

**Washington Parish Reservoir Commission**  
**December 11, 2003**  
**Minutes of meeting**

Chairman Huey Pierce called the meeting to order. Roll call was taken with all members present.

On a motion by Mike Burris and second by Charles Mizell the minutes of the July 28, 2003 meeting were approved as mailed.

**Agenda Item #4 (attachment #1)**

**(A) Presentation – Analysis of Qualifications relative Engineering,  
Surveying & related Technical Services**

Washington Parish Reservoir Consultant Mike Thompson gave a presentation on the evaluation criteria set for selecting an Engineering firm for the reservoir project. Mr. Thompson stated that responses returned were from Denmon Engineering and The Shaw Group. Mr. Thompson stated that the requested proposals reflected an outline for the phases needed to take the project from 'cradle to grave' for the reservoir project. The criteria were listed in the request with specialized experience and qualifications. The proposals were reviewed and analyzed with the criteria applied. An analysis was given to the executive board with the Executive Board having a recommendation.

**(B) Recommendation (attachment #2)**

Chairman Pierce reminded the commission that the process set-up for selection of an engineering firm was that the consultant present an analysis summary of the evaluation to the Executive Committee and the committee was charged with making sure that all areas of the proposal were covered and make a recommendation to the full commission.

Chairman Pierce presented Denmon engineering as the recommendation of the Executive Committee. General discussion was held concerning qualifications and questions were posed to Mr. Thompson concerning the criteria and for the recommendation of Denmon.

Chairman Pierce called for a vote on the recommendation of the Executive Committee to employ Denmon Engineering as the engineering firm on the project. The motion carried with one opposition vote cast by Mike Burris.

There being no further business brought before the commission the meeting was adjourned.



Huey L. Pierce  
Chairman

# Washington Parish Reservoir Commission

## Evaluation Summary for Engineering, Surveying and Related Technical Services

### I. Specialized Experience

- Denmon Engineering (DE) Team has the most experience and work history on water impoundment projects of similar scope. Similar water impoundment projects include:
  - \* Poverty Point Reservoir
  - \* Lometa Reservoir
  - \* Bayou Dechene Reservoir
  - \* West Ouachita Reservoir
  - \* Allen Parish Reservoir
  - \* Castor Creek Reservoir
  - \* Others as listed in proposal
  
- DE Team (Prime) is clearly the most qualified to lead a team in design and construction management of water impoundment projects.
  - \* DE Team specifically delineates in proposal who is going to do what as related to project specific tasks
  
  - \* DE Team understands from previous experience the tasks that are required to bring this project to reality
  
  - \* DE Team formulated the current procedures in use today for developing this type of project. These procedures have been approved by the various State and Federal agencies, including The US Army Corp of Engineers and the LA DOTD
  
- DE Team (Sub-Consultants) are clearly the most qualified in actual reservoir development.
  - \* Geotechnical, Archeology, Legal and Environmental subs have completed reservoir projects with DE
  
  - \* Their subs are all actively engaged with the DE Team on all currently funded reservoir projects in the state
  
- Points
  - \* DE Team: 50
  - \* Shaw Team: 35

## II. Professional Qualifications

- Both firms are equal in personal qualifications, academic attainments and professional achievements
- DE Team has more relevant experience in this type of project
- Points
  - \* DE Team: 30
  - \* Shaw Team: 25

## III. Time Frame

- Contract times identified in Request for Proposals, as related to Phase I and Phase II, are 9 months and 12 months respectively
- Shaw Team time frames exceed the time required for Phase II (15 months vs. 12 months)
- Points:
  - \* DE Team: 20
  - \* Shaw Team: 15



Huey L. Pierce, Chairman  
 Charles E. Mizell, v. Chairman  
 Bob Bateman, Secretary  
 Michael B. Burris, Treasurer  
 William A. "Bill" Jenkins, Executive Liaison

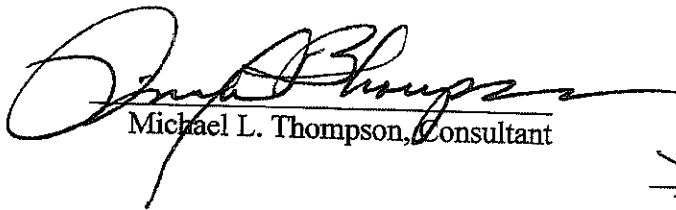
Marshall "Buddy" Jenkins, Commissioner  
 Ralph M. Pierce, Commissioner  
 Henry Harrison, Commissioner  
 Beryl Schilling, Commissioner  
 Mike Creel, Commissioner

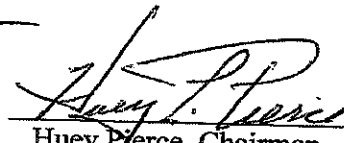
WHEREAS the WPRC Executive Board has received and analyzed the evaluation summary by our consultant for engineering, surveying and related technical services - and

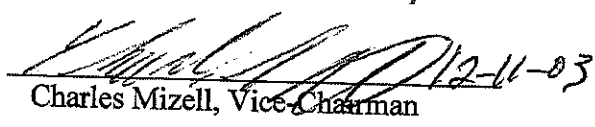
WHEREAS the specific evaluation areas of specialized experience, professional qualifications and time frame compliance have been specifically discussed relative to WPRC scope and objective - and

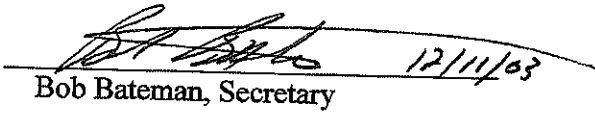
WHEREAS the WPRC Executive Board finds no overriding reason not to support the recommendation of our consultant, now

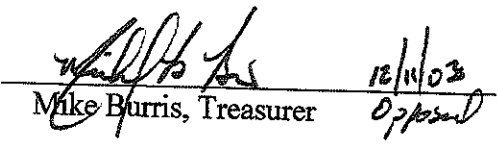
BE IT RESOLVED that the WPRC Executive Board recommends that the Washington Parish Reservoir Commission engage Denmon Engineering as our prime team firm for engineering, surveying and related technical services.

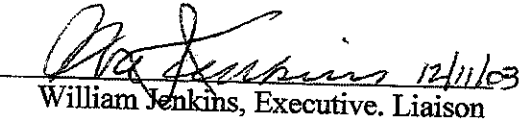
  
 Michael L. Thompson, Consultant

 DEC 11, 2003  
 Huey Pierce, Chairman

 12-11-03  
 Charles Mizell, Vice Chairman

 12/11/03  
 Bob Bateman, Secretary

 12/11/03  
 Mike Burris, Treasurer  
 Opposed

 12/11/03  
 William Jenkins, Executive. Liaison

**Washington Parish Reservoir Commission  
Executive Committee  
Minutes of meeting  
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Consultant, Mike Thompson, stated that two proposals for engineering services had been received: Denmon Engineering and the Shaw Group.

Mr. Thompson presented a detailed analysis of the evaluation process used for the process of choosing a firm. After lengthy discussion and questions by the Executive Committee, Mr. Thompson stated that his recommendation to the committee would be Denmon Engineering.

The committee approved the recommendation by Mr. Thompson and will recommend Denmon Engineering as the engineering firm to the full Commission.

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Huey L. Pierce  
Chairman