

**Louisiana Board of Examiners for  
Speech-Language Pathology and Audiology**

**April 28, 2017**

**Attending:**

**Stephen J. Harris, L-AUD/SLP, Chairperson  
Daphne Washington, L-SLP, Vice Chairperson  
Tammy Crawford, L-SLP, Secretary/Treasurer  
Deanna Hardy, Public Board Member  
Theresa H. Rodgers, L-SLP, Board Member  
Glenn M. Waguespack, L-AUD/H.A. Dispensing, Board Member**

**Absent:**

**Alexander B. G. Sevy, M.D., Medical Advisor**

The meeting was called to order by Stephen Harris at 8:30 a.m. in the conference room at the board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director, was present for the entirety of the meeting. Ayn Stehr, the board's legal counsel was present for a portion of the meeting.

**PUBLIC COMMENTS:**

No one was present to provide public comment.

**AGENDA:**

**Motion** was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to adopt the agenda as amended to add "4. Identity Theft" to Executive Session.

**MINUTES:**

**Motion** was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to approve the minutes of the meeting held April 28, 2017, as presented.

**FINANCIALS:**

**1. Financial Statements for the period ended January 31, 2017**

Board members were provided a copy of the Financial Statements prepared by Susan Sevario, CPA, for the period ended January 31, 2017.

**2. Proposed Budget for the 2017-2018 and 2018-2019 fiscal years**

**Motion** was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to approve the 2017-2018 budget.

<b>Approved Budget 7/1/2017-6/30/2018</b>	
<b>Revenues</b>	
License Fees - SLPs	\$ 37,000.00
License Fees - AUD/HA Disp	
Upgrade Fees	

Renewal Fees - SLPs	\$	242,000.00
Renewal Fees - AUD/HA Disp		
Restitution	\$	5,000.00
Interest (Checking & CD)	\$	1,500.00
Miscellaneous	\$	4,000.00
Telehealth registration	\$	2,500.00
<b>Total</b>	\$	<b>292,000.00</b>
<b>Total Revenues</b>	\$	<b>292,000.00</b>
<b>Other Assets</b>		
Cash in Checking	\$	325,000.00
*Invested Funds	\$	352,000.00
<b>Total</b>	\$	<b>677,000.00</b>
<b>Total Other Assets</b>	\$	<b>677,000.00</b>
<b>TOTAL AVAILABLE FUNDS</b>	\$	<b>969,000.00</b>
<b>Salaries</b>		
Executive Director (75%)	\$	53,000.00
Administrative Specialist (100%)	\$	38,500.00
<b>Total</b>	\$	<b>91,500.00</b>
<b>Related Employee Benefits</b>		
Retirement (35.2% ER contribution)	\$	32,000.00
Medicare (1.45%)	\$	1,300.00
Social Security (6.2%)	\$	-
Health Insurance (75% Exec Director & 100% Admin Spec)	\$	18,000.00
OPEB	\$	3,000.00
<b>Total</b>	\$	<b>54,300.00</b>
<b>Total Salaries &amp; Benefits</b>	\$	<b>145,800.00</b>
<b>Expenses/Travel</b>		
Administrative (in-state mileage)	\$	2,000.00
Administrative (in-state other)	\$	1,500.00
Administrative (out-state other)	\$	4,000.00
Board (in-state mileage)	\$	10,000.00
Board (in-state other)	\$	6,000.00
Board (out-state mileage)	\$	500.00

Board (out-state other)	\$	25,000.00
Conference Registration	\$	5,000.00
<b>Total</b>	<b>\$</b>	<b>54,000.00</b>
<b>Meeting Expenses</b>		
Hotel, Food, etc.	\$	18,000.00
<b>Total Travel &amp; Meeting Expenses</b>	<b>\$</b>	<b>72,000.00</b>
<b>Expenses/Operating</b>		
Advertising/Consumer Awareness	\$	30,000.00
Rent	\$	25,000.00
Utilities	\$	1,800.00
Printing	\$	7,500.00
Postage & Delivery	\$	15,000.00
Dues & Subscriptions	\$	2,000.00
Maintenance	\$	2,500.00
Insurance	\$	1,600.00
Bank Charges/Credit Card Fees	\$	12,000.00
Telephone/Internet	\$	2,000.00
Security Maintenance	\$	200.00
Equipment Rental	\$	3,500.00
Miscellaneous	\$	3,000.00
Continuing Education	\$	20,000.00
Office Supplies	\$	9,000.00
Seasonal Employee (Renewal)	\$	9,000.00
<b>Total</b>	<b>\$</b>	<b>144,100.00</b>
<b>Total Operating Expenses</b>	<b>\$</b>	<b>144,100.00</b>
<b>Professional Services</b>		
Accounting	\$	2,400.00
Dept of Justice	\$	20,000.00
Legal Counsel	\$	30,000.00
Auditor	\$	2,500.00
Calligrapher	\$	1,600.00
Computer Consultants	\$	10,000.00
Other Consultants	\$	30,000.00
Court Reporter	\$	2,000.00
Investigators	\$	5,000.00
Payroll	\$	1,600.00
Scanning	\$	10,000.00
<b>Total</b>	<b>\$</b>	<b>115,100.00</b>

<b>Total Professional Services</b>	<b>\$</b>	<b>115,100.00</b>
<b>Acquisitions/Equipment</b>		
Computer Equipment	\$	10,000.00
Scanning Equipment/License Renewal	\$	1,000.00
Office Equipment	\$	10,000.00
<b>Total</b>	<b>\$</b>	<b>21,000.00</b>
<b>Total Acquisitions</b>	<b>\$</b>	<b>21,000.00</b>
<b>Total Expenditures</b>	<b>\$</b>	<b>436,900.00</b>
<b>Total Revenue over Expenditures</b>	<b>\$</b>	<b>(144,900.00)</b>
<b>Total Available Funds over Expenditures</b>	<b>\$</b>	<b>532,100.00</b>

**Motion** was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to approve the 2018-2019 budget.

<b>Approved Budget 7/1/2018-6/30/2019</b>		
<b>Revenues</b>		
License Fees - SLPs	\$	38,000.00
License Fees - AUD/HA Disp		
Upgrade Fees		
Renewal Fees - SLPs	\$	243,000.00
Renewal Fees - AUD/HA Disp		
Restitution	\$	5,000.00
Interest (Checking & CD)	\$	1,600.00
Miscellaneous	\$	4,000.00
Telehealth registration	\$	2,500.00
<b>Total</b>	<b>\$</b>	<b>294,100.00</b>
<b>Total Revenues</b>	<b>\$</b>	<b>294,100.00</b>
<b>Other Assets</b>		
Cash in Checking	\$	330,000.00

*Invested Funds	\$	352,000.00
<b>Total</b>	<b>\$</b>	<b>682,000.00</b>
<b>Total Other Assets</b>	<b>\$</b>	<b>682,000.00</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$</b>	<b>976,100.00</b>
<b>Salaries</b>		
Executive Director (75%)	\$	55,000.00
Administrative Specialist (100%)	\$	40,500.00
<b>Total</b>	<b>\$</b>	<b>95,500.00</b>
<b>Related Employee Benefits</b>		
Retirement (35.2% ER contribution)	\$	32,500.00
Medicare (1.45%)	\$	1,400.00
Social Security (6.2%)	\$	-
Health Insurance (75% Exec Director & 100% Admin Spec)	\$	18,500.00
OPEB	\$	3,500.00
<b>Total</b>	<b>\$</b>	<b>55,900.00</b>
<b>Total Salaries &amp; Benefits</b>	<b>\$</b>	<b>151,400.00</b>
<b>Expenses/Travel</b>		
Administrative (in-state mileage)	\$	2,000.00
Administrative (in-state other)	\$	1,500.00
Administrative (out-state other)	\$	4,000.00
Board (in-state mileage)	\$	10,000.00
Board (in-state other)	\$	6,000.00
Board (out-state mileage)	\$	500.00
Board (out-state other)	\$	25,000.00
Conference Registration	\$	5,000.00
<b>Total</b>	<b>\$</b>	<b>54,000.00</b>
<b>Meeting Expenses</b>		
Hotel, Food, etc.	\$	18,000.00
<b>Total Travel &amp; Meeting Expenses</b>	<b>\$</b>	<b>72,000.00</b>
<b>Expenses/Operating</b>		
Advertising/Consumer Awareness	\$	30,000.00
Rent	\$	25,000.00

Utilities	\$	1,800.00
Printing	\$	7,500.00
Postage & Delivery	\$	15,000.00
Dues & Subscriptions	\$	2,000.00
Maintenance	\$	2,500.00
Insurance	\$	1,600.00
Bank Charges/Credit Card Fees	\$	12,000.00
Telephone/Internet	\$	2,000.00
Security Maintenance	\$	200.00
Equipment Rental	\$	3,500.00
Miscellaneous	\$	3,000.00
Continuing Education	\$	20,000.00
Office Supplies	\$	9,000.00
Seasonal Employee (Renewal)	\$	9,000.00
<b>Total</b>	<b>\$</b>	<b>144,100.00</b>
<b>Total Operating Expenses</b>	<b>\$</b>	<b>144,100.00</b>
<b>Professional Services</b>		
Accounting	\$	4,000.00
Dept of Justice	\$	20,000.00
Legal Counsel	\$	30,000.00
Auditor	\$	2,500.00
Calligrapher	\$	1,600.00
Computer Consultants	\$	10,000.00
Other Consultants	\$	30,000.00
Court Reporter	\$	2,000.00
Investigators	\$	5,000.00
Payroll	\$	1,600.00
Scanning	\$	10,000.00
<b>Total</b>	<b>\$</b>	<b>116,700.00</b>
<b>Total Professional Services</b>	<b>\$</b>	<b>116,700.00</b>
<b>Acquisitions/Equipment</b>		
Computer Equipment	\$	5,000.00
Scanning Equipment/License Renewal	\$	1,000.00
Office Equipment	\$	5,000.00
<b>Total</b>	<b>\$</b>	<b>11,000.00</b>
<b>Total Acquisitions</b>	<b>\$</b>	<b>11,000.00</b>

<b>Total Expenditures</b>	<b>\$</b>	<b>432,500.00</b>
<b>Total Revenue over Expenditures</b>	<b>\$</b>	<b>(138,400.00)</b>
<b>Total Available Funds over Expenditures</b>	<b>\$</b>	<b>543,600.00</b>

**EXECUTIVE SESSION:**

**Motion** was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to go in to Executive Session at 8:45 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

**Votes** for going into Executive Session: Glenn Waguespack, yes; Daphne Washington, yes; Tammy Crawford, yes; Theresa Rodgers, yes; Deanna Hardy, yes.

**Motion** was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to come out of Executive Session at 10:43 a.m. to take the following actions:

**1. Review of Pending Complaints/Cases**

**a. Case #2016-09**

The Board reviewed and accepted documentation submitted by Respondent.

**b. Complaint #2017-07**

Complaint #2017-07 is under investigation. The Board has contracted with Leigh Anne Norman as an audiology consultant.

**2. Receipt of New Complaints**

**a. #2017-08**

**Motion** was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to refer for investigation. Recused – Glenn Waguespack and Tammy Crawford.

**3. Review of Applications**

**a. MK**

**Motion** was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to deny MK's application for upgrade of her Provisional Speech-Language Pathology Assistant licensure, as the hours received were provided on a volunteer basis. Rule 107 states that the hours must be obtained "on-the-job".

**Motion** was made by Daphne Washington, seconded by Theresa Rodgers and unanimously carried, to send a letter of concern to MK's Speech-Language Pathology supervisor, Judy Caraway, regarding the supervision of MK being provided on a volunteer basis.

Board members discussed adding a future rule for clarification that volunteer services are not acceptable for upgrade.

**b. RP**

**Motion** was made by Theresa Rodgers, seconded by Deanna Hardy and unanimously carried, to grant RP's Speech-Language Pathology license.

**c. ZL**

**Motion** was made by Deanna Hardy, seconded by Tammy Crawford and unanimously carried, to grant ZL's Speech-Language Pathology license based on proof of residency status.

Board staff will flag this licensee for January 10, 2022 to ensure that the Board receives an updated green card.

The Board discussed the need to create an operational policy regarding acceptable documentation and handling of qualified aliens. Jolie Jones will gather documentation and report at the next meeting.

**Motion** was made by Deanna Hardy, seconded by Daphne Washington and unanimously carried, to approve the following applications for **Full or Provisional Speech-Language Pathology and/or Audiology licenses**:

Terranova, Amy	7808	L-SLP	Kwon, Lydia	7809	L-SLP
Chatelain, Erica	7814	L-SLP	Maine, Sandra	7817	L-SLP
Sutliff, Cheryl	7820	L-SLP	Smith, Jennifer	7821	L-SLP
Pearson, Megan	7823	L-SLP	Wagner, Megan	7824	L-SLP
Simons, Joycelyn	7825	L-SLP	Skinner, Charles	7826	L-SLP
Reyes, Lori	7827	L-SLP	Parker, Jameka	7828	L-SLP
Touchet, Heather	7830	L-SLP	Gaviria, Ana Marie	7831	L-SLP
Montreuil, Courtney	7832	L-SLP	Powell, Rosalia	7833	L-SLP
Ruffin, Sharlene	6774	L-SLP	Hollingsworth, Ashley	7811	PL-SLP
Barksdale, Samantha	7813	PL-SLP	Powers, Ashley	7815	PL-SLP
Harper, Emily	7816	PL-SLP	Esther, Kim	7819	PL-SLP
Lion, Zuzana	7834	PL-SLP			
Gonzalez, Casey	7822	L-AUD H.A. Disp			
Potier, Nia	7829	L-AUD H.A. Disp			



**Motion** was made by Theresa Rodgers, seconded by Tammy Crawford and unanimously carried, to approve the following applications for **Speech-Language Pathology Assistant and Provisional Speech-Language Pathology Assistant** licenses:

Bertrand, Katy	7806	Provisional SLP Assistant
Sturdivant, Michelle	7788	Provisional SLP Assistant
Bush, Andie	7810	SLP Assistant
Crochet, Ainsley	7812	SLP Assistant

**Motion** was made by Daphne Washington, seconded by Glenn Waguespack and unanimously carried, to **upgrade** the following licenses:

Maurin, Megan	7439	L-SLP	Mulkey, Hannah	7523	L-SLP
Poche, Bridget	7531	L-SLP	Josey, Brooklyn	7662	L-SLP
Zinni, Michael	7514	L-SLP	Comeaux, Ashley	7551	L-SLP
Waggoner, Jessica	7611	L-SLP	Kennedy, Dara	7630	L-SLP
White, Sarah	7663	L-SLP	Craft, Ashley	7512	L-SLP
Watts, Madeline	7528	L-SLP	Edwards, Yuki	7510	L-SLP
Fruchtricht, Joel	7604	L-SLP	Roger, Kayla	7517	L-SLP
Hollier, Lauren	7632	L-SLP	Whitsell, Hope	7605	L-SLP
Johnson, Caroline	7534	L-SLP	Champagne, Kristin	7521	L-SLP
Cooper, Shannen	7654	L-SLP	Newmann, Michelle	7477	L-SLP
Carmichael, Cassia	7622	L-SLP	Smith, Rebecca	7489	L-SLP
Bernard, Kylan	7638	L-SLP	Schaal, Taylor	7536	L-SLP
Romero, Sarah	7658	L-SLP	Carlson, Kari	7621	L-SLP
Warren, Brittney	6439	L-SLP	Kessler, Laurie	7508	L-SLP
Glover, Keondra	7472	SLP Assistant			
Roach, Victoria	7781	SLP Assistant			
Knight, Katelyn	7745	SLP Assistant			

**Motion** was made by Glenn Waguespack, seconded by Tammy Crawford and unanimously carried, to **reinstate** the following licenses:

Runnels, Lindsey	7264	L-SLP	Matherne, Renee	4771	L-SLP
Burke, Stephanie	2739	L-SLP	Gaur, Cathryn	2017	L-SLP
Chevis, Mary	3339	L-AUD H.A. Disp			

#### 4. Identity Theft

Daphne Washington informed the board of an incident which occurred with the identity of a former board member, who was listed as a conference presenter for an athletic conference. Her pictures were stolen from another website and a hotel was contracted for the conference. This former board member has notified proper authorities and wanted to ensure the board was aware.

**Motion** was made by Theresa Rodgers, seconded by Tammy Crawford and unanimously carried, to come out of Executive Session at 9:30 a.m.

### **ADMINISTRATIVE REVIEW:**

#### **1. Executive Director Update**

Jolie Jones provided the board with an update on the SR10 Report required by the state and that the National Practitioner Data Bank account is in the process of being renewed. Additionally, board members provided feedback on the response to an email received from the Fiscal Office related to SB75 of the 2017 Louisiana Legislative Regular Session.

#### **2. LBESPA Processing**

Board members reviewed a report indicating that 55 initial applications and 27 upgrade requests have been received since February 6, 2017. No applications were denied and none required additional information.

One complaint was received since the February 10, 2017 board meeting.

#### **3. Educational Ads for Better Hearing and Speech Month**

**Motion** was made by Theresa Rodgers, seconded by Glenn Waguespack and unanimously carried, to no longer run ads in conjunction with Better Hearing and Speech Month in various newspapers within the state.

Board members do not feel that the newspaper ads were effective in reaching the public. Board members discussed the possibility of using social media. Tammy Crawford will contact Lamar Advertising to inquire about a billboard. Stephen Harris will contact Jaci Russo to investigate potential costs for consultation, marketing, and branding.

#### **4. University Presentations**

Stephen Harris gave a presentation to 33 graduate students at the University of Louisiana at Lafayette on March 29, 2017. Tammy Crawford gave a presentation to students at Southern University on April 25, 2017. Theresa Rodgers will give a presentation to 24 graduate students at Louisiana State University May 1, 2017. Daphne Washington will give a presentation to second-year students at Louisiana Tech University in May.

Jolie Jones will send an email to all audiology and speech-language pathology program directors in September and again at the beginning of February regarding the board's availability to provide university presentations regarding the transition from school to work.

#### **5. Update on Board Appointments**

Dr. Alexander Sevy was appointed as the Board's new Medical Advisor to serve from April 28, 2017 – July 2, 2017, to fulfill the remainder of Dr. Anita Jeyakumar's term.

## **6. Update on Telepractice Registration Application and SLP Assistant Application**

Board members reviewed the Telepractice Registration and SLP Assistant applications with the requested revisions. Jolie Jones also provided Theresa Rodgers with a print-out of the online application, as requested.

### **CORRESPONDENCE:**

#### **1. Email dated April 7, 2017 from Amy Natho of Speechpathology.com regarding continuing education**

Board members reviewed an email from Amy Natho of Speechpathology.com inquiring if there is a limitation on the amount of digital continuing education a provider can receive annually, as well as the necessity to request pre-approval. ASHA-approved activities are automatically acceptable by LBESPA. The current rules no longer have a maximum number of hours for digital media. If there are any speechpathology.com activities that are not ASHA-approved, then the pre-approval policy would apply.

### **CONFERENCES:**

#### **Louisiana Speech-Language-Hearing Association (LSHA)**

##### **1. LSHA Annual Conference Update**

Stephen Harris checked with LSHA to see if a LBESPA presentation was needed this year. LSHA is not actually having an annual conference in 2017 because of ASHA Connect in New Orleans.

#### **Council on Licensure, Enforcement & Regulation (CLEAR)**

##### **1. CLEAR Annual Education Conference, September 13-16, 2017, Denver, CO**

The board is not sending anyone to this conference, as the date conflicts with another conference.

#### **National Council of State Board of Examiners for Speech-Language Pathology and Audiology (NCSB)**

##### **1. Call for Nominations**

**Motion** was made by Glenn Waguespack, seconded by Daphne Washington and unanimously carried, to nominate Kerrilyn Phillips for President-Elect.

**Motion** was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to nominate Glenn Waguespack, Gregg Thornton, and Tammy Brown of Loveland, Ohio for the NCSB Board of Directors.

##### **2. NCSB 30<sup>th</sup> Annual Conference, September 14-16, 2017, New Orleans, LA**

**Motion** was made by Daphne Washington, seconded by Tammy Crawford and unanimously carried, to send Deanna Hardy, Glenn Waguespack, Theresa Rodgers, and Ayn Stehr, to the NCSB pre-conference, as well as the NCSB conference and pay related expenses.

**Motion** was made by Glenn Waguespack, seconded by Theresa Rodgers and unanimously carried, to send Stephen Harris, Tammy Crawford, Daphne Washington, Jolie Jones, and Marcy Ricca to the NCSB conference and pay related expenses.

**3. LBESPA Hospitality for NCSB Conference**

Board members discussed possibly providing a conference tote bag to participants. Jolie Jones will research and bring information to the next meeting.

**Speech Pathologists and Audiologists in Louisiana Schools (SPALS)**

**1. Exhibit Request for 2017 Conference**

**Motion** was made by Theresa Rodgers, seconded by Daphne Washington and unanimously carried, to exhibit at the SPALS Conference on October 12-13, 2017 in Lafayette.

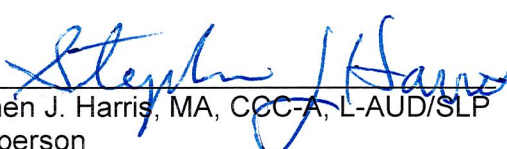
**Federation of Associations of Regulatory Boards (FARB)**

**1. 2017 FARB Regulatory Law Seminar, October 5-8, 2017, Savannah, GA**

The board is not sending anyone to the FARB Regulatory Law Seminar this year.

**Motion** was made by Daphne Washington, seconded by Tammy Crawford and unanimously carried, to adjourn the meeting at 12:00 noon.

**MINUTES APPROVED BY:**

  
\_\_\_\_\_  
Stephen J. Harris, MA, CCC-A, L-AUD/SLP  
Chairperson

  
\_\_\_\_\_  
Tammy P. Crawford, M.A., L-SLP, CCC-SLP  
Secretary/Treasurer