest said that he spoke with the Corps of Engineers again and they relayed the information to DEQ in Monroe. The contact person at the Corps of Engineers said that he was aware of this issue.

6. Request to Use Road and Ramp by National Guard for Annual Physical Fitness Test – Trotter Hunt said that he informed the contact person at the National Guard that the request to use ramp road on Sunday, October 14, 2018, would be considered at this meeting. Steve Cagle asked why the ramp would have to be closed if they were not using the water. Bruce Hampton said they wanted the road and the shed for their annual physical fitness test. Robert Lemoine gave some insight as to why they may want to use the whole road. Steve Cagle said that in order to shut down the boat ramp it would have to be closed at midnight. Bruce Hampton and Terri Towns said they are in favor of allowing the National Guard the use of the road and ramp on that date with the condition that a use agreement is signed. Cary Brown made a motion and Bruce Hampton seconded to allow the National Guard to use the Ramp Road on October 14, 2018 beginning at 12:00 midnight to 10:00 a.m. for their annual physical fitness test. Steve Cagle abstained from the vote. The motion passed 5 to 0.

7. Phillip Nason Boat Dock – Phillip Nason stated that a neighbor is tearing down and burning his boat house. He said the neighbor built a pier and now Mr. Nason cannot access his boat. He asked if it were possible to get the pier removed. Bruce Hampton indicated that the commission does not intervene in any actions that people have in connection with their private boathouses. He stated that it is a civil issue and he would need to retain an attorney to take care of this issue. Mr. Carter asked Mr. Nason to provide his name and contact information for the record – Phillip Ray Nason, 110 Garrett Road, Farmerville, Louisiana 71241, Tel. No. (318) 620-9012.

1. Public Comment – No one signed up for public comment.

I. Adjourn – A motion to adjourn was made by Jake Halley and seconded by Cary Brown. The motion passed unanimously and the meeting adjourned.