

INVITATION TO BID
 STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION
 OFFICE OF STATE PURCHASING



BIDS WILL BE PUBLICLY OPENED:
DEC 09, 2009 10:00 AM

PURCHASING AGENCY NO. : 107001

=====> VENDOR NO. :
 SOLICITATION : 2237540
 FILE NO. :
 OPENING DATE : 12/09/09

SEE NO. 8 BELOW. RETURN BID TO
 10:00 AM

2237540 12/09/09

OFFICE OF STATE PURCHASING
 OFFICE OF STATE PURCHASING
 POST OFFICE BOX 94095
 BATON ROUGE, LA 70804-9095

=====> **VENDOR NAME AND ADDRESS**

BUYER : GLENN OVERFIELD
 BUYER PHONE : (225) 342-6634
 DATE ISSUED : 11/17/09
 REQ. AGENCY : 107001 FOLD HERE-->
OFFICE OF STATE PURCHASING
 AGENCY REQ. NO. : 91693
 ISIS REQ. NO. : 1329098
 VENDOR PHONE :
 FISCAL YEAR : 10
 CLASS/SUBCLASS : 40515
 SCHEDULED BEGIN DATE : 01/01/10
 SCHEDULED END DATE : 12/30/10
 T-NUMBER : 91693

FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID.

BULK FUEL STATEWIDE CONTRACT

TO BE COMPLETED BY VENDOR

1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE.
2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER.
3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS.
4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED.
5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT).

INSTRUCTIONS TO BIDDERS

1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS.
2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER.
3. THIS BID IS TO BE MANUALLY SIGNED IN INK. FOLD HERE-->
4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D." REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER.
5. AMOUNT OF BID BOND REQUIRED: _____ N/A _____
6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED. _____ OR _____ 0% _____ OF BID.
7. DESIRED DELIVERY: _____ 001DAYS ARO _____
8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE.
9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION.
10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.

VENDOR PHONE NUMBER:
 FAX NUMBER:

TITLE

DATE

SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3.
 (MUST BE SIGNED)

NAME OF BIDDER
 (TYPED OR PRINTED)

STANDARD TERMS & CONDITIONS**INVITATION TO BID**

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11. ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.

12. CONFERENCE:

NA
NA
NA

13. BID FORMS.

ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:

- A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;
- B. BID FILLED OUT IN PENCIL; AND
- C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.

BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.

14. STANDARDS OF QUALITY.

ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.

15. DESCRIPTIVE INFORMATION.

BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

16. BID OPENING.

BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.

17. AWARDS.

THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.

18. PRICES.

UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.

19. DELIVERIES.

BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.

20. TAXES.

VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.

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<p>21. NEW PRODUCTS. UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>22. CONTRACT RENEWALS. UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.</p> <p>23. CONTRACT CANCELLATION. THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.</p> <p>24. DEFAULT OF CONTRACTOR. FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p> <p>25. ORDER OF PRIORITY. IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p> <p>26. APPLICABLE LAW. ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.</p> <p>27. COMPLIANCE WITH CIVIL RIGHTS LAWS. BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.</p> <p>28. SPECIAL ACCOMMODATION. ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.</p> <p>29. INDEMNITY. CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION ABSET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.</p> <p>30. SIGNATURE AUTHORITY. IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:</p> <ol style="list-style-type: none"> 1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR 2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR 3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY. 		

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1 BID DELIVERY INSTRUCTIONS FOR STATE PURCHASING:

BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT MAKE DELIVERIES TO OUR PHYSICAL LOCATION.

BIDS MAY BE MAILED THROUGH THE U.S. POSTAL SERVICE TO OUR BOX AT:
OFFICE OF STATE PURCHASING
P O BOX 94095
BATON ROUGE LA 70804-9095

BIDS MAY BE DELIVERED BY HAND OR COURIER SERVICE TO OUR PHYSICAL LOCATION AS FOLLOWS:

OFFICE OF STATE PURCHASING
CLAIBORNE BUILDING, SUITE 2-160
1201 NORTH THIRD STREET
BATON ROUGE, LA 70802

BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL LOCATION. THE OFFICE OF STATE PURCHASING IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE BIDDER'S CHOSEN MEANS OF BID DELIVERY.

BIDDER IS SOLELY RESPONSIBLE FOR THE TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE & TIME SHALL RESULT IN REJECTION OF THE BID.

PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C.34:I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT WITH THEIR BID A SELF-ADDRESSED STAMPED ENVELOPE REQUESTING THIS INFORMATION.

ATTENTION:

RECEIPT OF A SOLICITATION OR AWARD CANNOT BE RELIED UPON AS AN ASSURANCE OF RECEIVING FUTURE SOLICITATIONS. IN ORDER TO RECEIVE FUTURE SOLICITATIONS/AWARDS FROM THIS OFFICE, YOU MUST ENROLL IN THE PROPER CATEGORY ON LAPAC AT THE FOLLOWING WEB SITE:
[HTTP://WWWPRD.DOA.LOUISIANA.GOV/OSP/LAPAC/PUBMAIN.ASP](http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp)
ENROLLMENT IN LAPAC IS FREE AND PROVIDES EMAIL NOTIFICATION OF BID OPPORTUNITIES BASED UPON COMMODITIES THAT YOU SELECT.

- 2 TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.
- 3 VENDOR'S FORMS. THE PURCHASE/RELEASE ORDER IS THE ONLY BINDING DOCUMENT TO BE ISSUED AGAINST THIS CONTRACT. SIGNING OF VENDOR'S FORMS IS NOT ALLOWED.

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- 4 PAYMENT. PAYMENT WILL BE MADE ON THE BASIS OF UNIT PRICE AS LISTED IN THIS CONTRACT; SUCH PRICE AND PAYMENT WILL CONSTITUTE FULL COMPENSATION OF FURNISHING AND DELIVERING THE CONTRACT COMMODITIES. IN NO CASE WILL THE STATE AGENCY REFUSE TO MAKE PARTIAL PAYMENTS TO THE CONTRACTOR ALTHOUGH ALL ITEMS HAVE NOT BEEN DELIVERED. THIS PAYMENT IN NO WAY RELIEVES THE CONTRACTOR OF HIS RESPONSIBILITY TO EFFECT SHIPMENT OF THE BALANCE OF THE ORDER. PAYMENT WILL BE TO VENDOR AND ADDRESS AS SHOWN ON ORDER.
- 5 VENDOR LIST. THE BIDDER WHO SIGNS THE BID WILL BE DESIGNATED AS PRIME CONTRACTOR ON ANY CONTRACT RESULTING FROM THIS SOLICITATION. IF ADDITIONAL DISTRIBUTOR VENDORS ARE AUTHORIZED TO RECEIVE ORDERS FOR ITEMS CONTAINED IN SAID CONTRACT, THE BIDDER MUST SUBMIT WITH THE BID, A LIST OF THOSE ADDITIONAL AUTHORIZED DISTRIBUTORS INCLUDING THE COMPLETE BUSINESS ADDRESS. THE PRIME CONTRACTOR WILL BE RESPONSIBLE FOR THE ACTIONS OF ANY DISTRIBUTOR VENDORS LISTED.
- 6 COMPLIANCE WITH CIVIL RIGHTS LAWS. BY SUBMITTING AND SIGNING THIS SOLICITATION, THE BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, THE FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VIETNAM ERA VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION, WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.
- 7 PREFERENCE. IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.

DO YOU CLAIM THIS PREFERENCE? YES _____

SPECIFY LINE NUMBER(S): _____

SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED: _____

(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)

DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES _____ NO _____

IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR

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LOUISIANA BUSINESS WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?

YES _____ NO _____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES. PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

8 ACCEPTANCE. UNLESS OTHERWISE SPECIFIED, BIDS ON THIS CONTRACT WILL BE ASSUMED TO BE FIRM FOR ACCEPTANCE FOR A MINIMUM OF 60 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE SPECIFIED CONTRACT PERIOD.

9 CONTRACT REVISIONS. REQUESTS FOR REVISIONS TO THIS CONTRACT MUST BE ADDRESSED TO THE DIRECTOR OF STATE PURCHASING AND SHALL REFER THE CONTRACT ITEM NUMBER WITH JUSTIFICATION OF THE REQUEST. JUSTIFIABLE ITEM DELETIONS MAY BE CONSIDERED DURING THE CONTRACT PERIOD.

REVISIONS WILL BECOME EFFECTIVE ONLY UPON APPROVAL BY THE DIRECTOR OF STATE PURCHASING OR DESIGNEE. BIDDER SHOULD INCLUDE WITH THE BID A LIST OF ALL PERSONS, IN ADDITION TO THE SIGNER OF THIS BID, WHO ARE AUTHORIZED TO REQUEST REVISION TO THIS CONTRACT.

10 CERTIFICATION OF NO SUSPENSION OR DEBARMENT. BY SIGNING AND SUBMITTING ANY BID FOR \$100,000 OR MORE, THE BIDDER CERTIFIES THAT THEIR COMPANY, ANY SUBCONTRACTORS, OR PRINCIPALS ARE NOT SUSPENDED OR DEBARRED BY THE GENERAL SERVICES ADMINISTRATION (GSA) IN ACCORDANCE WITH THE REQUIREMENTS IN OMB CIRCULAR A-133.

A LIST OF PARTIES WHO HAVE BEEN SUSPENDED OR DEBARRED CAN BE VIEWED VIA THE INTERNET AT WWW.EPLS.GOV

11 CONTRACT PERFORMANCE EVALUATION
IN AN EFFORT TO IMPROVE OUR CONTRACTS TO MEET THE NEEDS OF THE AGENCIES WE SERVE, THE CONTRACTOR'S PERFORMANCE WILL BE MONITORED. AGENCIES' FEEDBACK WILL BE REQUESTED REGARDING CUSTOMER SERVICE, DELIVERY, PRODUCT QUALITY, BILLING, OVERALL EFFECTIVENESS OF THE CONTRACT, AND ANY NEEDED CHANGES. THEIR RESPONSES WILL BE CONSIDERED IN DETERMINING OUR OPTIONS FOR RENEWALS OR REVISIONS AND REBIDDING. TO VIEW THE CONTENT OF THE CONTRACT PERFORMANCE EVALUATION FORM, GO TO [HTTP://WWW.DOA.LA.GOV/OSP/ONLINEFORMS/SUBMIT/CONTRPERFORMANCE.PDF](http://www.doa.la.gov/osp/onlineforms/submit/contrperformance.pdf) OR CALL FOR A COPY.

AGENCY REPORTS OF DEFICIENT PERFORMANCE WILL BE APPROPRIATELY ADDRESSED DURING THE CONTRACT PERIOD.

12 LACARTE PROCUREMENT CARD - PROSPECTIVE VENDORS SHOULD BE AWARE THAT THE STATE HAS IMPLEMENTED A PURCHASING CARD PROGRAM, "LACARTE", WHICH USES A VISA CARD PLATFORM. VENDORS WILL BE ABLE TO RECEIVE PAYMENT FROM STATE AGENCIES USING THE CARD IN THE SAME MANNER AS OTHER VISA CARD PURCHASES.

UNDER THE "LACARTE" PROGRAM PURCHASE ORDERS ARE NOT NECESSARY. ORDERS MUST BE PLACED AGAINST THE NET DISCOUNTED PRODUCTS OF THE CONTRACT. ALL CONTRACT TERMS AND CONDITIONS APPLY TO PURCHASES MADE WITH "LACARTE"; HOWEVER, A VENDOR SHALL NOT PROCESS A TRANSACTION FOR PAY-

PRICE SHEET

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00001	<p>UNLESS SPECIFIED ELSEWHERE SHIP TO: STATEWIDE DELIVERY</p> <p>COMMODITY CODE: 405-15-000000</p> <p>FURNISH BULK FUEL (GASOLINE AND DIESEL) TO STATE AGENCIES PER THE ATTACHED SPECIFICATIONS, TERMS AND CONDITIONS.</p> <p>MARK-UP MUST INCLUDE ALL COST FOR FOR DELIVERY TO DESTINATION.</p> <p>STATE MOTOR FUEL TAX (ROAD TAX) WILL BE ADDED TO THE AVERAGE OPIS PRICE FOR GASOLINE AND ON-ROAD DIESEL VEHICLES. ROAD TAX WILL NOT BE PAID FOR DIESEL USED FOR OFF ROAD EQUIPMENT.</p> <p>CONTRACT TERM TO BEGIN JANUARY 1, 2010 THROUGH DECEMBER 31, 2010.</p>	1	LOT		

SPECIAL CONDITIONS AND SPECIFICATIONS
FOR
GASOLINE AND DIESEL FUEL

PLEASE READ THE FOLLOWING SPECIAL CONDITIONS AND SPECIFICATIONS CAREFULLY. ANY DEVIATION MAY CAUSE YOUR BID TO BE DISQUALIFIED. READ SPECIAL CONDITIONS UNDER EACH HEADING. WHERE THE CONDITIONS DIFFER FROM "INSTRUCTIONS TO BIDDERS, GENERAL RULES AND CONDITIONS", SUCH SPECIAL CONDITIONS WILL APPLY.

1. **QUANTITIES:** No specific quantities are guaranteed. Only such quantities of gasoline and diesel fuel as needed by the Department during the contractual period will be ordered. Estimated usage is based on the past twelve (12) months use. Award will be based on twelve (12) months.
2. **SPECIFICATIONS:** All specifications are to be in accordance with those listed herein. Low bidder may be required to submit sample for approval and acceptance to the testing and research section before award is made.

3. **SAMPLING AND TESTING:**

SAMPLING GASOLINE: Sampling will be made at various intervals to assure conformity of products.

SAMPLING DIESEL FUEL: Samples will be taken from nozzle of delivery truck at time of delivery. A portion of this sample will be used for testing by the Department of Agriculture and other state agencies. A portion will be retained for the contractor's evaluation. **If sampling at the nozzle of the delivery truck (at the time of delivery) can not be performed by Agency for any reason, and sampling is tested from the tank, it will be the vendor's responsibility to do whatever is necessary in order for the product to conform to specification.**

TESTING: All testing to be done according to testing procedures established by the Department of Agriculture.

4. **PRICES:** Bidders are to bid mark-up price only. The mark-up shall include all applicable charges for delivery and overhead as well as the Superfund tax, inspection fees and motor fuel delivery fees as required under LARS 30:210 (LUST). **** **Note: No additional charges for underground storage and related fees will be allowed.**

Award will be made to the vendor quoting the lowest mark-up for each location. In the event of tie bids, the **terminal price** for the brand bid will be used to break the tie bids.

Prices must be limited to four places behind the decimal due to computerization. If price is submitted for more than four places behind the decimal, it will be rounded up or down to the nearest ten-thousandth.

The mark-up price shall remain firm throughout the entire term of this contract.

Markup: The markup shall be noted on the price sheet as follows:

- Markup – All other prices will be construed as a positive number for the markup
- Discount Markup – a discount markup shall be noted as a negative number, using either a minus sign “-.xxxx” or enclosed within parentheses “(.xxxx)” i.e. “-.0100” or “(.1000)”.

SPECIAL CONDITIONS AND SPECIFICATIONS (CONTINUED)

5. INVOICES: The average OPIS price per terminal location for Monday, state motor fuel tax (any road tax or applicable state taxes) plus the mark-up price will be the basis for invoice price by the vendor.
6. TAXES: State motor fuel tax (road tax) will be added to the average OPIS price for gasoline and on-road diesel vehicles. **** Road tax will not be paid for diesel, off road equipment.

State sales tax and Federal tax is not to be included in bid prices. Federal excise tax exemption registration number will be furnished. ***Taxes may not be added to invoices.

BIDDERS MUST EXEMPT THE STATE ON FEDERAL TAX.
BIDS WHICH INCLUDE THIS TAX WILL NOT BE CONSIDERED FOR AWARD.
ANY REFUNDS DUE WILL BE THE VENDOR'S RESPONSIBILITY.

7. MISCELLANEOUS: Mark-up must include delivery. Bids must be submitted F.O.B. Destination/Agency; bids offering "Vendor's plant plus freight" will not be considered for award.

Mark-up prices must be submitted on estimated delivery for each load of each type of fuel. Prices based on combined minimum quantities will not be considered for award.

Bidders must indicate brand of fuel they propose to furnish. If bidder has more than one supplier, he must indicate which brand and terminal location was used in determining mark-up price. Price increases or decreases will only be acceptable from the average OPIS prices published weekly, effective each Monday, for each location. Adjustments will be made weekly in accordance with the average OPIS price listed for each terminal location.

The successful contractor's prices will be adjusted each Monday morning based on the average OPIS price plus mark-up, plus road tax where applicable.

9.0 index pricing will be used throughout the year including the months of June - Sept. when 7.8 RVP gasoline is mandated by EPA in some areas. In areas where 9.0 pricing is not available 7.8 will be applied.

Prices covering diesel fuel delivered to various ferry locations must include necessary hose needed to refuel ferry. Additional charges for hose allowance will not be allowed.

8. REJECTION OF BIDS: The Division of Administration reserves the right to reject any and all bids, or waive any informalities.
9. BASIS OF AWARD: Award shall be made to the lowest responsible bidder.

SPECIAL CONDITIONS AND SPECIFICATIONS (CONTINUED)

10. **DELIVERY**: The successful bidder(s) must make every reasonable effort to have an adequate supply of gasoline and/or diesel fuel in order to meet the Department's requirements, as ordered, where ordered, during the life of the contract. However, in the event the contractor cannot make delivery within a reasonable time as determined by the State Director of Purchasing, the State Purchasing Office reserves the right to purchase gasoline and/or diesel fuel on the open market. All deliveries shall be made in such quantities and such destinations as requested. All delivery tanks must have a visible sealed marker (butterfly) within the tank for determining volume. Proof of calibration of tank must be available if requested. Deliveries will not be accepted if tank does not have the required visible sealed marker.
11. **EXTENSION OF CONTRACT**: At the option of the Division of Administration and acceptance by the contractor(s), this contract may be renewed at the same terms and conditions for two (2) additional twelve (12) month periods. Contract not to exceed thirty-six (36) months.
12. **TERMINATION OF CONTRACT**: The State reserves the right to terminate such contract prior to the end of the period indicated on the notice on twenty-four (24) hours written notice, for unsatisfactory delivery, for failure to meet the required specifications, or if the Department considers prices to be too high or out of line with other contractors. All orders delivered prior to the effective date of termination shall be paid for by the State in accordance with the terms of contract, whereupon all obligations of both parties to the contract shall cease. The right is reserved to cancel with a thirty (30) day written notice without cause.
13. **PURCHASE ORDER AND INVOICING**: The Purchasing Section of the Department of Transportation and Development will issue a purchase order for each delivery point to the successful contractor. Each purchase order will cover an estimated quantity for the contract period. The contractor will submit a delivery ticket with each delivery. Other state agencies will issue either release orders or purchase orders for each order. Agencies will give purchase order numbers on verbal orders and follow up with confirmation orders.
14. **PAYMENTS**: Invoices will be paid within thirty (30) days from the date of receipt and acceptance of delivery. Payment will be made for the item(s) ordered at the unit price in effect when delivered at that week's OPIS average pricing for that terminal location, plus markup, plus applicable taxes. Such price and payment shall constitute full compensation for furnishing and delivering the fuel called for.

Successful vendor will be required to submit exemption certificate to State Agency annually for substitution of undyed diesel for dyed Diesel .
15. **SIGNATURE OF BIDDER**: To be considered for an award, all bidders shall fill in the appropriate bid schedule sheets, and execution of bid page and shall sign in all the appropriate places. Acceptance shall be made when signed by the State Purchasing Director and copy returned to the contractor. It is understood that contractor's signatures constitute agreement with all special conditions and specifications and all material specifications contained in complete contract proposal.

SPECIAL CONDITIONS AND SPECIFICATIONS (CONTINUED)

16. **INDEMNITY**: Contractor agrees, upon receipt of written notice of a claim or action, to defend the claim or action, or take other appropriate measures, to indemnify, and hold harmless, the State, its officers, its agents and its employees from and against all claims and actions for bodily injury, death, or property damages caused by the fault of the contractor, its officers, its agents or its employees. Contractor is obligated to indemnify only to the extent of the fault of contractor, its officers, its agents, or employees.

However, the contractor shall be under no obligation as set forth above with respect to any claim or action for bodily injury, death or property damages arising out of the fault of the State, its officers, its agents or its employees.

17. The Division of Administration may make any investigations it deems necessary to determine the ability of the supplier to furnish materials requested herein. Bidder shall furnish all such information and date for this purpose as agency requests. Agency reserves the right to reject any bid if the evidence submitted fails to satisfy agency that bidder is properly qualified to carry out the obligations of the contract and deliver material as necessary.

Bidders shall be required on request to give evidence that it maintains a permanent place of business; has adequate equipment; has adequate transportation vehicles to supply the required products; has adequate insurance for itself and subcontractors; and has suitable financial status to meet obligations incident to the work.

Conditional bids will not be accepted.

18. This is an open-ended requirements contract. Quantities shown are based on the previous twelve (12) months usage, or estimates, where usage is not available. Where a quantity of one (1) is shown, this indicates a lack of history on this item. The successful bidder must supply at bid prices actual requirements as ordered whether the total of such requirements are more or less than the quantities shown.

VENDOR LIST

The Vendor who signs the Execution of Bid page contained herein shall be designated as Prime Contractor on any contract resulting from this proposal. If additional Vendors are authorized to receive Release Orders for items contained in said contract, the Bidder must submit, with the bid, a list of those additional authorized distributors. The Prime Contractor will be responsible for the actions of any distributor vendors listed.

PLEASE GIVE COMPLETE BUSINESS ADDRESS OF ALL VENDORS WHO ARE AUTHORIZED TO ACCEPT RELEASE ORDERS AGAINST THIS CONTRACT.

BIDDER'S CERTIFICATION OF EEOC AND ADA COMPLIANCE

The Division of Administration of the State of Louisiana is an equal opportunity employer and looks to its contractors, subcontractors, vendors, and suppliers to take affirmative action to effect this commitment in its operations.

By submitting and signing this bid, bidder certifies that he agrees to adhere to the mandates dictated by Title VI and VII of the Civil Rights Act of 1964, as amended; the Vietnam Era Veterans' Readjustment Assistance Act of 1974; Section 503 of the Rehabilitation Act of 1973; Section 202 of Executive Order 11246, as amended; and the Americans with Disabilities Act of 1990. Bidder agrees that he will not discriminate in the rendering of services to and/or employment of individuals because of race, color, religion, sex, age, national origin, handicap, disability, veteran status, or any other non-merit factor.

Bidder further agrees to keep informed of and comply with all Federal, State, and local laws, ordinances, and regulations which affect his employees or prospective employees.

Any person who is a "Qualified Individual with a Disability" as defined by 42 USC 12131 of the Americans with Disabilities Act who has submitted a bid on this procurement and who desires to attend the bid opening, must notify this office in writing no later than seven (7) working days prior to the bid opening date of their need for special accommodations. If the requested accommodations cannot be reasonably provided, the individual will be so informed prior to the bid opening date.

MATERIALS SPECIFICATIONS
FOR
GASOLINE AND DIESEL FUEL

OCTANE:

The minimum octane shall be:

87 for Unleaded Regular

89 for Midgrade Unleaded

91 for Premium (Super) Unleaded - **(NOT FOR DOTD)**

GASOLINE:

REGULAR UNLEADED

SHALL MEET THE REQUIREMENTS OF
DEPARTMENT OF AGRICULTURE
SPECIFICATIONS IN THE INVITATION TO BID.

MID-GRADE UNLEADED:

SHALL MEET THE REQUIREMENTS OF
DEPARTMENT OF AGRICULTURE
SPECIFICATIONS IN THE INVITATION TO BID.

PREMIUM UNLEADED:

SHALL MEET THE REQUIREMENTS OF
DEPARTMENT OF AGRICULTURE
SPECIFICATIONS IN THE INVITATION TO BID.

DIESEL FUEL:

SHALL MEET THE REQUIREMENTS OF
DEPARTMENT OF AGRICULTURE
SPECIFICATIONS IN THE INVITATION TO BID.

SHALL MEET THE REQUIREMENTS OF DEPARTMENT OF AGRICULTURE SPECIFICATION

LOUISIANA DEPARTMENT OF AGRICULTURE AND FORESTRY
WEIGHTS AND MEASURES DIVISION SPECIFICATIONS

GASOLINE

DESCRIPTION: Gasoline shall be refined hydro-carbon mixtures furnished in Regular, Midgrade, and Premium Unleaded.

REQUIREMENTS: Test methods shall be in accordance with procedures established by the American Society for Testing and Materials, particularly ASTM D 4814 specifications.

Property	Test Method	Requirements		
		Regular	Mid-Grade	Premium
Water and Suspended Matter	Visual Inspection	None	None	None
Corrosion, Copper Strip	ASTM D 130	Not darker than No. 1	Not darker than No. 1	Not darker than No. 1
Distillation Temperature *	ASTM D 86	ASTM D 4814 (Table 1, 4)		
Vapor Pressure (Reid), psi, max.	ASTM D 5482	ASTM D 4814 (Table 1, 4)		
Sulfur, %, maximum	ASTM D 2622	0.10	0.10	0.10
Octane Number (R+M)/2, min.	ASTM D 2699 ASTM D 2700	87.0	89.0	91.0
Lead Content, gm/gal., max.	ASTM D 3237	0.05	0.05	0.05

Gasoline must be products normally distributed for regular trade. No blending at bulk plant or point of delivery will be permitted.

SAMPLING: Material may be subject to sampling by Louisiana Department of Agriculture and Forestry, Weights and Measures Division to assure conformance to specification.

SPECIFICATION: Requirements are taken from Louisiana Administrative Code, Title 7, Part XXXV, Chapter 3.

Standard Fuel Specifications for Gasoline and Gasoline-Oxygenate Blends (Distillation)

- A. Gasoline and gasoline-oxygenate blends sold, offered for sale, or distributed in Louisiana shall meet the following requirements.
1. The latest revision of ASTM D 4814, "Standard Specification for Automotive Spark-Ignition Engine Fuel," as approved and published by ASTM International, except that volatility standards for unleaded gasoline blended with ethanol shall not be more restrictive than those adopted under the rules, regulations, and Clean Air Act waivers of the U.S. Environmental Protection Agency.¹ Gasoline blended with ethanol shall be blended under any of the following three options:
 - a. the base gasoline used in such blends shall meet the requirements of the latest revision of ASTM D 4814; or
 - b. the blend shall meet the requirements of the latest revision of ASTM D 4814; or
 - c. the base gasoline used in such blends shall meet all the requirements of the latest revision of ASTM D 4814 except distillation, and the blend shall meet the distillation requirements of the ASTM specification.

LOUISIANA DEPARTMENT OF AGRICULTURE AND FORESTRY

WEIGHTS AND MEASURES DIVISION SPECIFICATIONS

DIESEL FUEL (Off-road)

DESCRIPTION: Diesel fuel for off road use shall be a refined hydro-carbon mixture furnished in Grade No. 2D.

REQUIREMENTS: Test methods shall be in accordance with procedures established by the American Society for Testing and Materials, particularly ASTM D 975 Specifications.

<u>Property</u>	<u>Test Method</u>	<u>Requirements</u>
Water and Suspended Matter, % by volume	ASTM D 2709	0.05
Corrosion, Copper Strip	ASTM D 130	No. 3
Distillation Temperature °C	ASTM D 86	
90% Recovery, % volume recovered		
Minimum		282
Maximum		338
Sulfur, %, maximum	ASTM D 5453	0.05
Ash, weight, %, maximum	ASTM D 482	0.01
Flash Point, °C, minimum	ASTM D 93	52
Viscosity, mm ² /S@ 40°C	ASTM D 445	
Minimum		1.9
Maximum		4.1
Cloud Point, °C, maximum	ASTM D 2500	See ASTM D 975
Carbon Residue on 10% residue, % mass	ASTM D 524	0.35
Cetane number minimum	ASTM D 613	40

Diesel must be product normally distributed for regular trade. No blending at bulk plant or point of delivery will be permitted.

SAMPLING: Material may be subject to sampling by Louisiana Department of Agriculture and Forestry, Weights and Measures Division to assure conformance to specification.

SPECIFICATION: Requirements are taken from Louisiana Administrative Code, Title 7, Part XXXV, Chapter 3.

LOUISIANA DEPARTMENT OF AGRICULTURE AND FORESTRY

WEIGHTS AND MEASURES DIVISION SPECIFICATIONS

ULTRA LOW SULFUR DIESEL FUEL

DESCRIPTION: On Road Ultra Low Sulfur Diesel shall be a refined hydro-carbon mixture furnished in Grade No. 2D with 15 ppm sulfur (maximum).

REQUIREMENTS: Test methods shall be in accordance with procedures established by the American Society for Testing and Materials, particularly ASTM D 975 Specification.

<u>Property</u>	<u>Test Method</u>	<u>Requirements</u>
Water and Suspended Matter, % by volume	ASTM D 2709	0.05
Corrosion, Copper Strip	ASTM D 130	No. 3
Distillation Temperature °C	ASTM D 86	
90% Recovery, % volume recovered		
Minimum		282
Maximum		338
Sulfur, ppm, maximum	ASTM D 5453	15
Ash, weight, %, maximum	ASTM D 482	0.01
Flash Point, °C, minimum	ASTM D 93	52
Viscosity, mm ² /S@ 40°C	ASTM D 445	
Minimum		1.9
Maximum		4.1
Cloud Point, °C, maximum	ASTM D 2500	See ASTM D 975
Carbon Residue on 10% residue, % mass	ASTM D 524	0.35
Cetane number minimum	ASTM D 613	40

Diesel must be product normally distributed for regular trade. No blending at bulk plant or point of delivery will be permitted.

SAMPLING: Material may be subject to sampling by Louisiana Department of Agriculture and Forestry, Weights and Measures Division to assure conformance to specification.

SPECIFICATION: Requirements are taken from Louisiana Administrative Code, Title 7, Part XXXV, Chapter 3.

TYPE OF FUEL	EST. ANNUAL USAGE	EST. QUANTITY EACH LOAD	STORAGE TANK LOCATION CITY	VENDOR / BID	BRAND	AGENCY	MARK-UP	ITEM NO.
PARISH: EAST FELICIANA - TRANSPORT DELIVERY								
Reg/Mid Unleaded	96,000	8,000	Jackson			Dixon Correctional Institute		306
PARISH: WEST FELICIANA - TRANSPORT DELIVERY								
Unleaded	215,000	8,600	Angola			La. State Penitentiary		307
PARISH: CALCASIEU - TANK WAGON DELIVERY								
Unleaded	12,000	1,000	Lake Charles			Sam Houston Jones State Park		326
PARISH: CLAIBORNE - TANK WAGON DELIVERY								
Unleaded	6,000	500	Homer			Lake Claiborne State Park		332
*Unleaded	4,500	1,000	Homer			Lake Claiborne State Park		334
PARISH: JACKSON - TANK WAGON DELIVERY								
Unleaded	560	250	Chatham			Jimmie Davis State Park		362
PARISH: JEFFERSON - TANK WAGON DELIVERY								
Unleaded	6,000	500	Westwego			Bayou Segnette State Park		366
PARISH: SABINE - TANK WAGON DELIVERY								
Unleaded	6,000	450	Anacoco			South Toledo Bend State Park		404
Unleaded	6,000	500	Zwolle			North Toledo Bend State Park		406
*Diesel, Ultra Low Sulfur	600	50	Zwolle			South Toledo Bend State Park		407
Unleaded	500	350	Florien			Hodges Gardens		408
PARISH: ST. MARTIN - TANK WAGON DELIVERY								
Unleaded	500	40-50	St. Martinville			Longfellow Evangeline SHS		414
PARISH: ST. MARY - TANK WAGON DELIVERY								
Unleaded	500	170	Cypremort Point			Cypremort Point State Park		418

TYPE OF FUEL	EST. ANNUAL USAGE	EST. QUANTITY EACH LOAD	STORAGE TANK LOCATION CITY	VENDOR / BID	BRAND	AGENCY	MARK-UP	ITEM NO.
PARISH: ST. TAMMANY - TANK WAGON DELIVERY								
*Unleaded	8,400	1,400	Mandeville			Fontainebleau State Park		422
Unleaded	4,800	400	Madisonville			Fairview-Riverside State Park		424
PARISH: UNION - TANK WAGON DELIVERY								
Unleaded	5,400	450	Farmerville			Lake D'Arbonne State Park		432
PARISH: ST. TAMMANY - TANK WAGON DELIVERY								
Unleaded	2,500	500	St. Tammany			Boque Chitto State Park		445
Diesel, Ultra Low Sulfur	1,500	500	St. Tammany			Boque Chitto State Park		446
PARISH: CADDO - TANK WAGON DELIVERY								
Diesel, 500 NRLM Red Dye, off-Road	1,000	450	Caddo			Northwest La. Veterans Cemetery		447