

July 26, 2017

Life Safety & Property Protection Advisory Board Meeting Minutes

OSFM, 8181 Independence Blvd., Baton Rouge, LA 70806

ATTENDANCE:

BOARD MEMBERS:

Boyd Petty, Chairman State Fire Marshal's Office
Richard Booth – Fire Sprinkler
Bradley Boudreaux – Fire Alarm / Security
Kevin Chauvin – Door Hardware
Dera DeRoche Jolet – Associate Industry
Floyd Dupre - Security
Frank Gardner – Fire Suppression
Russell Guidry – DOT Hydrostatic Testing
Jeffrey Okun – Fire Alarm
Paul Sewall, IV – Locksmith
Donald Wilkins, Jr. – Security

ABSENT MEMBERS:

Mace Bourgeois – Fire Extinguishers
Paul Robinson – Locksmith

VISITORS:

Mark Avet – Avet’s Locksmith
V.J. Bella – State Fire Marshal – Retired
Conrad Dupuy – LLSSA
Michelle Yungblut – ESA (Electronic Security Association)
Michael McLean – OSFM Plan Review Architect
Stephen Perry – All Safe Alarms
Danny Brown – Hebert Hiller
David Allen – Acadiana Security Plus
Karen Merritt - OSFM

CALL TO ORDER

Boyd Petty called the meeting to order at 10:07 am at the Louisiana State Fire Marshal’s office in Baton Rouge.

AGENDA:

- ❖ **Pledge of Allegiance**

- ❖ **Review/acceptance of the minutes from the April 27, 2017 meeting**
 - Board members reviewed the minutes. A motion was made by Jeff Okun to accept the minutes from April 27, 2017. The motion was seconded by Russell Guidry. All were in favor, none opposed. The motion passed unanimously

- ❖ **Discussion of Board Guidelines** – Change name on page 13, number 2.B. from National Burglar and Fire Alarm Association (NBFAA) to Electronic Security Association (ESA)

- ❖ **Discussion of NICET division of Fire Alarm certification** – Still require NICET III in Fire Alarm Systems for Fire Alarm qualifier. Will not accept the Inspection and Testing of Fire Alarm Systems for Fire Alarm qualifier. Brad Boudreaux suggested that additional wording should be added to the LSPP Training Requirements on page 8 stating that the Inspection & Testing of Fire Alarm Systems will not be accepted for Fire Alarm qualifier. He also suggested changing the name of the Fire Sprinkler Designer NICET course name. Currently it states “Sprinkler Layout and Design” and should be changed to “Water-Based Systems Layout”.

- ❖ **Discussion of ESA’s (Electronic Security Association) CFAD (Certified Fire Alarm Designer) certification course as an initial certification alternative to NICET III for Fire Alarm qualifiers. Comments made by Board members who audited this course:**
 - **Jeff Okun**, NICET IV in Fire Alarm Systems, said the course makes you become a good tech & makes you learn. He recommends this course. Looking at the 4th part of CFAD, the PFAD (Professional Fire Alarm Design) was a very good learning experience, harder than NICET.
 - **Dera DeRoche Jolet**, No NICET, felt a troubleshooting guide should be added. She thinks there should be a 5th element of troubleshooting added to CFAD. Michelle Yungblut of ESA stated that troubleshooting is built in to the Certified Alarm Technician Level 1 course.
 - **Donald Wilkins**, No NICET, said the presentation was excellent – had to design a system. Best course – highly recommends it.
 - **Mike McLean**, OSFM, said there is a vast improvement from the first time he audited this course. It was heavy on International Building Code (IBC). Should be modified for Louisiana to add more of NFPA 101 Life Safety Code (LSC). It covered the basics for qualifiers. Focuses on code requirement & makes you think. He liked the class.
 - **Ron Case**, NICET III in Fire Alarm Systems, sent message via email that was read aloud by Boyd Petty. He thinks it does not meet same standards as NICET. Recommends that Louisiana require both IBC and LSC 101, a testing service & maintenance courses.

- **Steve Elmore**, NICET IV in Fire Alarm Systems, thinks the course is very informational. He would recommend this course.
- **Floyd Dupre** thinks it's a good package.
- **Frank Gardner**, NICET III in Fire Alarm Systems, thinks that PFAD must be taken within five years. Michelle Yungblut stated that CAT I & FAIM can be old but must have active CFAT through CEU's. Must retest if they let it lapse over two years.
- **Brad Boudreaux**, NICET IV in Fire Alarm Systems, told about taking the course way back when. Brad, along with Jeff Okun, questioned who the verifier, who is signing off on the five years of experience would be. Experience must be notarized. Recommender should be a P.E. or NICET III or AHJ. Verifier can be a boss.
- **Michelle Yungblut** recommends a sub-committee with NICET III or IV to make recommendations – no personal connections in determining the work experience. Recommender for PFAD not as high as with NICET.
- **Jeff Okun** asked Michelle Yungblut for a verifier and recommender page and said that they must be two different people. Code of Ethics part of PFAD.
- A motion was made by Jeff Okun to recommend the CFAD (Certified Fire Alarm Designer) certification through ESA (Electronic Security Association) as an alternative course to NICET III for Fire Alarm qualifier, with the addition of the verifier. The motion was seconded by Kevin Chauvin. The motion was favored by Richard Booth, Kevin Chauvin, Frank Gardner, Russell Guidry, Dera DeRoche Jolet, Jeffrey Okun and Donald Wilkins. The motion was opposed by Brad Boudreaux and a vote was abstained by Floyd Dupre and Paul Sewall, IV. The motion was passed 7-1.

❖ **Discussion of Elite CEU courses, the Fundamentals of Intrusion Alarm Systems** course as an additional initial Security Technician course and **Security Systems Sales Certification** course as an additional initial Property Protection Sales/Design course.

- The Board choose to defer voting on these courses because Board members Dera DeRoche Jolet, Donald Wilkins and Jeff Okun would like to audit this course. Their information will be sent to Elite CEU to set them up to audit this course.

❖ **Consideration of MongoTel's VoIP & Networking** course as CEU (Continuing Education Unit) courses for Security and/or Fire Alarm endorsements.

- A motion was made by Jeff Okun to accept this course offered by MongoTel for CEU courses based on contact hours noted in their paperwork. The motion was seconded by Frank Gardner. All were in favor, none opposed. The motion passed unanimously.

- ❖ **Consideration of ETI's (Educational Training Institute) twenty-four courses** to be used as CEU's for Sprinkler, Fire Alarm, Fixed Fire Suppression and Fire Extinguisher endorsements.
 - A motion was made by Richard Booth to accept ETI's 24 courses offered for CEU's. The motion was seconded by Jeff Okun. All were in favor, none opposed. The motion passed unanimously.

- ❖ **Sub-Committee News** – Mark Avet, Paul Sewall, IV and Paul Robinson will form a sub-committee for Door Hardware/Gates. Boyd Petty stated that he would also like to form a sub-committee for Sprinkler and Fire Alarm as well.

- ❖ **New Business** –
 - **Mr. V. J. Bella**, retired State Fire Marshal, talked about the housing for the “Spirit of Louisiana” fire truck on the grounds of the Fire Fighter Memorial. There will be a service on September 11, 2017 dedicating & breaking ground for the housing.
 - **Conrad Dupre** of LLSSA spoke of the Senate Bill 211 pushing through and being signed into law on August 1, 2017. The bill states: ***A. It shall be unlawful for any person to engage in the business of life safety and property protection contracting, as defined in R.S. 40:1664.3, unless he holds an active license as required by R.S. 40:1664.4. C.(1) Any person violating this Section shall be guilty of a misdemeanor and, upon conviction, shall be imprisoned for not more than ninety days, fined not more than five hundred dollars per day of the violation, or both.***
 - The 3rd Quarter Plan Review and Administrative Rules Training for Qualifiers will be held September 28 & 29 at the Bossier City Fire Department Training Facility.
 - The False Alarm Ordinance in New Orleans went into effect on May 1, 2017. There will be a meeting, sponsored by Cry Wolf and NOPD, in Kenner at the hotel adjacent to the Ponchartrain Center on how to handle false alarms. NOPD will be tracking false alarm calls and enforcing penalties on repeat offenders.

- ❖ A motion was made by Brad Boudreaux and seconded by Jeff Okun to adjourn the meeting at 12:04pm. All were in favor, none opposed. The motion was passed unanimously.

ADVISORY BOARD MEETING VOTES
JULY 26, 2017
TOPIC: REVIEW OF THE LAST BOARD MEETING MINUTES
(April 27, 2017)

MOTION

Review of the last Board meeting minutes from April 27, 2017. A motion was made by Jeff Okun to accept the minutes of April 27, 2017. The motion was seconded by Russell Guidry. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH	X			
BRADLEY BOUDREAUX	X			
MACE BOURGEOIS				X
KEVIN CHAUVIN				X
FLOYD DUPRE	X			
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
DERE DEROCHE JOLET	X			
JEFFREY OKUN	X			
PAUL ROBINSON				X
PAUL SEWALL, IV				X
DONALD WILKINS, JR.	X			

ADVISORY BOARD MEETING VOTES
JULY 26, 2017
TOPIC: CONSIDERATION OF CFAD (CERTIFIED FIRE ALARM DESIGNER)
COURSE AS AN ALTERNATE TO NICET III FOR FIRE ALARM QUALIFIERS

MOTION

A Motion was made by Jeff Okun to accept the CFAD (Certified Fire Alarm Designer) course as an alternate to NICET III for Fire Alarm qualifiers. The motion was seconded by Kevin Chauvin. The motion was favored by Richard Booth, Kevin Chauvin, Frank Gardner, Russell Guidry, Dera DeRoche Jolet, Jeffrey Okun and Donald Wilkins. The motion was opposed by Brad Boudreaux and Floyd Dupre and Paul Sewall, IV abstained from voting. The motion was passed 7-1.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH	X			
BRADLEY BOUDREAUX		X		
MACE BOURGEOIS				X
KEVIN CHAUVIN	X			
FLOYD DUPRE			X	
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
DERE DEROCHE JOLET	X			
JEFFREY OKUN	X			
PAUL ROBINSON				X
PAUL SEWALL, IV			X	
DONALD WILKINS, JR.	X			

ADVISORY BOARD MEETING VOTES
JULY 26, 2017
TOPIC: MONGOTEL VoIP & Networking COURSE

MOTION

A Motion was made by Jeff Okun to accept the MongoTel VoIP & Networking course for CEU's (Continuing Education Unit) for Security and/or Fire Alarm endorsements. The motion was seconded by Frank Gardner. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH	X			
BRADLEY BOUDREAUX	X			
MACE BOURGEOIS				X
KEVIN CHAUVIN	X			
FLOYD DUPRE	X			
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
DERE DEROUCHE JOLET	X			
JEFFREY OKUN	X			
PAUL ROBINSON				X
PAUL SEWALL, IV	X			
DONALD WILKINS, JR.	X			

ADVISORY BOARD MEETING VOTES
JULY 26, 2017
TOPIC: CONSIDERATION OF TWENTY-FOUR (24) COURSES OFFERED BY ETI
(EDUCATIONAL TRAINING INSTITUTE) TO BE USED FOR CEU'S

MOTION

A Motion was made by Richard Booth to accept all 24 of the CEU (Continuing Education Unit) courses offered by ETI (Educational Training Institute) for Sprinkler, Fire Alarm, Fixed Fire Suppression and Fire Extinguisher endorsements. The motion was seconded by Jeff Okun. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH	X			
BRADLEY BOUDREAUX	X			
MACE BOURGEOIS				X
KEVIN CHAUVIN	X			
FLOYD DUPRE	X			
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
DERE DEROCHE JOLET	X			
JEFFREY OKUN	X			
PAUL ROBINSON				X
PAUL SEWALL, IV	X			
DONALD WILKINS, JR.	X			