Randolph Sheppard

September 26, 2020

STEVEN DEBRUHL: Everybody is present and accounted for. Lynn Blanchard just snuck in. Frank, you have a copy of the agenda. But I want to go ahead and start this. If everyone at this point can put your phone on mute. When we get ready to talk just unmute yourself. So first item is call to order. Consider yourself being called to order. Roll call. Frank.

FRANK GAFFNEY: Frank Gaffney, chairman, Shreveport.

CANDICE LINVILLE: Candice Linville, New Orleans.

PINKIE HARRIS: Pinkie Harris, New Orleans.

EARL HEBERT: Earl Hebert.

EMMA PALMER: Emma Palmar, Shreveport.

SHELLY LEJEUNE: Shelly LeJeune, Baton Rouge.

DON ARABY: Don Araby, Alexandria.

HERBERT READO: Herbert Reado, Baton Rouge.

STEVEN DEBRUHL: Welcome everybody. I do want to say Lynsey Hebert is on with us and she is taking notes, captioning everything we say. Just be careful what you say. Lynsey also started a new company. Going to continue doing what she is doing. Congratulations on your new venture. Identify yourself if you can. The next is opening remarks by Frank Gaffney.

FRANK GAFFNEY: Just want to welcome everybody to the meeting. Going to be interesting.

STEVEN DEBRUHL: Always is. Opening remarks. Again, welcome everybody to the meeting. Won't be travel reimbursement for you guys to worry about this time. Save a few bucks on that. It is unprecedented times. The first time we have done a zoom meeting. And Kevin will tell you, a lot involved. Act of the legislature this time to allow for public meetings to be held virtually. Did send out a public notice with all the verbiage on it. Only people we have on with exception not an EC is Lynn Blanchard. Welcome from Able. Then we have Paul Rabo, Michelle Duncan and Mica Smith. RSMAs all in one. They are with us as well. Next item is a few words by our fearless leader, Melissa Bayham.

FRANK GAFFNEY: I believe Kevin is going to do that.

MELISSA BAYHAM: I will say hello first. I am Melissa Bayham, director of Louisiana Rehabilitation Services. Kevin, I wasn't sure if I was going to be able to join you or not. Generally we have an OWD managers meeting, but it was canceled. Glad to be here. Kevin is going to give opening remarks. He will have more information than I will about the Randolph Sheppard program. But I am happy to be here with you all this afternoon.

KEVIN MONK: Good afternoon everybody. I almost said good morning. First things first. I do have to say go tigers. First game is tomorrow. To begin with I want to let you know as of yesterday 54 of 59 stipends have gone out. I know there may be one or two of you who are still waiting for checks that are in the mail. But they have completed the process here, checks have been cut and/or direct deposits made for 54 of the 59. The reason there are five remaining in the system is that either initially information was missing or incomplete. Or maybe we received it late. Hopefully, most everybody has received their checks as of now. If not, wait a couple days, see if it shows up in the mail. I think the mail has been doing weird things lately. Especially in my area. Assume the same with you guys. So it should be there soon.

The next thing I want to say is that we're kind of in precedented times with the Randolph Sheppard program. Very uncertain. Obviously, some of you have been sitting in on phone calls across the country. We know what we are going through here in Louisiana is not unique to us. We don't know what things are going to look like when we get on the other side of this. We don't know, for example, what is the status of the ability to receive and handle and use cash. What is it going to be like for those of you who may have self-serve drink stations. Are you going to be able to continue that. There is just a lot of questions now right now. Actually a lot more questions than there are answers for this. But I will say, we did get word this week that it looks like at least some of the locations for the office of state buildings, OSB, is going to start bringing people back as soon as next week. And so hopefully locations can kind of start to open up, at least partially, and hopefully we won't have any problems. I do want to encourage you to definitely spread the word to your districts, to your managers, center for disease control, fire marshal, all these guidelines, the health department. We have guidelines and make sure you follow those guidelines. If you have any questions call us, call somebody. Because one slip up can cause potentially a pretty serious situation. All I have to say.

STEVEN DEBRUHL: Thank you Kevin. Introduction of guests. Review agenda. Last time we had minutes to be reviewed and approved upon was December 13th of 2019. Our March meeting we didn't have a quorum and then the last two due to the pandemic. Need to approve and correct December 13th, 2019 minutes. Frank, did you have a chance to look at that?

FRANK GAFFNEY: Yeah, I have been over all of it. Like I said before, Lynsey records it word for word. Everything correct, that I know of. I move the minutes be accepted as read.

SHELLY LEJEUNE: This is Shelly. I second that.

STEVEN DEBRUHL: Do we have to have a vote.

FRANK GAFFNEY: All in favor. Opposed. All right. Passed.

STEVEN DEBRUHL: The next item on the agenda is old business. Item number one would be vending for government facilities, frank.

FRANK GAFFNEY: Like we said before, had several meetings, still waiting for a backup from our department trying to maintain and obtain new facilities. Part of that has been military bases, asked about several times. Who do I direct that to?

STEVEN DEBRUHL: I know you sent an email to Melissa. Melissa and I and Kevin have been speaking on it. Developed a strategy for each one of those items. Melissa, you want to share what is going on in the office with the management

MELISSA BAYHAM: Right. So here at the workforce commission obviously a lot of the legal division the majority of their time is being spent with unemployment insurance, adjudications, and things of that nature. As you can imagine been inundated with those types of activities. In addition to that, the attorney assigned to LRS, Andrea Morrison is actually also doing some work as the acting deputy assistant secretary of Office of Workforce Development. I have talked to Steve and Kevin about, we sent in the request, but providing more information so that Andrea has it at her fingertips because that is going to be the quickest way we get anything resolved at this point. I think Andrea came on board probably at the beginning of this year. If I recall correctly. But then shortly thereafter covid happened. Then she actually, for a while, was the acting assistant secretary of the Office of Workforce Development. So before all this happened, we were starting, she was starting to get familiar with the Randolph Sheppard program and the regulations. And then she actually changed roles. And so now she is back in an acting deputy role. But, obviously, her plate is quite full. So that is why we are going to try to gather as much historical. A lot of these things have a lot of historical data, a lot of state and federal regulations that go with it. Try to gather all the applicable information for her so that might be easier for her to start helping us with those things.

Losing Cynthia was obviously, it's taken a toll because she had become very familiar with the Randolph Sheppard program. Her retirement, we did not have much notice. Wasn't a lot of time for her to train another individual. Kind of where we are as far as legal. We have another attorney who helps us. But he is behind on some promulgation that we are working with with the vocational rehabilitation program. The request definitely have been made to legal. I don't sit on those things. But we are trying to provide additional information so we can expedite those to a certain extent. Really difficult when the people who had the historical knowledge are gone or in different roles. But that is where we are with legal and that particular issue.

FRANK GAFFNEY: Melissa, I hope we can do it. But we have a lawyer in education that was very familiar with it used to be our attorney. Paris was his name.

MELISSA BAYHAM: Paris Tailor?

FRANK GAFFNEY: Yes. He was our attorney for years.

MELISSA BAYHAM: I actually met him because a meeting with the special school district. But I don't think you can barrow people's attorneys from other departments. That was the first time I had met him, and I was very impressed with him. I wish we still had access to him. I understand.

STEVEN DEBRUHL: Next item on business updates on a few locations, the bus station, the Aberville building, Poydras and the Capital Annex. Since Michelle is on the phone let her give you an update. She got feedback on the bus station.

MICHELLE DUNCAN: Yes. She is working on having the windows replaced as of yesterday. So she is moving forward. And she did get the electrical worked on as well. I have coke on standby for things to be delivered as soon as everything is available. Poydras and Iberville. We're not quite sure how we are going to handle that because it's such a small snack shop. One way in one way out. We were thinking about putting a table at the doorway. Which the doorway actually opens into the snack bar area. And the people on that floor has complained before about smell. So that is the reason why there is a door there. So we're hoping they are going to allow us to do that. If not, I will be meeting with Calvin and Hasan, I guess. Later on when Calvin tells us we're ready for that location to be open to decide how we want to handle that one. And then Poydras, just waiting on the go to have some more people enter into the building. As he only has 300 people and that's not on a day per day basis. He actually did a scan the other day, showed only having 300 people that have scanned in that day. So they are waiting to see when they give us the go ahead on Poydras. He will be able to open back up whenever they are ready to release it.

STEVEN DEBRUHL: Capital Annex actually sent them a request yesterday. Did you talk to Calvin today?

MICHELLE DUNCAN: I did not talk to him today, but I did talk to him yesterday. And he said he is not, it's the people in the building that is over that building. They have a say so of what goes on. And he just follows what they say, and they are wanting to put machines in that room, but they are not pushing for it to be done anytime soon. When they are ready with funds and stuff like that because it is a fund issue again. So he said once they get funding again and they have more of the workers coming in and participating at locations then they would be willing to start working on that.

STEVEN DEBRUHL: Right.

FRANK GAFFNEY: What is it that needs to be done.

MICHELLE DUNCAN: They have tile work, painting. It's all building work that needs to be done. Not anything on our end. We have everything removed. Everything is clear out of there. Nothing in there. But they do have to do some floor work and some painting. They have to fix some parts of the walls that have holes in them from they had a shelf that was installed and somehow Antoine ripped it off the wall. All that plaster has to be redone, floated and painted correctly. Then they are going to take out the water supply that goes to that room because it was leaking on the floor. So they have to have plumbing and all that done on there as well.

STEVEN DEBRUHL: Kind of at their mercy. We can't do the work ourselves by statue. Don't sound overly motivated, but still pushing them. One of the biggest things is the Claiborne cafeteria. Now Shelly ended up shutting that place down end of March. We really had no idea when they would open back up. Even as we move into phase two with other buildings going back to higher population OSB decided to keep everything about 20 percent. So Michelle told them you need to give us at least three weeks’ notice. No problem, no problem. So they told us on Monday they have a meeting today and let us know next week what is going to happen. Yesterday sends me an email, Steve the people want food trucks over here at Claiborne. I don't know how long I can hold them off. Went from having three weeks’ notice of being three days late. Shelly has resigned the cafeteria at Claiborne. Maintain the vending machines as he's always done.

EMMA PALMER: Wait a minute Steve. Another thing why wasn't he permitted in there as long as Shelly had that cafeteria.

STEVEN DEBRUHL: I don't know that happened during previous administration before my time. I know Shelly took it over. You are right, never had a permit for the cafeteria. As a board we never officially merged those two locations. Shelly has been reporting both. The vending machine and the cafeteria separately. We do have that. Michelle is on the phone, can answer any questions you have on that. He did resign from the cafeteria. We accepted his resignation. Thinking we are going to put the bid out, but not knowing when we are going to open back up. OSB gave us the idea wouldn't be till the beginning of the year. Send the email the day before they want to get open right away. Frank and I spoke to Herb and Herbert is going to serve as interim manager of the location. Meet with Shelly on Monday and inventory Shelly out. Herb take over on an emergency basis. And Michelle and I work on the build letter for the location next week. This location has never been out to bid before. If you remember third party running it. They broke all the equipment and abandoned the location during the Jindal administration. That's when they came back and wanted us to do it. Shelly accepted the opportunity to do the location at that time. It never actually went out to bid at all before. Starting from scratch on that. Question also going to be what level is this location. I know what it was before this pandemic when they had 1535 people in the building. As of yesterday 600 people in the building. Try work with Herb and Shelly to get it open and put it out to bid and let all the managers bid on it. Try to get it out next week or two weeks.

EMMA PALMER: And you all have already talked about because I spoke with Frank about this, direct competition with the two of them and whey they can and can't sell.

STEVEN DEBRUHL: Both of the individuals are on the call with us. Shelly has agreement whatever was for sale in the snack bar before the pandemic is for sale after the pandemic. Herbert or whoever the eventual manager is can sell whatever, but they cannot have any vending machines, no snack machines.

EMMA PALMER: Wasn't he selling 20‑ounce drinks in there also?

SHELLY LEJEUNE: I was not selling 20‑ounce drinks, no. The cafeteria was.

EMMA PALMER: Yeah, that's what I am saying. All of that was being sold because I remember going in there and that were being sold in that cafeteria.

FRANK GAFFNEY: But Shelly is not selling 20‑ounce.

SHELLY LEJEUNE: I am not selling 20 ounces.

EMMA PALMER: But you was when it was running, right?

SHELLY LEJEUNE: No. No, I quit selling 20 ounces a long time ago when my shoulders were falling apart. I sell 16 nines. Strictly canned drinks.

STEVEN DEBRUHL: A new location, Randolph Sheppard vending location with its own VF number. As a preclusion from having vending machines because Shelly has vending machines on property. No other restrictions placed upon this manager what he can or what she or he can sell or not sell without the exception of not having any vending machines there. Shelly agreed with that and that is where we are going from here on out. You would think whoever the Randolph Sheppard manager eventually is they can work together and try not to cut each other’s throat. Not saying they should collude on the price. Just saying you guys work together. That was part of the agreement of accepting Shelly's resignation. He has agreed to that. I have agreed to that. That is the commission of administration, the big bucks are in that building. Make sure this building is looking right.

CANDICE LINVILLE: I have a question. Do you think it's smart to actually put it out for bid so quick instead of letting Herb just run it on emergency status for a while since we don't know what is going to happen within the coming months and how many people are coming back to create a shift like that.

FRANK GAFFNEY: I can answer that. The problem we have, we have some people that complain that somebody is just giving it to them and that ends it. So we don't like to have emergency manager longer than we have to.

CANDICE LINVILLE: But it's covid. A whole different circumstance.

SHELLY LEJEUNE: We mainly have to do the best thing for the people in the building. And sooner you get a permanent manager it's better for the managers, better for the inventory, better for everything.

EMMA PALMER: Yeah, but if you get a permanent manager now and they go and stock that place up and then when she said covid 3, 4 months from now we have to go back to phase one then that is a whole bunch of stock again going up in the air.

SHELLY LEJEUNE: If you have a temporary manager you are doing inventory twice.

CANDICE LINVILLE: Doing inventory anyway cause you have a temporary person going in there.

SHELLY LEJEUNE: Soon as you get permanent manager the better off you are.

FRANK GAFFNEY: Doesn't affect the manager. Whoever would take over as permanent manager would assume the inventory already there. Even with temporary manager we have to have inventory.

CANDICE LINVILLE: Without a doubt. Thinking we don't know how much business is going to be there due to how many people are going to be at whatever location. All still up in the air.

STEVEN DEBRUHL: Also true about every location we have.

MICHELLE DUNCAN: In that location usually on a regular day over 1500 people check in. Over half of those people are showing up for work right now as of this week. And so only going to increase from here. And they have opened back up to meetings and everything else. Because Melissa had a meeting there this week. If we are open those people can go. When I was there on Monday there were several people trying to come into the cafeteria.

STEVEN DEBRUHL: If anyone wants to apply for it, Herbert included, have an opportunity to bid on this location once we get the bid out. But it's important this is in the bus station, the commission of administration building. 1500 people in it. I don't like to do the interim manager because it's not like we are playing favorites on anything, but Herb unfortunately the situation with Delgado is so bleak he is happy to help us out. I am happy he is happy. Why don't you give us what your assessment is Candice at your location.

CANDICE LINVILLE: Nothing. There is nothing going on. I have been there I think four or five times now. I think four. There is nobody there. It's bleak. Everything is online. There is nothing going on. Machines or anything. It's not looking good.

STEVEN DEBRUHL: Mica, you want to weigh in on the meeting you had with Delgado.

MICA: Sure. We had a meeting with Ron Russo the vice chancellor of business operations. The breakdown really of online class at Delgado right now is 80 percent totally online. People in those classes never show up to campus. And then they also have two other types of classes. Virtual class, which is a live class, but it's still remote. So those classes for our purposes that doesn't help us out any. The only thing that really is on campus is what they are calling a hybrid class. That is a class where the instructor determines the schedule to meet on campus. Could be two times a semester. Could be once per week. But the individual instructor sets that up. When we had our meeting with Ron, he was saying no matter what we had the meeting while we were still in phase two and it was actually the morning of the announcement by the governor that we were going to phase three. He said no matter what happens even though we went to phrase three they are still not going to change anything for this whole semester because they don't want to disrupt everything. The bottom line is, there is really if you walk around on campus you can see that really there is just nobody, I would say five to 10 percent, may be, of the normal amount of people that would be there on a regular day like before covid.

CANDICE LINVILLE: Right and not even really seeing the administrative people. I know maintenance is supposed to be there. Maintenance works out of there, but they cover all seven campuses. I haven't even seen them. I haven't seen Richie. Key people normally you see on a daily basis.

MICA: Really our plan after that meeting, and Herb was in the meeting with us, originally to talk with Ron Russo about possibly having Herb set up a grab and go type of thing. Just do some real simple, simple hamburgers, hot dogs, chicken tenders where people could grab it, pay and leave. During the course of that meeting we came to the conclusion between us who were in that meeting that it's not even really worth a shot judging how many people we see on campus walking around. We pretty much determined let's just wait till next semester and hopefully we will be in phase three or maybe even phase four or beyond and they will open up and have a lot more people on campus than they have now.

STEVEN DEBRUHL: John Bel says there's not going be a phase four. The next phase is when we go back to normal. Doesn't bode well for the return at Delgado.

KEVIN MONK: My concern with the whole thing the cat is out of the bag with the virtual learning, the online classes. And I think a lot of the people are probably going to wind up liking it and I don't know if they are ever going to go back to what they had previously. Hopefully, they do for you guys sake. I think it's probably a long shot.

CANDICE LINVILLE: Especially for my location. I think with Einstein I am the lowest location on the totem pole. They are at Texas A and M on military basis. A community college is kind of the bottom of the barrel for them. And the head count we had was pretty much the minimal for them.

SHELLY LEJEUNE: Are you still having to pay your franchise fee.

CANDICE LINVILLE: On sales. With no sales I don't, but college has to pay I think every three years for the contract.

SHELLY LEJEUNE: That's not good.

CANDICE LINVILLE: If the college doesn't renew their contract with them it doesn't even matter.

STEVEN DEBRUHL: The college is actually the franchisee and we are managing for them. What is also true the equipment in there. I read the franchise agreement, all that equipment Delgado bought it, but if they decide, if Einstein decides they want to get off the campus they have to sell it back to Einstein at a discounted rate. When Einstein is gone, all the equipment is gone for that spot. Putting the cart before the horse. This happens to be the third-year payment comes. As it stands now haven't heard anything about Einstein. Other than nobody there to go eat there. Old business, next one was chemical plant update. Michelle you are there again.

MICHELLE DUNCAN: Syngenta said they are not doing anything right now. All the plans and everything we had is on hold.

FRANK GAFFNEY: What about Patrick.

MICHELLE DUNCAN: Patrick is hoping to be back in the first of next year. He is doing coffee sales which is maybe 30‑dollars a week he said. But otherwise, not selling anything.

STEVEN DEBRUHL: And then Rubicon, how is the vending going on over there.

MICHELLE DUNCAN: She is still working with her vending machines. She is still working probably half of what he said before. She is there. She is servicing her machines. And they are destroying some of the buildings that she had machines in. We did have to move around a vending machine and some coke machines and remove some. But we are hoping that once they build this new section, we will be able to put another vending machine and coke machine in that area.

STEVEN DEBRUHL: Thanks for that. That concludes the old business. Probably should have started with this on the new business, install new committee members. We had the election required at the end of last year. One contested race, Shelly. And Shelly was a victor in that. Baton Rouge district two.

SHELLY LEJEUNE: Four. Baton Rouge is four.

STEVEN DEBRUHL: In Shelly's district we had a contested election. In the other Baton Rouge district we had no candidates that stood for election. An open seat. Which Herbert has been appointed by the committee to serve. Something we have to address today. The other thing Don had won the election for the Alexandria courthouse. But Don has since taken over Chabert Medical center in Houma. In the process of doing that as we speak. The rules say he's supposed to have a location in the district you are serving. We haven't permitted that yet, but a matter of days. Frank, I don't know if you want to address that.

FRANK GAFFNEY: After we do offices. For me to do anything I am not chairman until I get elected chairman.

STEVEN DEBRUHL: Steven. The acting chairman from last time. EC members that were unopposed Ms. Candice, Pinkie, Emma, Don won the election, so Don still has that location, Shelly and Frank.

EMMA PALMER: Frank is the one in Shreveport.

FRANK GAFFNEY: Emma is not elected yet.

STEVEN DEBRUHL: Frank, Don, Pinkie, Earl, Shelly and Candice. You six are the executive committee as of today. Now do y'all want to elect your officers? That's how we do it Frank?

FRANK GAFFNEY: Yes.

SHELLY LEJEUNE: I would like to elect Frank for chairman.

DON ARABY: I will second that.

STEVEN DEBRUHL: You don't have to second it. You can run against him. Hostile takeover right here. One nomination for chairman. Does anybody else want to nominate anybody else. Let's just go ahead and vote. Who wants to vote for Frank? Congratulations Frank. You are the chairman. As the new elected chairman what would you like to go, the vice chairman?

FRANK GAFFNEY: Yes. Finish out the officers.

STEVEN DEBRUHL: The next officer would be what.

FRANK GAFFNEY: Vice chairman.

STEVEN DEBRUHL: Do I have any nominations for that? Frank can't serve both capacities. Don, Pinkie, Earl, Shelly and Candice. Anybody want to nominate anybody.

CANDICE LINVILLE: Who was our vice chair before.

STEVEN DEBRUHL: Pinkie nominates shelly. Any other nominations for vice chairman? If none, who wants to vote for Shelly? Shelly wins. Congratulations. Hard fought campaign, but you conducted yourself well.

SHELLY LEJEUNE: I stay on the phone all the time between me and Frank.

STEVEN DEBRUHL: When he is not talking to me. Treasurer.

FRANK GAFFNEY: Treasurer, secretary.

STEVEN DEBRUHL: Need a nominee for the treasurer of the executive committee. Possible candidates Don, Pinkie, Earl or Candice.

PINKIE HARRIS: What exactly are the duties of the treasurer.

FRANK GAFFNEY: Nothing. We have no money.

CANDICE LINVILLE: I nominate myself for treasurer then.

PINKIE HARRIS: I second that.

CANDICE LINVILLE: I can squeeze two pennies together and come out with a dime.

PINKIE HARRIS: I second that nomination.

STEVEN DEBRUHL: Candice, congratulations.

CANDICE LINVILLE: Now I want all the money. Mow money, mow money.

STEVEN DEBRUHL: Last but not least, secretary.

PINKIE HARRIS: What are the job duties?

FRANK GAFFNEY: Nothing.

SHELLY LEJEUNE: Who was the secretary? Wasn't Pinkie the secretary.

PINKIE HARRIS: I am secretary of everything.

STEVEN DEBRUHL: She was actually working tirelessly behind the scenes.

PINKIE HARRIS: Diligent behind the scenes. That is my jam.

STEVEN DEBRUHL: I think she deserves another two-year term.

PINKIE HARRIS: I am in the corner making delicious beverages. You just don't see me.

STEVEN DEBRUHL: Any other nominations. Going once, going twice. Congratulations Pinkie. New leadership team Frank, Shelly, Candice and Pinkie.

FRANK GAFFNEY: As of the first thing on my list due to the pandemic, unless there is any objections from anyone on the committee, I would like to reappoint Don for Alexandria area as the committee person for there. Cause he still lives there and knows the people. Like to reappoint him for that position. And like to appoint Herbert as the second location in Baton Rouge.

SHELLY LEJEUNE: District three.

FRANK GAFFNEY: Unless there is any objections from the committee.

SHELLY LEJEUNE: None.

PINKIE HARRIS: Seems legit.

STEVEN DEBRUHL: Let me ask you this. With you being elevated to the chairman, do we have to do another election for your seat

FRANK GAFFNEY: Yes. I was going to do the same thing on that. Unless there is an objection, I was going to reappoint Emma, cause there was no other people that even applied for it.

SHELLY LEJEUNE: I am good with that. I think Emma should be appointed.

STEVEN DEBRUHL: Can we do that?

FRANK GAFFNEY: I believe so.

SHELLY LEJEUNE: If you go back and look at back records Frank is correct. No one has ever applied for it.

FRANK GAFFNEY: Yes.

STEVEN DEBRUHL: I have no objection. If you are saying we don't have to do another election nomination.

PINKIE HARRIS: Emma, nominate yourself.

FRANK GAFFNEY: I believe I can appoint her.

SHELLY LEJEUNE: Is Kevin still online?

KEVIN MONK: Yeah. I am here.

SHELLY LEJEUNE: Are you okay with that, Kevin?

KEVIN MONK: I don't know what the bylaws say as far as that goes. I don't have it here in front of me. But if the bylaws permit it it's your committee.

PINKIE HARRIS: I think we should appoint her. If the elected police come after us later. I think we will ask forgiveness later. Just saying.

SHELLY LEJEUNE: Right. Totally agree with that.

STEVEN DEBRUHL: Good time to bring up again that Lynsey is recording everything we say.

PINKIE HARRIS: I am not afraid of Lynsey.

STEVEN DEBRUHL: Not Lynsey.

PINKIE HARRIS: You can expel me later.

EMMA PALMER: If he make the appointment, somebody check it, if we are incorrect, we will correct it and send it out for a vote.

PINKIE HARRIS: Not really seeing anybody coming after us for it.

SHELLY LEJEUNE: They would come after Frank anyway. He is the chairman.

FRANK GAFFNEY: Only two people left and one of them is not in good standing.

EMMA PALMER: Three.

FRANK GAFFNEY: I am not counting the other one.

EMMA PALMER: Willie Gene and Craig.

PINKIE HARRIS: I think we'll be all right.

KEVIN MONK: One of the things you guys may want to look at redistricting. How you would redistrict the committee to kind of get equal amount of people from each area. Just saying because of location closures, because of things that have happened through the years we wind up with some areas that have a whole lot of people.

PINKIE HARRIS: Four or five people in Baton Rouge and New Orleans. And no one in certain areas of the state.

KEVIN MONK: Something as a committee you guys may want to look at or ask how they do it in other states.

FRANK GAFFNEY: I looked at that. That looks very difficult to me.

SHELLY LEJEUNE: I think we looked at that already before.

PINKIE HARRIS: The Fort Polk, the Lake Charles area is always an issue.

KEVIN MONK: Just a suggestion.

FRANK GAFFNEY: Another deal, we are going to have assistance from the legal department.

PINKIE HARRIS: When we come out the other side and figure out how many permanent stands we are going to have afterwards that is definitely consideration.

KEVIN MONK: Good point. Just saying something for consideration.

>> >>: Yeah, I understand.

KEVIN MONK: Frank as the committee chair may want to kick the committee chair down the road maybe 10, 20 years when we have a new chair.

PINKIE HARRIS: I was thinking 30, but yea. Okay.

FRANK GAFFNEY: Alexandria now we only got one person.

PINKIE HARRIS: Alexandria and Lake Charles that is an issue. And Baton Rouge we have.

SHELLY LEJEUNE: A bunch on this side.

FRANK GAFFNEY: How many is in Baton Rouge Michelle.

MICHELLE DUNCAN: Nineteen.

SHELLY LEJEUNE: That is district three and four together. And there is more in district four than in district three.

STEVEN DEBRUHL: I think 12 or 13 in one.

PINKIE HARRIS: We may end up in a situation after covid where we have two representatives in district four and one in three. And then not really in other areas. Not saying no other areas. If we don't have any locations open in a current district, we might want to consider reconsolidating.

SHELLY LEJEUNE: Think look at the way they zone and move things around. In district four we go all the way to Bogalusa. And to me that should be probably in district one close to New Orleans areas.

PINKIE HARRIS: Yeah. I talked to Eric the other day he said he was going out to Bogalusa. Like what, is that in your area.

MICHELLE DUNCAN: Bogalusa used to be in Baton Rouge, and we changed it.

PINKIE HARRIS: Once we come out the other side of this thing, a definite conversation to be had.

SHELLY LEJEUNE: Shelly. Still in district four.

CANDICE LINVILLE: Why? If Eric is over there why is it still in district four.

SHELLY LEJEUNE: Legally.

STEVEN DEBRUHL: The boundaries of the district were written whenever they wrote this BEP manual. Florida Avenue is the dividing line for Shelly's district. Anything north. Same with New Orleans, goes all the way down to Houma as well.

PINKIE HARRIS: The New Orleans dividing line is Canal Street or something weird like that.

STEVEN DEBRUHL: It is. And the river and Canal Street.

PINKIE HARRIS: Which is really weird.

STEVEN DEBRUHL: That is how it was originally drawn.

PINKIE HARRIS: Maybe after we come out the other side of this thing might be worth consideration. Once we have more concrete idea what we are dealing with here.

FRANK GAFFNEY: I believe in the BEP. Talk about having to get it promulgated.

STEVEN DEBRUHL: We can certainly do that.

KEVIN MONK: I am not trying to divert from the agenda or anything, just popped into my head as we were having that previous conversation.

PINKIE HARRIS: Makes perfect sense, actually.

SHELLY LEJEUNE: It was brought up before. Not the first time.

PINKIE HARRIS: We are going to have to do something in a year or two when we figure out exactly what is going on here.

STEVEN DEBRUHL: All right. Again, welcome everyone to the EC. Congratulations everyone to your elections. Number four on the new business was questions from RSMAs Frank put on her. I pulled all the RSMAs, don't really have questions other than Michelle. Reimbursed Main Street.

MICHELLE DUNCAN: I do know that several people in my area have applied for the main street.

PINKIE HARRIS: How did it go?

MICHELLE DUNCAN: Well, Shirley McCorkal she just did hers.

PINKIE HARRIS: Did she hear anything.

MICHELLE DUNCAN: She has not. Not as of yet. And I want to say there is somebody out in Paul's area that actually applied and did get a check.

SPEAKER: Earl Hebert had success with it.

EARL HEBERT: Yes, sir. I applied July 29th. August 28, they sent me an email, a letter through a portal got to go in there. What I did, called the customer service number and gave them my application ID and he told me said requesting some information. I gave him the information and that Friday and that Monday my check was cut, and I received it on Thursday.

PINKIE HARRIS: Good for you.

MICHELLE DUNCAN: Now I was on the teleconference this Tuesday and they did advice for everyone that had not applied to try to apply by Friday. They did state if you did get a PPP or SBA or anything like that you are eligible to still apply for this grant. And they did say that most people that applied before Friday would be almost a guarantee they would get approved. But what would happen is like a 15,000‑dollar grant and if you got PPP ore SB loan, they would put that into consideration. Also cause you have to put that information in, and they would deduct some of that money depending on what your expenses are.

EARL HEBERT: I can promise you I didn't get near that.

CANDICE LINVILLE: I was about to say.

EARL HEBERT: I didn't get no other money.

MICHELLE DUNCAN: It also depends on your expenses.

SHELLY LEJEUNE: Two different programs.

CANDICE LINVILLE: Quick is 5,000 and the other one is 15. That is the maximum you can get. I want online to do it. I thought it was going to be the best thing since sliced bread. But after being into it for like 30 minutes what did most of us lose, inventory, right. Probably ten grand or better. It said on there that the maximum you could get for inventory was a thousand dollars.

EARL HEBERT: But listen, I had reported less than 500 and I got a lot, lot more than that. The way it read to me initially 400 something dollars back because the only thing I had invoices for to show spoilage. Because as it read to me only thing I qualify for was spoilage. I didn't pay rent, mortgage or anything like that. But I got more than that, yes.

CANDICE LINVILLE: Did you apply for the 15 or the quick one.

EARL HEBERT: I just applied.

MICHELLE DUNCAN: You had to pick.

EARL HEBERT: I am not sure. The person who did it for me didn't say nothing about that. So I don't know.

EMMA PALMER: The lucky guy or the one going to go to jail.

EARL HEBERT: Throughout the whole thing I called the number, the customer service number to keep following up on it. And I watched my application go through the system.

EMMA PALMER: Just kidding earl.

EARL HEBERT: I could care less. I didn't lie about nothing.

MICHELLE DUNCAN: The only thing is if someone does not have a person to help them fill out the paperwork, I sent in several times asking is there some kind of assistance for people that are visual impaired.

PINKIE HARRIS: Hell no.

MICHELLE DUNCAN: No they only tell you is to continue to look at the website.

STEVEN DEBRUHL: I am looking at the website. I did call, there is a customer service number.

PINKIE HARRIS: What did you do Earl, call them and tell them you are visually impaired.

EARL HEBERT: I called the customer service number. I said I am calling about the status of my account. I gave my application number I got after you applied.

PINKIE HARRIS: You already had filled it out.

EARL HEBERT: Already applied, yeah. I gave them that number and they told me where I was at. Told me I need my tax ID. As of March 1st I did not have it. He told me to go ahead and put NA. That's what I did that Friday and that Monday my check was cut.

STEVEN DEBRUHL: I am looking at the web program cause I called my customer service number when this all started and told them what we were dealing with. Call them up, happy to help you. The application deadline is November 4th. Still an opportunity to apply. Shelly, I am thinking you might want to apply because you paid Kyle. That would cover, I think you might be entitled reimbursement for that. It's not too late.

PINKIE HARRIS: You had a lot of loss in inventory too, probably.

CANDICE LINVILLE: Only give you a thousand max for inventory. Everything you fill out a dollar amount that was up to.

MICHELLE DUNCAN: At the bottom of the application you get towards the end you can upload as many documents as you want.

PINKIE HARRIS: Invoices.

MICHELLE DUNCAN: Yes. You can definitely put that you lost more than a thousand and include those invoices. It's a chance you can get more, it's a chance you can't. At least you're putting it out there to try.

EARL HEBERT: From what I can see the amount I got was determined according to my schedule C. Nothing to do with invoices about the spoilage.

CANDICE LINVILLE: That is the quick one.

EARL HEBERT: I had receipts for 400 something dollars. But from what I can see as I was looking on there went according to my schedule C. How they came out with an amount, I don't know.

CANDICE LINVILLE: It's an equation. And that was the quick one said the max was 5,000. Because I had to call my friend who is an accountant and ask her. Cause they ask for your tax return. And it says it is determined upon your tax return and your schedule C.

STEVEN DEBRUHL: It sounds confusing. I would advise anybody to ask and you get, don't and you won't.

PINKIE HARRIS: There is commercials running for it in this area. If you have an SBA loan, unemployment you are still. Seems like they are trying to give the money away.

MICHELLE DUNCAN: On Tuesday they were pushing everybody to get their applications in as soon as possible. They still had a lot of funds. And what they are worried about is going into special session right now and they are afraid special session is going to take the funds since no one has applied, and they are not spending it. If you haven't applied, I am like Steve, get on there, apply as soon as possible and get your application in.

CANDICE LINVILLE: I applied, and I didn't get anything. I applied, but they sent me an email saying there was something lacking. Like I don't know what it was, an account number.

EARL HEBERT: Did you give them what they want.

CANDICE LINVILLE: No. I did not. Cause they sent me an email telling me after that I got that and told me I was approved. So then I thought maybe I didn't have to. But I haven't gotten anything from them.

EARL HEBERT: Go online, go to the portal. Or call that customer service number. When a guy answers the phone tell him your application number and ask the status of your account. He will tell you what you need. He can't fill it out for you but tell you what you have to do.

MICHELLE DUNCAN: The other thing they said on Tuesday, if you had put in on application before and you were denied they are rereviewing your applications because they keep changing the requirements.

PINKIE HARRIS: Everybody has done that. Keep changing the requirements along the way according to if they disperse the funds or not able to disperse them.

MICHELLE DUNCAN: Candice, I would definitely make sure you call the customer service number.

PINKIE HARRIS: You might get five grand next week.

CANDICE LINVILLE: I applied for the quick one, which was the five. When I was doing the one for the 15 that is the one that says you are only going to get a max of a thousand for inventory and all this other stuff. I got frustrated. And it said if you did the quick, which was 5,000 they did it on a percentage of your tax return. So I sent them my tax returns. Like I said, said I was missing something. But then I got something else and said I was approved.

STEVEN DEBRUHL: I would follow back up if I was you.

PINKIE HARRIS: If you have already been approved may just be a minor thing.

EARL HEBERT: They never sent an email saying they needed information. I had to check the portal.

EMMA PALMER: We can call Earl if somebody got a question about it.

STEVEN DEBRUHL: Next thing on the agenda. But before we leave ask and you get, don't you won't. The fourth item was questions from RSMAs which we discussed. The dos and responsibilities of RSMAs. I am going to try to share my screen here. Can y'all see what is on the screen? Employee information.

CANDICE LINVILLE: I can see it. It's in blue.

STEVEN DEBRUHL: Just so you know what we do over here at Louisiana Workforce Commission. All civil servants and once a year you have to do an annual personal evaluation. Also do initial planning for the upcoming year. We just got finished with the evaluations and this is the planning session for each RSMA. Kevin and I work on this together and present to them. Melissa signs off on it. This is what is expected of the RSMA. You can see at the end of the year we go back and review what the planning was, and we say they either receive successful or unsuccessful evaluation. You can be really exceptional, but hard to get that. What you are looking at is what we expect from RSMAs. Every employee that works for LWC has certain expectations. Number one accountability. Look at this yourself. Person is productive and carries fair share of workload. Focus on quality. Overcome obstacles. As an agency employee everyone is expected to be accountable. Continue self-improvement. Which includes avoid conflict of interest. Complete all online and in person training. Teamwork. All expected to adhere to all these different criteria. And then communication. That is what is expected. I went back in as far as RSMA, these are what they are supposed to do based on the tag manual. Based on the BEP. Produce work to achieve federal, state and agency goals as follows. Pay invoices within 14 days. Whenever we buy anything the goal to pay within 14 days and we do that. Keep program manager informed of daily activities or problems. I speak to RSMAs on a daily basis. Attend safety meetings as scheduled and adhere to all safety requirements. All equipment is accounted for and handled properly. If there is a new piece of equipment like Frank's vending machine, we have to get a property tag turned in within 90 days. If we don't do that, get dinged by property control. That is what expected of RSMAs. Update the time sheet daily in the cats program. Want to put leave in, put it in there and I approve it. Direct clients to appropriate resource and courteous and helpful whenever anybody calls in here. Always expect verified equipment maybe in the warehouse prior to ordering the equipment. People want another vending machine, instead of buying part of what we do check to make sure it's there and we use that. Again, to save money. Simple repairs and machines prior to calling out service provider. Mica and Eric are handy with screw drivers. They save a lot of money by doing that. Work requirements are complete, accurate timely. All memo letters, correspondence conform to the standards of LWCs format. Proofread all letters. No errors in grammar. Which that could be a challenge for some. Work assignments completed in a timely manner. And work with managers to provide suggestions to increase sales. Also analyze periodic financial reports. First collect them before we can analyze them. Also a challenge we have to face. When people send it, we put it in that spreadsheet and make a recommendation. Federal report which is coming up. Have to do an annual property and loss statement. Again, based on information given to us by the manager. Pinkie mute your phone. Minimum two locations evaluations.

PINKIE HARRIS: That is not me.

STEVEN DEBRUHL: At least two locations per week. Cover them all at least a month. Includes a description, problem, estimated cost of repair, or replacement purchase price. An email sent to me for any equipment we're replacing. Each year each individual has to take the training provided by LWC to prevent sexual harassment, code of governmental ethics, active shooter training, security awareness and then safety course. New requirement complete a minimum ten hours of approved online training or in person training. We have been doing a lot more with covid. A lot of our guys went to the blast. Paul, for example, went to the website and took 15 different courses over there

PAUL: Completed 11.

STEVEN DEBRUHL: You learned a lot over there.

PAUL: Yeah, really good training.

STEVEN DEBRUHL: RSMAs all go to that. When Eric was hired, I had him go to every one of them. That is what is expected for RSMAs. We hold them accountable. Anything you want to add to that?

FRANK GAFFNEY: I would like to ask since we cannot, we have been told we cannot get a specialist position do the RSMAs look for locations.

STEVEN DEBRUHL: We do. Also part of, I was going to show you this right here.

FRANK GAFFNEY: How many locations we have gotten in the last years that RSMA found.

STEVEN DEBRUHL: Can you see that screen right now.

CANDICE LINVILLE: It's a map, yes.

STEVEN DEBRUHL: Eric is not on the phone, but what we have done once we got here it doesn't say where they are, who it's from. It might say vending machine second floor. So Eric got with coke and all of our different vendors, third party vendors, actually going to Google earth and he has mapped out this map of Louisiana every third-party location that we have. What you are looking at right here, I know hard to see for you guys, this is Coca‑Cola. All the locations that we have for Coca‑Cola. You can click on any one of these individual buttons tell you what location. This right here is Baton Rouge. This lets us know where we already have third party locations. And Frank I will send you this, a link to it. If we know where we are getting money from verses where we are not getting money from.

I had a meeting with RSMAs on Tuesday. All start prospecting for more locations. If we know where to get money from this guy, we don't need to knock on his door. Now that we have a list of all the locations by address anything that is outside of the location it's going to be open for us to call upon. I have a letter I prepared to send to the individual explaining the Randolph Sheppard act. An effort try to get more third-party locations this year. A lot easier now that we have a list of everything of who is here. Has it broken down. Coke on that one. This right here, Refreshment Solutions. This map shows Refreshment Solutions. You can see mostly in New Orleans and Baton Rouge. Now we can look and see what is in Hammond. If we know there is a place in Hammond not on our list, a government building, prospect for third party location. An effort try to create more third-party locations as we go forward. A lot of these locations are one machine here, coke machine there. In the case of Refreshment Solutions and Hail Bogs. Four machines in there.

SHELLY LEJEUNE: Do you also have a list of M and M vending. Like Lafayette.

STEVEN DEBRUHL: Right here. These are all the locations we have for M and M. By knowing what we do have already, allows us to figure out what we don't have. Tracking it down, asking for the locations. Sometimes get help from Melissa and the legal department on that. Definitely pursue the third-party locations cause we need that for the trust fund. As you all know.

FRANK GAFFNEY: I can tell you personally, Steve, I appreciate that very much. Our trust fund is going down so far. We have to have it to maintain the program. Even if the program is shrinking, still have to have money to maintain.

SHELLY LEJEUNE: Who is responsible for doing that.

STEVEN DEBRUHL: Eric.

SHELLY LEJEUNE: I definitely want to thank him also.

STEVEN DEBRUHL: When I first started there were seven different coke bottlers we get check from. Some say blind vendors trust fund, some say blind vendors hospital fund or VVT. Sometimes made out to Michelle. It was never clear exactly where they were coming from. Eric spent several calls on the phone to get all this straight. If you run across if you know of a location. I know, Frank, you sent me a lead the other day. We will follow up on it. Promise you I will. Same time, more proactive on our side to find locations. He's got this on Google earth. Also a spreadsheet with a printed list of all the addresses. A lot of times that is all they have. When you look it up the address on Google that is Department of Education or DOTD.

FRANK GAFFNEY: And then the RSMAs can get a list of all state property, federal property.

STEVEN DEBRUHL: That varies too. There are different lists out there. As you know, the federal properties consolidated as well as state property. Like we no longer have Cedercrest. Having our meeting here today. Knowing exactly what we have and figure out what we don't have and go out and try to get that. That is the plan for the upcoming year. Good for you, Frank.

FRANK GAFFNEY: I am good with that. Definitely a good plan.

STEVEN DEBRUHL: The next thing is the Vinton welcome center. Paul, why don't you give us an update on that.

PAUL: I contacted the site manager yesterday, David Reagan. And they are just, this coming Monday, are going to be fully staffed. The parish was just recently, the state offices in Calcasieu Parish was just recently reopened. They still don't expect to have any public, to be open to the public for another week or two he said. I contacted M and M sales yesterday after I spoke to him. And they are going to get the machines ready for full operation when they start allowing the public back in.

STEVEN DEBRUHL: And according to M and M the machines suffered no ill effects of the hurricane.

PAUL: Right. The machines look fine and no damage. We got really lucky.

STEVEN DEBRUHL: We put that location out to bid during the beginning of the pandemic. And we elevated to phase zero, a health emergency. In essence rescinded that bid letter. At that point Don and Byron Antoine put in for it. We rescinded that. Send out that same bid letter in the near future. Once we get open and everything else over there put it out. Since we are in phase three now. Again, that money is coming out of the trust fund. I told Kevin the month of July 6 machines did about 4,500‑dollars in sales. Always a pretty good location. Paul Hebert did well with it. The challenge we talked about before is storage. The bid letter it says you have to provide your own storage because they did not give us any storage on the facility other than a small room where you can maybe keep some candies. Not capacity on site for storage.

FRANK GAFFNEY: Have to be commercial storage.

KEVIN MONK: Have to be some kind of climate-controlled storage. Plus have some kind of mechanism to transport. Like you can't put candy in that back of a truck, obviously, without being some kind of cooler or something in the hot sun. The right situation is going to be okay.

STEVEN DEBRUHL: Coke will not deliver to a private residence. Kathy didn't have any storage, so she rented a storage unit and coke delivers to her storage unit. And then she transports it from there to her machines. When she had the coke machine. Since taken those away. Soon as they get open and running, we are going to work with Paul and send that bid letter out. Next thing go out the Claiborne and then shoot Toomey out after that. With Don taking over Chabert that's going to bring his central hospital location up. Don, why don't you give us an update what is going on over there.

DON ARABY: Actually, Steve we just started, in fact I went today again. Just started about two weeks ago. I am loading there. They are letting me in now. We are loading in some of the little outline areas as well. They are not doing anything, but we just getting started again. And like I said, they are not doing anything, but they are letting me put stuff in them now. They want stuff in them now. I just another little area today where they just had diet drinks, I went fill that machine this morning. It will be running within I plan on next weekend when I come back fill some more and try to get them, they should be just about. And I am filling them full. Just going about halfway with them cause it's still so slow. We are starting the load. I have about two weeks now been loading. Getting a little bit here at a time. Still not very much at all. Very, very scattered location.

KEVIN MONK: When that location was up and running fully what level would it have been.

DON ARABY: Before the March ending it has gone down. They have closed half of the facility. Half of the facility is closed from when I took it over. Closed half of it. Even blocked roads where you can't even get into those units. I don't know, probably I would say 12 to 15 buildings that are closed since I have taken over, we have lost a lot. Like unit six called Red River it was drug treatment and stuff. Our biggest unit that did 1/3 of what we sold. They have since moved off to another building. And Dave and I went try to talk to them and the people there wanted the vending machine. But some kind of deal with the state that we could not, that did not have the electricity for the vending machines and stuff to where we can put them there. And Dave said we can pay somebody to do it. No, they said you can't. You can't upgrade anything in this building because the way they leased it Red River is like an independent thing. And the way they leased it they couldn't make any improvements to the building. We were not able to put vending machines in there and the people wanted them.

Like I said, that was our biggest money maker there. Because they probably had 75 patients on that unit. And drug and alcohol abuse people. Families kind of took care of them and gave them money. We lost that one. At the end I am going say we were probably, and we have been working them now every two weeks since at that point we were slowed down enough since they closed so many units and everything. We were working them every two weeks. Ten days to every two weeks. Running about, you might have two weeks running 850. May have two weeks running may be a thousand to 1100 for two weeks. That was then. Now, like I said, only been this is the third week we are running right now. Just trying to fill as we go. Like the ones I filled three weeks ago, still halfway full. Not just doing very much at all right now. Gross sales. That is for like two weeks.

CANDICE LINVILLE: Do you know how many patients?

DON ARABY: I was told they are down to 110 patients.

CANDICE LINVILLE: What about staff?

DON ARABY: I never was able, never did tell me how many, what was the staff. Only like unit 11 and unit 17 and unit seven. The only units that have patients. The rest of them an education building, a kitchen. Which does one case every two or three weeks. The administration building you work every three weeks. The pharmacy, every three weeks. The shop, the electrical shop. Same thing, every three weeks. Very, very minimal. Eleven and 17 and seven are the units that are doing.

FRANK GAFFNEY: Donald, bring up the post office too.

DON ARABY: The post office, again, I had both of those and really and truly worked every three to four weeks. The problem is, like before, we are losing so much products. They want you to fill all the things. But then you have to pull them out they are just not selling. Now the ones I am doing now, I am putting like six deep at the most. Because you are going to pick up bags of stuff between them. Really not, the post offices are not doing anything either.

STEVEN DEBRUHL: When the time comes Don is transitioning down to Houma at this point. Continue to service the machines. Once he gets set up in Houma put that out to bid as well.

DON ARABY: I am not going to do more than half fill the machines halfway full. Just not going to do it cause so much losses.

STEVEN DEBRUHL: That's fine. We don't want anybody to lose money. They can want a full machine, but if they are not making the machine empty.

DON ARABY: They have one that moved out of common grounds and moved into a little church. She called me, which I was in Houma, said why isn't the machine completely full. I said well because you are going to pull out so much stuff. Crazy to fill it full and pull out half of it.

EMMA PALMER: Like the post office in Shreveport. They want the snack shop open, but they don't have enough people coming there. But they want that window open.

STEVEN DEBRUHL: Are you open Emma?

EMMA PALMER: I was, but I am closed now. Because of the plumbing. The plumbing is backing up into their locker rooms. The maintenance supervisor said it had to be, at the same time he was in a meeting tell him to close it because of a health risk. David called the plumbing company, they came out and gave the number so they can go with the post office and working together. Look like it's going to be a pipe, the wall may have to come out. It's backing up. When I let the water out the sink it just fill up the floor just about in their locker room. Besides, the most foul smell.

STEVEN DEBRUHL: People don't really want to go buy a candy bar with the smell.

DON ARABY: This is Don again. I didn't know we were having this meeting this afternoon. Frank told me today, but I have a roofer that is coming at 4:00. I had some damage for the hurricane, and I have a roofer coming at four. I may have to get off in a little bit. Like I said, I wasn't aware of the meeting or I wouldn't have scheduled it this afternoon.

STEVEN DEBRUHL: No problem. You can go ahead and drop off. Claiborne and then Toomey. And then put Don's out once he transitions. Moving into open discussion. But I want to bring this up. Frank asked me to try to get the ages of our managers. We did that. And Mica had put together a presentation I want to share with you guys right now. Can y'all see that?

EMMA PALMER: No.

STEVEN DEBRUHL: People who can see, can you see it. We got the information regarding managers in the LRS program. Broken down by demographic groups.

CANDICE LINVILLE: A lot of old people.

SHELLY LEJEUNE: Watch how you say that.

CANDICE LINVILLE: I am in that number too.

STEVEN DEBRUHL: Broken out. These are the managers. Two managers that are between 25 and 34. I think they are in their 30s. Three managers who are age 35 to 44. Thirteen managers in the 45 to 54-year-old range. Eleven managers 55 to 64. And 19 managers are 65 plus in the program. Break it out by pie chart. Only 10 percent of our managers are under the age of 44. 40 percent of our managers are 65 plus. Sixty‑three percent are over 55 years of age.

CANDICE LINVILLE: With age comes wisdom if that means anything in this chart.

STEVEN DEBRUHL: Forty‑three of our managers are over 45. And five of our managers are below the age of 45.

CANDICE LINVILLE: Do we have any young meat trying to get in the program.

STEVEN DEBRUHL: The challenge is we don't have to have people waiting on the sidelines if there is nowhere to put them.

CANDICE LINVILLE: Regarding that Steve, on our meeting last night with the SBA lady there was a lady that chimed in from Tennessee and said one of the concerns in their area they didn't want to have more locations than they had managers. And they decided the way to approach it was let's try to get these new locations and get them open and have managers run multiple locations until they can get the people trained and in the program.

STEVEN DEBRUHL: Like Pinkie said, once we get through this and get to the other side. Part of our effort to get new locations. An effort to try get younger managers in the program as we go.

KEVIN MONK: I knew our numbers were going to be similar to that, but I am actually blown away at the number at the upper end. That's very eye opening to see that.

FRANK GAFFNEY: That's why I requested all that.

CANDICE LINVILLE: When I first got in the program, I can remember asking my brother after being discouraged of all the low-level facilities. At that time 128 locations in the state, but a lot of low-level ones. What do I have to do to get one of these bigger locations. And he said wait for someone to die.

STEVEN DEBRUHL: The second slide. Forty‑eight active managers. Average age is 58.8.

PINKIE HARRIS: I am not opposed to getting younger managers, just that we have somewhere for them to go.

EMMA PALMER: Another thing they said is that maybe we should just branch out too. Not just look at eating places and vending.

FRANK GAFFNEY: Emma, we go to that after this part.

PINKIE HARRIS: I have a line on a coffee shop in mid-city in the private sector if anybody wants it. 1500 bucks a month rent.

CANDICE LINVILLE: Could we do it as Randolph Sheppard?

PINKIE HARRIS: That's what we're trying to figure out. Rocky's like, why don't you try to get it into the program.

EMMA PALMER: With a little negotiating they may drop that.

PINKIE HARRIS: Well, no. 1500 is about as low as they are going to go. And Rocky was like maybe we could get it on a percentage basis. Yeah, but this is like the real world. It's a real business. It's like zoned commercial in a residential area. What happened was the residence of the neighborhood bitched because noise violations because it was a bar. My friend who is a lawyer is representing the owner and he wants to turn into a coffee shop because he thinks it will get less push back from the neighbors. Happy to loan my name and recipes, but I am not looking to it. A good neighborhood. I don't know exactly the revenue potential. There are opportunities like that around in the private sector. We don't get the cushy deals like everywhere else. The opportunities are out there.

STEVEN DEBRUHL: There is always governmental opportunities I think we need to explore first. Expand what we can.

PINKIE HARRIS: I think we need to explore our priorities. There are opportunities out there in the private sector. It's risky. But they are there.

STEVEN DEBRUHL: This is the worse time for the restaurant business.

PINKIE HARRIS: Coffee seems to be pretty stable. But yeah, I agree.

FRANK GAFFNEY: The National Restaurant Association predicted 100,000 closures.

PINKIE HARRIS: I understand that. Our coffee shops in the area are doing really well.

STEVEN DEBRUHL: That was about it on that. Hand and hand as we get more third-party locations. I had a guy called me the other day saying he is training in Florida and asked if being a felon would held him back from getting into the problem.

PINKIE HARRIS: What was it for? Did he tell you.

STEVEN DEBRUHL: No. Get some good young people. But spend all the money and don't have anywhere for them to go for two or three years.

PINKIE HARRIS: Right.

KEVIN MONK: Also the problem is if you have someone who you train who has a felony many of our locations do background checks. Could be training for a job maybe a dozen jobs in the state they good actually get.

PINKIE HARRIS: You can't even get on federal cities campus.

MICHELLE DUNCAN: Here in Baton Rouge I still have two managers we don't have locations for.

PINKIE HARRIS: I am not opposed to bringing in new people, but if we don't even have jobs for our own people.

FRANK GAFFNEY: Who are the two in Baton Rouge.

MICHELLE DUNCAN: One is Tracy. And I can't think of the other gentleman’s name.

SHELLY LEJEUNE: Leon.

FRANK GAFFNEY: I was thinking he is in New Orleans.

SPEAKER: He is.

MICHELLE DUNCAN: But he is willing to come to Baton Rouge.

MICA: He lives actually in Violet.

STEVEN DEBRUHL: Like to give these guys we already invested in. We should always have a pipeline, but don't want to get too many people in the pipeline if there isn't something on the other side. Get more locations. Not going to say younger managers.

CANDICE LINVILLE: Don't discriminate against us older people.

STEVEN DEBRUHL: I am not.

CANDICE LINVILLE: And we need more women in the program.

STEVEN DEBRUHL: I agree with that.

FRANK GAFFNEY: Right now about 1/5.

STEVEN DEBRUHL: Actually probably high if you look at other states.

FRANK GAFFNEY: Nationwide yes. Our committee and our female members period run pretty good.

STEVEN DEBRUHL: Spoken like a true man. When we get to 50/50 may be Candice will give us some slack. Still got work to do. The next item was open discussion. Frank, you want to start off with that.

FRANK GAFFNEY: Yeah. Anyone who has anything to discuss, any problems or questions they want to ask. I know one thing was Emma and Candice, they want to talk a little bit about that meeting they had last night.

EMMA PALMER: The meeting was really interesting last night. A lady said Trump appointed her. Her name was Siri. And I came in, maybe Candice was in before I was. But by the time I came in, she was giving her email and all that. I had asked her about us not getting, since we are priority, not getting a bid on Barksdale. She said to email. She is in contact with a lot of different legislators and all of that. She can talk with somebody to get a request on why this is not being done. And they was saying they feel like the main problem the SLA is just not bidding on these positions. She said that may be the reason why we are not getting in. Like I was telling her, not even getting to bid on these buildings we have priorities in. Saying that may be when they put the bid out for those locations the SLA doesn't know about that, so they don't know to put in a bid for Randolph Sheppard.

STEVEN DEBRUHL: There hasn't been anything, cause I get emails from GSA 13 people put in the IRS building. As far as Barksdale, I got a call, email from Jessie at Department of Education wanting to know why don't we bid on that in 2018. I had no idea it was even available in 2018.

EMMA PALMER: One of the things they were saying may be the SLA maybe you guys don't know where to go or when to look to see when it's time to bid on them.

STEVEN DEBRUHL: The lady you were talking to she worked for Department of Education?

CANDICE LINVILLE: Works for the small business association.

EMMA PALMER: Disabled women. Their main goal last night. Women with disabilities with small business.

CANDICE LINVILLE: Her email is Sirikim@SBA.gov.

EMMA PALMER: She would be willing to help out or answer questions, any of that that you need. She is in touch with different legislators that she can pass on and see why this is not coming about if we entitled to do it.

STEVEN DEBRUHL: Department of Education, we need help from them as well. We will take whatever help we can get. Want to send me her email I will strike up a conversation.

CANDICE LINVILLE: I think we are going to get a copy of that whole conversation.

EMMA PALMER: Yeah, send out the copy of the whole meeting. That would be good Steve if you can hear that, the whole thing. Just like Frank and them meet people from all over the United States discussing different situations, different things going on in their area.

CANDICE LINVILLE: Right. Like the lady from Tennessee. Thinking very progressively about us not being stuck in a bubble. Think outside the box. You don't have to just do vending and food in Randolph Sheppard.

EMMA PALMER: She even spoke about the giftshop at Barksdale. You don't just have to do vending and food. All different things we can do.

CANDICE LINVILLE: Might be something we want to tap into.

STEVEN DEBRUHL: Kevin and I have going to work on that. The policy is you have to request a site survey for the military base. Either grant you that, come look at it, or no you can't. Appeal that decision. And then you go there and say okay, it's good. Like we went to Pollock. Put in a request for the permit. Either give you a permit or don't give you a permit. Then you have to elevate that to arbitration as well. Get the ball rolling in some of these cases.

CANDICE LINVILLE: I also, Steve, this has been something that has been brought up numerous times over numerous years about trying to find locations over here in St. Tammany Parish. A new St. Tammany Parish President, Mike Cooper. I think nice to reach out to him and try get a meeting with him. We met with the mayor. He cold called swest saying they were looking for food service, over a thousand employees. I know they didn't return your call or my call. Maybe a little persistence. We met with Senator Donahugh who didn't want to abide by the law. I communicated with the mayor again. Cause we have federal courts that operate all throughout the parish. That being said, there has to be places in there where Randolph Sheppard can be. Whatever just vending, or whatever it may be.

This was on the last meeting we had I had reached out to chancellor Wagnerite in Lacombe, one of the schools over there. Of course, covid happened. A possible opportunity. Also we have, I would like Eric to look, we have all those office buildings off of Coop Drive. They are parish buildings, but I don't know if they are state and federal in there. Three huge buildings. Three or four stories, each one of them. I had looked online. It's just not something I am good at and I don't get anywhere when I go to do it.

STEVEN DEBRUHL: Send us the leads and I promise you we will follow back up on it. Dealing with St. Tammany, we have priority, but so many exemptions attached.

CANDICE LINVILLE: That is why I would like to see the new parish president. He seems like he would be willing to maybe talk to us and stuff. Seems very nice.

STEVEN DEBRUHL: Sure. Try to get more locations with third party for a managed location. This is the end of the fiscal year. Federal fiscal year ends next week. As we always have to do inventory for the locations. Frank was talking about today some managers who are going to have only what's in their machines at this point. Need to get an accurate inventory for these managers. If they don't have it anymore, they don't have it anymore. Don't have the cash to replace it. No inventory, put down zero inventory. We're doing pretty good as far as collecting all of our reports. But Mica and everybody sent their letters out. Looking to get inventory beginning of October. The last 715, 714 reports, start working on the federal fiscal report due, like to get it done by Thanksgiving. A lot easier to do once you get all the information. Chasing people for the numbers, that has been the challenge. Hopefully, we are doing pretty good with that.

FRANK GAFFNEY: Committee people need to make sure they get with all their people. Cause they also got to remember that fiscal year determines our insurance which is coming up. And that, we can have a lot of work with the sales drop so much. A lot more involved than getting the insurance this year and cheaper rates than it was before. We need the information.

STEVEN DEBRUHL: We have been trying to collect the stuff on a regular basis. Sending out letters on the 11th of the month. If you have a letter. Again, trying to be uniform in the fact that people don't send it in New Orleans, send them a letter, somebody is late in Baton Rouge and they don't get a letter comes down to a selection the person got two late letters and the other person should have gotten all three of them. Trying to be uniform if they are late, send the letter. More importantly, just want to get the information so we can do our jobs.

FRANK GAFFNEY: Herbert, did you have something about Baton Rouge?

HERBERT READO: The only thing I had the building downtown, the governmental building, I mean the courthouse. Have we ever looked into that one?

STEVEN DEBRUHL: The courthouse across the street from Troy's location?

MICHELLE DUNCAN: Me and Steve went there and reviewed that place a few years back. We were just approached by another lady here recently trying to look into see about getting us in there. And it's just, after we looked at it, not sure if it's feasible or not. I think me and Kevin had spoken with her. They wanted to do something like the micro mart at LWC. Never approached us anymore after that.

KEVIN MONK: That was what we were saying possibly with the numbers she was giving us that could probably be the only way that it could be successful. The judges wanted like an all-out cafeteria service kind of thing. And the numbers she gave us absolutely would not support it. I don't remember what they were. And then so we invited them to come over and hook at the micro market here. Just a possibility of something. So she was supposed to go to the judges and mention that to them and present it and that was at the beginning of covid. And we haven't heard anything else. And I think Earl could probably tell you at this point. Pinkie may have a little different story. I think she has a whole different group of folks to pull from. Pure courthouses aren't doing very well. Especially right now.

HERBERT READO: And also the downtown library. Have we looked into the library downtown?

KEVIN MONK: The state or the new parish library? No, we haven't.

HERBERT READO: An area soon as you walk into the left it's open for a coffee shop. Which I think would be a good spot for a coffee shop. Not so much food.

MICHELLE DUNCAN: Herbert, you have to remember downtown they do have Starbucks and PJs coffee.

HERBERT READO: Yeah, but when I viewed downtown library with the area seems like people would go there to read a book and drink coffee. When things open back up a hot spot, I believe.

CANDICE LINVILLE: And like Pinkie's coffee shop maybe putting one of those. Or Einstein coming out with their gas station version of Einstein which could be just the coffee shop.

PINKIE HARRIS: What are we talking about?

STEVEN DEBRUHL: We will check it out when the time comes. They have a little snack shop there. They wanted the person out of there because she wouldn't let them use her napkins and forks when they brought their lunch. Libraries don't want you drinking there by the books.

HERBERT READO: I am not really sure how this really works, but I believe the BREC redid the zoo. I think they had a couple concession stands in the zoo. That may be an option to take some of the load off the BREC.

STEVEN DEBRUHL: I talked to them before about a baseball field. They wanted a percentage. I think that is an exemption under the Baton Rouge law. Baseball exempt as well. Got to get the low hanging fruit that we are missing. Places that our priority applies to that we are not in.

CANDICE LINVILLE: A courthouse here in Covington here as well. Back when I first was at Southeast Hospital I went there with Noble Pace.

STEVEN DEBRUHL: It is nice.

CANDICE LINVILLE: Burnie is in everything. We can get rid of him. I think he is also in those Coop Drive buildings.

STEVEN DEBRUHL: Priority is where we need to go. We can't pay rent. I can't make the person pay a commission. You say I will do it and pay him a commission. The next person is like I am not paying commission.

FRANK GAFFNEY: If we could get Barksdale vending, or Fort Polk, or Ochsner it would prop our program where we could do anything.

SHELLY LEJEUNE: We had put in a request to get Fort Polk checked out.

FRANK GAFFNEY: Who was that company that we found out had food machines over there.

STEVEN DEBRUHL: It's 4:22. We still have to do, let's go to subcommittees here. I don't know if you guys want to say anything about it, subcommittee budget. Pinky, any comments?

FRANK GAFFNEY: We haven't seen any paper, so don't need any of that.

STEVEN DEBRUHL: Constitution and bylaws, Emma.

EMMA PALMER: Nothing.

STEVEN DEBRUHL: Earl, got any comments on inventory.

EARL HEBERT: Nothing really.

STEVEN DEBRUHL: Location merger, Shelly.

SHELLY LEJEUNE: Not in the merger, no. I don't think there is any.

STEVEN DEBRUHL: New facility development. We have kind of been talking about that. Policy and procedures, Earl.

EARL HEBERT: Nothing new, I guess.

STEVEN DEBRUHL: Frank, you got anything on roadsides. Talk about your vending machine.

FRANK GAFFNEY: I got a top load vending machine, soda machine. And I am experimenting and putting in products. Right now buying them at Kroger’s. Buying 16‑ounce drinks. At the present time I bought them last week was A and W root beer, sun kissed, 7‑up and big red. And four cases. It was 16 pack less four cases cost me 31‑dollars. Right at 30 cents apiece selling them for a dollar and a half. But the very front of it you put the bottle, or can, whatever it is you are selling in there so they can see exactly what they are buying. It will just, anything from the 7‑ounce up to 1 liter with adjustments.

STEVEN DEBRUHL: Frank is having success with that. Once we get through the evaluation process, we will look at other machines. Frank, you got insurance. The insurance to take the next step, get the fiscal year sales.

FRANK GAFFNEY: Right. I have already been in touch with David. This is coming up and I think he has a call in to the insurance agent. We need those figures because it is going to be a big drop.

STEVEN DEBRUHL: Next item, district concerns. Does anybody have any concerns other than what we have spoken about already?

FRANK GAFFNEY: Everybody has asked their committee people about the inventory replacement. I don't know if all the committee people know what the deal is.

KEVIN MONK: The rehabilitation service administration, apparently somebody went in when all this started happening. One state went in and asked if we can replace inventory. Asked for permission rather than for forgiveness. And rehabilitation service administration said no. We can't buy replacement inventory at this point. It is their position that it will take an act of Congress to do that. There is a possibility, I saw this morning, there is another relief bill out that they are beginning negotiations between both sides that it appeared that there was some language in there that would include the Randolph Sheppard. As late of this morning. I don't know where that is. As of right now I don't know if it's going to make it through the process. The good lord only knows that. At this point that is where we are. I have actually been asked by the folks on a national level if we replaced inventory after Hurricane Katrina. And I actually reached out to Gary Montgomery and other folks, program managers at the time. And their recollection we did replace inventory after Katrina. But they were trying to make the case with the rehab service administration it had been done before. But I couldn't prove whether we did or not.

SPEAKER: We did.

KEVIN MONK: I figured we did. Like I said, I could not prove it.

FRANK GAFFNEY: Everybody that got that got a check.

KEVIN MONK: So an individual check, as far as you know.

FRANK GAFFNEY: Yes.

KEVIN MONK: That may have been the problem. It went out in the form of a check.

FRANK GAFFNEY: The state sent the RSMAs, so much the RSMAs couldn't count it. They took pictures and submitted invoices and given a check for the amount.

EARL HEBERT: I was in Slidell. This is Earl. We couldn't get in the building or anything. She told me to give her an estimate.

KEVIN MONK: At this point, the way it stands, we can't do it.

CANDICE LINVILLE: Basically get rid of our beginning inventory. I think I have like a 6,000‑dollar level on both places. The machines and Einstein. And I lost everything. Probably more than 6,000. Can we just give them a zero balance? Or bring down the initial inventory.

KEVIN MONK: Certainly one of the possibilities. And we will definitely explore that further to be able to help y'all as much as we can within the law.

STEVEN DEBRUHL: Like Shelly already paid off all his inventory. Frank has too.

SHELLY LEJEUNE: Can I say something about what Kevin just said. The last I heard, yeah, they were working on something to go the senate and the house and all them. But at that particular time if something would have passed it would have, I think it would have amounted to 13,000 for every vendor.

FRANK GAFFNEY: 9,800.

SHELLY LEJEUNE: It went down again. I heard 13. That also depends on how many vendors they are going to have at that particular time.

FRANK GAFFNEY: Before it dropped down to 20 million instead of 30 million.

STEVEN DEBRUHL: All out of our control at this point. If it happens, great. We can only do what we can do over here. If we can forgive that, definitely try to do that. If we can reimburse everyone, do that too. Like Kevin said, RSA specifically told us not to do that. That we can't do that.

FRANK GAFFNEY: I wanted everybody to hear that from y'all.

KEVIN MONK: Trust me, we are not making it up. In on calls on a national level and we're hearing it. Sure you guys are too. The ones who are participating in the calls. I wish we could do something.

FRANK GAFFNEY: I could tell everybody this, we are not in the worse condition. Nationwide, we are far from being in the worse condition.

SHELLY LEJEUNE: Exactly. Some places, they are not open. Some places can't even get products.

STEVEN DEBRUHL: We need to set a date for our next meeting.

CANDICE LINVILLE: Do we have to get them all in before the end of the year.

STEVEN DEBRUHL: One more in December. Probably do a zoom call at the same time. Maybe next time start at 1:00 instead of 2:00. Allows Pinkie to do your job and stuff. Y'all like doing it on a Friday? We got December 4th, 11th, 18th, 25th. Want to do it on Christmas?

PINKIE HARRIS: I vote the 11th.

SHELLY LEJEUNE: If you give us all gifts, maybe so.

STEVEN DEBRUHL: Say 12/11 at one. December 11th, 2020 at 1 p.m. on zoom.

KEVIN MONK: Unless the state of emergency is lifted and we can't no longer do it, then we will have to revisit. Otherwise, sounds good to me.

PINKIE HARRIS: I think we will be all right.

CANDICE LINVILLE: Could maybe become our standard. Then don't have to take money for transportation.

PINKIE HARRIS: Right. And I don't have to lose money to come to this meeting.

CANDICE LINVILLE: I think this is awesome.

PINKIE HARRIS: I dig it.

STEVEN DEBRUHL: Good. Last item, Frank. Make a motion to adjourn this meeting.

SHELLY LEJEUNE: I make a motion we adjourn.

CANDICE LINVILLE: I second that.

FRANK GAFFNEY: All in favor. Opposed. That's it for the EC meeting.

STEVEN DEBRUHL: Frank, you want to gavial in the trust fund meeting. Roll call.

FRANK GAFFNEY: Frank, committee chair.

CANDICE LINVILLE: Candice Linville, New Orleans.

EARL HEBERT: Earl Hebert.

STEVEN DEBRUHL: Pinkie, still with us?

HERBERT READO: Herbert Reado, Baton Rouge.

STEVEN DEBRUHL: Everybody said who is here. Review of the agenda. Going to be a short agenda. Approve the minutes from our December 3rd, 2019 meeting. Frank, did you get a chance to look at those.

FRANK GAFFNEY: Yes.

SHELLY LEJEUNE: I make a motion we approve the minutes of the trust fund report.

CANDICE LINVILLE: I second that.

FRANK GAFFNEY: All in favor. Opposed. So passed.

STEVEN DEBRUHL: We have gone to a new financial system since we had our last meeting. Kind of scrambling all day to get the documents. But I am going to share my screen here again.

FRANK GAFFNEY: I need to put a rehab order for a larger iPad.

STEVEN DEBRUHL: This is what was provided today. As of September 4th the balance is 744,716.89. If I go to month by month, the month of July, August, and September what we are working with right now. So far, this month had 134,000 in stipend payments have gone up. Total expenditure 157,000‑dollars. Last month 29,000. Month before that 16,000. Income has been off a bit, but so have expenditures. Not spending a lot of money for new equipment and things of that nature. Eric has been keeping us up to date. On my screen now are you seeing that. Still got some checks to come in. So far 250,560‑dollars in third party money. Which is off about 20 percent from what it was this time last year. Not as dramatic as you think, but it is down. Unfortunately, we don't have everything in the new system to show you guys. What Eric and I have been keeping track of, and he breaks it out, so far gotten this year 75,000. I know that is low. 103,000 Refreshment Solutions. Louisiana 18,000. Missing a couple months of collections for this report. The money is in the trust fund, just as far as breaking it out by location, we don't have that as of yet. Frank, I will email you what we got so you can take a look at it.

FRANK GAFFNEY: How much a guesstimate on how much we lost from Lafayette UMC.

STEVEN DEBRUHL: He breaks it down by location. University Medical Center. Last time I checked University Medical Center 1,547‑dollars for that month. That was in September of last year.

FRANK GAFFNEY: 150,000 we lost.

STEVEN DEBRUHL: 15,000 state money. Put the federal money to that. Looking at losing 65, 70,000 potentially if you put the federal match to it.

FRANK GAFFNEY: And then coke too, right.

STEVEN DEBRUHL: Coke on that as well. About the same thing, about 1,500‑dollars. The month of October they didn't hit us in October at first. Two University Medical Center, one in New Orleans the other Lafayette. Yes, UMC in Lafayette added up to 1,295‑dollars for that month. Seems kind of low. Between the cokes and drinks, about 3,500 a month. Multiply that by 12. Looking about 40,000 of state money. Multiply by four. The buying power about 165,000. Actual money itself about 30, 35,000. We did send a letter to the University Medical Center. Eva signed it. And Kevin that was about two and half months ago. Opinion of their attorney that it doesn't apply to them. There is a response she sent to them. I don't know exactly where we are with that. Have been proactive trying to get that money back for us. The letter said we think you owe us the money. Need to keep track. Same with M and M sales. Whatever you are paying them we are going to come back and want our money back to October or September. Whatever the case may be. That is being pursued on behalf of Eva. That is where we are with the balance. Frank, I can send you these numbers. Only have three months of this form. This is a new form. Get some better numbers for you on Monday.

CANDICE LINVILLE: While you are sending stuff, could you send that spread sheet Mica did out and email that. And also the RSMA responsibilities.

STEVEN DEBRUHL: Okay.

CANDICE LINVILLE: Just so I can read it.

STEVEN DEBRUHL: You got it. I will do all that Monday when I come to work. Anything else you want to discuss?

FRANK GAFFNEY: I think it went pretty well today.

STEVEN DEBRUHL: Go ahead and adjourn this. Make a motion to adjourn Frank.

FRANK GAFFNEY: Do I hear a motion to adjourn.

CANDICE LINVILLE: Second.

HERBERT READO: Second.

EARL HEBERT: Yep.

FRANK GAFFNEY: All in favor. Opposed.

STEVEN DEBRUHL: Before we officially adjourn, thank you for your help Lynsey. And she will send us the minutes next week and I will forward that to everyone who wants a copy. Y'all have a good weekend.