



State of Louisiana
DEPARTMENT OF HEALTH AND HOSPITALS
Louisiana Physical Therapy Board

AGENDA
December 7, 2016

- 4:00pm** **Call to Order**
Approve Agenda
Approve Minutes
- 4:10pm** **Executive Session**
Discuss sensitive information related to discipline and attorney client privileged information.
- 4:40pm** **Officer Reports**
Chairman's Report
Secretary/Treasurer's Report
Executive Director's Report
- 5:00pm** **Special Programs**
Rick Schroeder, PTcourses.com
- 5:30pm** **Committee Reports**
LTF Report
CEU Committee
- 6:00pm** **Exit Interview for Disciplinary Action**
Emily Hymel
- 6:15pm** **Legal Report**
Complaint Summary
Screening guidelines for arrests/convictions
Sanctioning guidelines
LSU Shreveport HSC Letter to Board for vote
DUI Policy for review
- 7:00pm** **New Business**
Officer Elections
Correspondences
Advisory Committee Member Appointments 2017
- 7:30pm** **Old Business**
Review of Workplace Settings List for vote
Rap Back Program
- 7:45pm** **Public Comment**
8:00pm **Adjourn**

December 8, 2016

- 8:30am** **Public Hearing for Case #2016I007**

Louisiana Physical Therapy Board

MINUTES

Regular Scheduled Board Meeting December 7, 2016

APPROVED

Proceedings for the Louisiana Physical Therapy Board, taken in regular session on December 7, 2016 at 104 Fairlane Drive, Lafayette, LA 70507. A quorum of members were present. Board members present were: Chairman, Alvin "Al" C. Moreau, Secretary/Treasurer, Don Cassano, and board members Elizabeth "Beth" Austin, Kristina Lounsberry, Patrick Cook and Craig Prejean. Advisory Committee Members present were Althea Jones, Nick Butler and Ryan Usner. Charlotte Martin, Executive Director and General Counsel George Papale were also present.

Chairman Moreau called the meeting to order at 4:05pm.

The board reviewed the agenda. Patrick Cook motioned to approve the agenda. Kristina Lounsberry seconded the motion. The board voted and unanimously approved.

The board members reviewed the minutes. Kristina Lounsberry motioned to approve the minutes. Secretary/Treasurer Cassno seconded the motion. The board voted and unanimously approved the minutes.

Chairman Moreau motioned to move into Executive Session pursuant to La R.S. 42:16 for the purposes of discussing investigating proceedings regarding allegations of misconduct. The Board voted and all were in favor to move into Executive Session.

The board exited Executive Session.

OFFICER REPORTS

Chairman's Report

Chairman Moreau updated the board on the Public Service Announcement. The board discussed having a social media presence. As long as any questions posted on the social media page will be responded to with, "*Thank you for your inquiry. Please send me your contact information*" the board is comfortable with having a presence immediately following the board meeting. Chairman Moreau moved to create a Facebook and Twitter account to be used to drive traffic to the secure website following a Social Media Policy to be approved at the January 2017 board meeting. Patrick Cook seconded the motion. The board voted and unanimously approved.

The board members discussed reporting obligations of the board to other agencies. For example, if a licensee is found in violation fraud, the board would want to report this fraud to the appropriate agencies. General Counsel George Papale recommended that the Board not forward any information during an investigation. Once a violation is formally found and adjudicated, Mr. Papale stated that it would not be bad to forward the information along to other agencies.

Secretary/Treasurer's Report

Cash in the bank totaled \$247,792.58 in the checking and savings accounts at Farmer's Merchant Bank. Total Income for September 2016 totaled \$16,045.33 and ordinary expenses totaled \$47,076.51.

The Certificates of Deposit at Business First Bank total \$602,314.31. CD #910 earned \$293.87 in interest between 9/01/2016 - 9/30/2016. The ending balance as of 9/30/2016 was \$301,164.31. The CD matures on May 6, 2017. CD #534 will earn all interest of \$3,450 at maturity on February 12, 2017. The ending balance as of 9/30/2016 was \$301,150.00.

Cash in the bank totaled \$218,721.58 in the checking and savings accounts at Farmer's Merchant Bank. Total Income for October 2016 totaled \$13,463.33 and ordinary expenses totaled \$43,158.42.

The Certificates of Deposit at Business First Bank total \$602,598.99. CD #910 earned \$284.68 in interest between 10/01/2016 - 10/31/2016. The ending balance as of 10/31/2016 was \$301,448.99. The CD matures on May 6, 2017. CD #534 will earn all interest of \$3,450 at maturity on February 12, 2017. The ending balance as of 10/31/2016 was \$301,150.00.

Executive Director's Report

Mrs. Martin discussed an administrative challenge that the board is having with the time period lapsed for those who are waiting for background check results through the state police. The Board approved that the staff work with the legal team to create an affidavit that would allow for the staff to grant a license to those who have no criminal history, once they certify that they have no criminal history and agree that the board may revoke their license should criminal history appear in their background check. The board also requested that the board update the policy to reflect the change and present the updated policy at the next board meeting for approval.

Mrs. Martin received confirmation that the Board is not going to participate in an Exhibitor Booth at the LPTA Spring meeting because of budgetary concerns.

Mrs. Martin reported that fifty (50) license applications were approved since the last board meeting:

PT Reinstatement:	2
PT Reciprocity:	8
PTA Reciprocity:	2
PT New Graduate:	5
PTA New Graduate:	33

Mrs. Martin reported on CAPTE accreditation decisions made at the CAPTE November 9, 2016 meeting and the CAPTE call for comments from interested parties regarding the PT and PTA education programs scheduled for review at CAPTE's April 2017 meeting. The deadline for comments is March 15, 2017.

Mrs. Martin reported back to the Board following her attendance at the FSBPT Annual Meeting. Mrs. Martin was accompanied by Al Moreau and Don Cassano at the 2016 annual meeting.

Mrs. Martin provided an update to the Board on a meeting that she had with Office of Risk Management to review the current policy coverage offered by ORM.

SPECIAL PROGRAMS

Rick Schroeder of PTcourses.com presented to the Board regarding the recent fee increase and alternative options for consideration.

LEGAL REPORT

General Council George Papale provided an update on the complaints:

Complaint Summary

Current Investigations: 7
 Complaints Received since the last board meeting: 2
 Informal Conferences since last board meeting: 0
 Hearings Scheduled/Notices Sent: 2 (December, January)
 Consent Order/Voluntary Surrender: 0
 Closed Cases since the last board meeting: 0

The board reviewed a sample screening guidelines template for arrests and convictions, as well as sanctioning guidelines. These tools are proposed to be used loosely to provide for consistency with the board moving forward. The board approved of the staff moving forward with customizing both the screening and sanctioning guidelines.

The board reviewed a letter submitted from Ed Mahoney, Director of the PT Program at LSU HSC Shreveport regarding applicants for licensure who have not graduated and the ability of the board to make them eligible for the examination. The letter is a template that the School will be using to comply with Rule §157. Eligibility for Examination “A. *To be eligible for examination by the board, an applicant shall possess all qualifications for licensure prescribed by §129.A. However, an applicant who has completed, or will complete prior to examination, his physical therapy or physical therapist assistant education, but who does not yet possess a degree or certificate as required by §129.A.4 or §129.B.4, shall be deemed eligible for examination upon submission to the board of a letter subscribed by the authorized representative of an approved school certifying that the applicant has completed all academic education at such school or college, that a degree in physical therapy or physical therapist assisting will be conferred at the next scheduled convocation of such school, and specifying the date on which such degree will be awarded.*”. The board members reviewed the letter and General Counsel George Papale recommended that the letter mimic the Rule more closely and specifically state who is the “authorized representative” of the university. Mrs. Martin will provide this information to Mr. Mahoney and request a revised template for the university to use.

General Counsel George Papale presented the DUI policy drafted by board Attorney Courtney Newton. The board reviewed the policy and unanimously approved it.

COMMITTEE REPORTS

CEU Committee

The CE Committee reported that 87 courses total were approved. Of the courses approved, 49 were traditional and 34 were web-based or by distance learning and four (4) were a hybrid (live/online). Eighty (80) of the courses were clinical, 7 were Administrative and 0 were Ethics. No (0) courses were denied. The average turnaround time for approval was 6 days.

The board reviewed Steve Allison’s request for approval of Administrative hours for a published article. The course credit will depend on the formal bibliography and a review of the actual article by the CE committee.

The board reviewed the course application from International Alliance of Healthcare Educators for the course titled CranioSacral Therapy: Touching the Brain. The course was denied because the speaker does not meet the qualifications of the CE Policy. The board requested that the staff send a letter of denial with a recommendation to resubmit with a speaker who meets the qualifications of the CE policy of the Board.

The board reviewed the exemption request submitted by Michelle O’Brien pursuant to Rule §198 for personal hardship and natural disaster. The Board approved the request for full exemption of CE requirements for the 2017 renewal period.

LTF (Legislative Taskforce) Update

Chairman Moreau provided an update to the board on Senate Concurrent Resolution 65 regarding the final report.

EXIT INTERVIEW

Emily Hymel presented before the board for an exit interview following the successful completion of her probationary period.

NEW BUSINESS

Officer Elections

The board voted unanimously to elect Don Cassano as the Chairman of the Board for 2017.

The board voted unanimously to elect Kristina Lounsberry as the Secretary/Treasurer of the Board for 2017.

Advisory Member Appointments

The board members requested to interview Joe Guthrie and Jason Douglas at the January 2017 board meeting for the two vacant positions of the Advisory Committee.

Correspondences

A licensee asked if they can put “Cert DN” behind his/her name after completing the requirements for dry needling certification. The Board referenced La R.S. 37:2419 Use of titles and terms; restrictions and Rule §323 Use of Titles and Terms; Restrictions and noted that they do not regulate “Cert DN” and; therefore, it is not within the jurisdiction of the Board to determine any other credentials allowed or disallowed behind one’s name other than those listed in the aforementioned law and rule. Mrs. Martin will respond to the licensee accordingly.

A licensee wrote to the board regarding her recent completion of canine rehabilitation therapist certification. In her correspondence, she stated that some states require that the term Physical Therapist to be designated to the human field only and asked for Louisiana’s stand on this. The board reviewed this question and determined that more research would be needed prior to a response.

A licensee asked the board if a PT can supervise a Home Health Aide. The Board reviewed the inquiry and requested that a draft response be reviewed at the next scheduled board meeting.

A licensee asked the board if it is within the scope of PT to complete impairment ratings for individuals. The board reviewed the inquiry and determined that it is within the scope of PT to do this.

OLD BUSINESS

Mrs. Martin presented information on the Louisiana State Policy Rap Back program. The Board reviewed the research and voted unanimously to participate in the Rap Back Program.

Mrs. Martin presented an updated list of workplace settings for the initial licensure application, renewal form and for the licensee dashboard. The board voted unanimously to update the workplace settings according to the updated list presented and to post the definitions on the website.

PUBLIC COMMENT

Althea Jones stated that she has been approached by a Senator and a licensee who were concerned about the lack of diversity of the board members on the LPTB. The board members responded to Ms. Jones by explaining the process of the Governor appointing individuals and explained that they have expressed this need to the Governor, to the Director of Boards and Commissions, and to that Senator in the past year. The Board asked Mrs. Martin to include information in the next newsletter explaining the process of board appointments to the licensees so they understand that it is not within the control of the board members who serve on the board to appoint board members.

Chairman Moreau motioned to adjourn the meeting. Kristina Lounsberry seconded the motion. The board voted and unanimously approved. The board meeting was adjourned at 9:00pm.