

At 8:34 a.m. on July 28, 2023, David K. Brossett called the meeting to order, with the following members present:

David K. Brossett, Chair
Kristine A. Kobilá
Michael F. Holly

Also present:

Tyson J. Ducote, Executive Director
Justin G. Owens, Deputy Director
Paul H. Spaht, Board Legal Counsel

After the meeting was called to order, the agenda was reviewed.

The Complaint Review Committee ("CRC") unanimously approved the motion, made by **Mr. Holly**, seconded by **Ms. Kobilá**, to enter Executive Session to discuss investigative proceedings regarding allegations of misconduct.

[La. R.S. 42:17(A)(4)].

Discussion of the following matters:

- Case 2022-15
- Case 2020-06
- Case 2022-33
- Case 2022-34
- Case 2022-35

The CRC unanimously approved the motion by **Ms. Kobilá**, seconded by **Mr. Holly**, to exit Executive Session.

2022-15

Owens advised the CRC that Respondent had signed and returned the proposed Consent Order along with certified checks for the fine and administrative costs.

2020-06

The CRC unanimously approved a motion by **Mr. Holly**, seconded by **Ms. Kobilá**, that the matter be dismissed due to insufficient evidence of a violation of the laws or rules of the Board.

2022-33

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobilá**, to propose a Consent Order to Respondent with the following sanctions: a fine of \$3,000.00, payment of actual administrative costs, publication of any adopted Consent Order on the Board's website, and publishing a summary of the matter in the Board's newsletter, all identifying Respondent by name.

2022-34

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobilá**, to propose a Consent Order to Respondent with the following sanctions: a six-month suspension of Respondent's Louisiana architect license; placing Respondent's Louisiana architect license on probation for a 12-month period following the 6-month suspension period; a fine of \$3,000.00; payment of actual administrative costs; submittal to the Board on a quarterly basis during the probation period a complete and detailed list (name, type, and square footage) of current projects on which Respondent is

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providing architectural services and projects on which Respondent provided architectural services during the preceding quarter; submittal to the Board during the probation period, via email, a PDF file containing the architectural documents of every project submitted by Respondent to the Louisiana State Fire Marshal's Office for review; submittal to the Board, within five (5) business days of a Board request, his complete job file for any project on any of said current or quarterly lists of projects; the automatic and immediate suspension of Respondent's Louisiana architect license if Respondent fails to comply with any of the terms of the Consent Order, which suspension shall remain in effect until all terms of this Consent Order are satisfied; successful completion of the Board's online Laws & Rules Quiz with a minimum score of 80%; publication of any adopted Consent Order on the Board's website; publishing a summary of the matter in the Board's newsletter; and reporting the matter to NCARB, all identifying Respondent by name.

2022-35

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobilá**, to instruct Owens to file a formal affidavit of complaint with the Louisiana Professional Engineering and Land Surveying Board.

Laws & Rules Quiz as a Sanction Item:

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobilá**, to include the Board's online Laws & Rules Quiz as a standard sanction item on proposed Consent Orders, requiring that the Respondent score a minimum of 80% on the Quiz with no continuing education credit being awarded.

Minutes:

The minutes of the previous meeting were reviewed.

The CRC unanimously approved the motion by **Ms. Kobilá**, seconded by **Mr. Holly**, to approve the May 25, 2023 CRC minutes.

The CRC unanimously approved the motion by **Mr. Holly**, seconded by **Ms. Kobilá**, to adjourn the meeting.

Respectfully submitted,



David K. Brossett, Chair